

Instructional Program Review – Annual Update Template

Program Name

Indicate if AA; AS; AA-T; AS-T; Certificate

Program Name: Administration of Justice

Submitter: Dr. Michelle Beshears

I. Annual Update Form: Progress towards Achieving Goals

An Annual Update must be submitted each year that a Program Review is not submitted.

For Existing Goals, copy and paste each goal from your Program Review.

Goal 1

Increase student retention within the online program

Progress

Doing well and have offered courses more often to ensure student completion of the program in a timely manner.

Resource Requested?

No

Goal 2

Reach disproportionality impacted students

Progress

Various marketing efforts to include the development of flyers have been utilized to reach students for this program.

Resource Requested?

No

Goal 3

Click or tap here to enter text.

Progress

Click or tap here to enter text.

Resource Requested?

Choose an item.

Goal 4

Click or tap here to enter text.

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Progress

Click or tap here to enter text.

Resource Requested?

Choose an item.

Goal 5

Click or tap here to enter text.

Progress

Click or tap here to enter text.

Resource Requested?

Choose an item.

For New Goals, complete the below information.

GOAL #1

Develop and produce graduates who: I. Understand and can apply fundamental concepts of the administration of justice. II. Conduct sound research. III. Address issues critically and reflectively. IV. Create solutions for administration of justice issues. V. Work well with others. VI. Respect persons from diverse cultures and backgrounds. Are committed to open-minded inquiry and lifelong learning.

Objective 1

To increase the number of Administration of Justice students who successfully complete their certificates.

Actions, Tasks

- Review all Course Outline of Records - Annually Update Course Outline of Records - Standardize SLOs

Outcomes, Measures, Assessment

1. Course Completion Rates.. 2. Course Success and Retention Rates.. 3. Completion Rates of Administration of Justice Students

Objective 2

To increase partnerships and working relationships with four- yearinstitutions...

Actions, Tasks

- Reach out and visit faculty of other regional colleges and universities to develop a list of best practices...

Outcomes, Measures, Assessment

Ensure continuity and partnerships across instuitions

Objective 3

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

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Outcomes, Measures, Assessment

Click or tap here to enter text.

Alignment to BCC Strategic Priority (Select at least one but also choose all that apply – click Choose an item for the drop-down list to appear)

Strategic Priority 1: Innovate to Achieve Equitable Student Success

Choose an item.

Choose an item.

Choose an item.

GOAL #2

Increase discussion and dialogue between part-time faculty of the Administration of Justice Department

Objective 1

To increase the number of planned and scheduled faculty conversations and interactions between faculty members

Actions, Tasks

Hold regularly scheduled meetings for Faculty in ADJU

Outcomes, Measures, Assessment

Increase continuity across the program

Objective 2

To improve numbers and averages on the ADJU Faculty Departmental Survey Assessment

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Objective 3

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Alignment to BCC Strategic Priority (Select at least one but also choose all that apply – click Choose an item for the drop-down list to appear)

Strategic Priority 3: Build Community

Choose an item.

Choose an item.

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Choose an item.

GOAL #3

Increase the number of students in the Administration of Justice certificate program.

Objective 1

Increase awareness of careers available in the administration of justice

Actions, Tasks

Explore the broad field of administration of justice in courses and have students assess their interests.

Create flyers and distribute employment information.

Outcomes, Measures, Assessment

Increase student enrollment and diverse employment opportunities for BCC alumni.

Objective 2

Increase awareness of the pathway necessary to obtain a certificate in the administration of justice.

Actions, Tasks

Provide information of the two year course offerings in the administration of justice so students may make an informed decision regarding timely class selection.

Outcomes, Measures, Assessment

Number of students that graduate with a certificate in the administration of justice degree.

Objective 3

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Alignment to BCC Strategic Priority (Select at least one but also choose all that apply – click Choose an item for the drop-down list to appear)

Strategic Priority 2: Ignite a Culture of Learning and Innovation

Strategic Priority 4: Achieve Sustainable Excellence in all Operations

Choose an item.

Choose an item.

GOAL #4

Review current textbooks and evaluate for possible replacement

Objective 1

Review the Administration of Justice textbook selection.

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Actions, Tasks

Explore other textbooks that may be a better fit for BCC students.

Outcomes, Measures, Assessment

Measure retention rates as well as student survey results for student satisfaction.

Objective 2

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Objective 3

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Alignment to BCC Strategic Priority (Select at least one but also choose all that apply – click Choose an item for the drop-down list to appear)

Strategic Priority 2: Ignite a Culture of Learning and Innovation

Choose an item.

Choose an item.

Choose an item.

GOAL #5

Click or tap here to enter text.

Objective 1

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Objective 2

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

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Outcomes, Measures, Assessment

Click or tap here to enter text.

Objective 3

Click or tap here to enter text.

Actions, Tasks

Click or tap here to enter text.

Outcomes, Measures, Assessment

Click or tap here to enter text.

Alignment to BCC Strategic Priority (Select at least one but also choose all that apply – click Choose an item for the drop-down list to appear)

Choose an item.

Choose an item.

Choose an item.

Choose an item.

II. Resource Requests:

What does the program need to meet its goals and objectives?

Programs can submit their requests for resources by utilizing the Resource Request Form. Requests should be evidence-based and tied to goals and objectives stated above.

This form may also be updated and submitted in Years Two and Three if needed.