

Barstow Area Consortium for Adult Education Board MINUTES

Barstow Community College, Administration Conference Room Tuesday, June 6, 2023 (2:00 p.m. – 4:00 p.m.) (*Materials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

Meeting URL: https://barstow-edu.zoom.us/j/88613207682 Meeting ID: 886 1320 7682

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: 2:04 pm **Voting Member** Attending: **Voting Member** Attendee Cecil Edwards Baker Valley **Barstow CC** □ Eva Bagg ☐ Terri Walker **Barstow AS** Scott Godfrey Michelle Colleoc Silver Valley ☐ Jeff Youskievicz ☐ Brice Scott **Consortium Staff** ☐ Elena Rivera Guests X Hasani X Amy McLaren Heather Bradford Sonia Reay

- 1. Approval of Minutes May 2, 2023 Motioned to approve by C. Edwards; 2nd by E. Bagg Passed Unanimously
- 2. Public Comment Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.
- 3. Closed Session None Requested
- 4. Guest Speakers Heather Bradford, Sonia Reay, Hasani X
 - 4.1 Hasani X reported summary of year-long inquiry on marketing
 - 4.2 Heather Bradford report on the 2022-2023 Ft. Irwin BSEP program and data
 - 4.3 Sonia Reay reported a brief of the BCC CTE non-credit certificate program at SBC Probation
- 5. Consortium Director's Report
 - 5.1 Director's Updates E. Rivera shared the following:
 - Reminded District Members there is no meeting in July, however, she would be working with each District Member and stakeholders to contribute to the BACAE 2023-2024 Annual Plan.
 - Each BACAE Adult School will now have a BCC College Corner bulleting board to promote opportunities for students to transition to the college and obtain job seeking opportunities.

- A BACAE Community Resource Guide is being developed to highlight available services for AE students.
- 5.2 CAEP Upcoming Deadlines & Other Dates
 - June 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q3) COMPLETED
 - June 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3)
 - June 30: End of Q4
 - July 15: Student Data due in TOPSPro (Q4) FINAL
 - Aug. 15: Annual Plan for 2023-2024 due in NOVA
 - Sept. 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4)
 - Sept. 1: July 1, 2022 to July 30, 2023 Instructional Hours and Expenses by Program Area due (Estimates only) in NOVA
 - Sept. 1: 22/23 Certification of Allocation Amendment due in NOVA
 - Sept. 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4)
 - Sept. 30: End of 2023-2024 Q1
- 5.4 Member Program Update: BAS M. Colleoc report there are 264 students enrolled, Graduation on May 20 had 78 graduates and 2 GED certificates. BAS will be open during the summer for GED students. Coordinator and 2 staff members will be attending the CASAS Summer Institute.
- 5.5 Member Program Update: BCC E. Bagg reported BCC enrollment is strong that is exceeding pre-COVID rate. Consultant Hasani X has been E. Rivera reported GED prep will continue in the summer term. CASAS Pre/Posting numbers are improving with the collaboration of AE & TLSC team efforts. Each of the BCC AE program numbers are growing due to collaboration and marketing.
- 5.6 Member Program Update: BVUSD C. Edwards reported that AE classes will continue during the summer. Eight students have enrolled at BCC, thanks to the BCC Outreach visits.
- 5.7 Member Program Update: SVUSD B. Scott shared there were 15 AE HS graduates. Current students will continue to be served during the summer and enrollment is continuous.
- 5.9 BCC Fiscal Agent Report: T. Walker reported all June 2023 invoices are being processed. Currently BVUSD has 1 outstanding warrant. She reminded the board that July & August invoices will be processed together as soon as final allocation is approved.
- 5.10 Marketing & Social Media Update: May 2023 Report by Phoenix Design was reviewed. District Members would like to for more social media post to be made to increase engagement.

6. Discussion Items

- 6.1 BACAE Governance Plan 2023-2024 Each District Member must have 2 voting members on the BACAE Board. Each of the District Members will have board approved new board at the beginning of 2023-2024 academic year.
- 6.2 BACAE Board Meeting Dates & Locations for 2023-2024 AB 2449
 It was moved for the BACAE board meeting to move to be in-person starting in August 2023.
 Meetings will continue to be on the first Tuesday of the month, however the time will change to 8am to 10pm (except for Aug. 1). The meeting will rotate locations to ensure fairness amongst District Members. The schedule will be as follows:

2023-2024 BACAE Board Meetings			
Date	Time	Location	
Aug. 1, 2023	2pm – 4pm	BAS	
Sept. 5, 2023	8am - 10am	SV	
Oct. 3, 2023	8am – 10am	BCC	

Nov. 7, 2023	8am – 10am	Baker
Dec. 5, 2023	8am - 10am	BAS
Jan. 9, 2024	8am – 10am	SV
Feb. 6, 2024	8am - 10am	BCC
March 5, 2024	8am - 10am	Baker
April 2, 2024	8am - 10am	BAS
May 7, 2024	8am - 10am	SV
June 4, 2024	8am - 10am	Baker
July 2024		Dark

Motion to approve by J. Youskievicz; 2nd by E. Bagg Passed Unanimously

6.3 2023-2024 Annual Plan – Discussion & Feedback

7. Action Items

- *Approval of BACAE 2023-2024 MOU All District Members collectively agreed to continue with 7.1 the BACAE MOU. E. Rivera will send out MOU to each District Member for signatures. Motioned to approve by C. Edwards; 2nd by E. Bagg Passed Unanimously
- 7.2 Approval of Contract for Phoenix Design for the 2023-2024 (managed by BCC) – Discussion to have District Members provide more material for posts and to create press releases, event information, and student stories to be uploaded on website and social media. Motioned to approve by J. Youskievicz; 2nd by C. Edwards Passed Unanimously

8. Announcements

- 8.1 Conferences/Webinars
 - CASAS National Summer Institute June 12-15, 2023 Garden Grove, CA
 - GED National Conference July 18-20, 2023 NYC
 - 6th Consortia Regional Professional Development Day August 1, 2203 at San Bernardino Valley College
- 8.2 2022-2023 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 1st Tuesday of the Month)

2022-2023
June 6, 2023 – Annual Plan
July 2023 - DARK

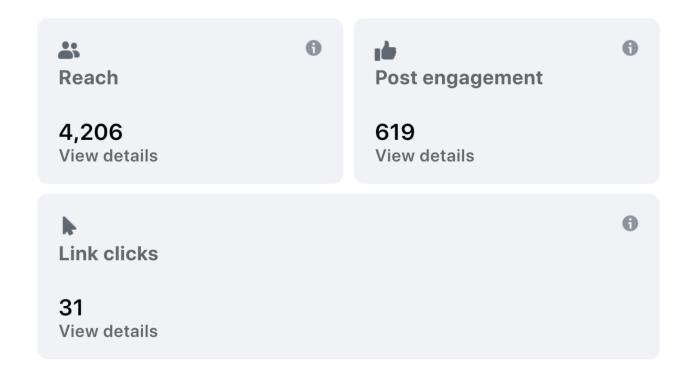
2023-2024	
August 1, 2023 - Annual Plan Vote	September 5, 2023
October 3, 2023	November 7, 2023
December 3, 2023	January 2, 2024 - changed to
	January 9, 2024 due to winter break
February 6, 2024	March 5, 2024
April 2, 2024	May 7, 2024
June 4, 2024	July 2024 - DARK



SOCIAL MEDIA REPORT

Aug 2023

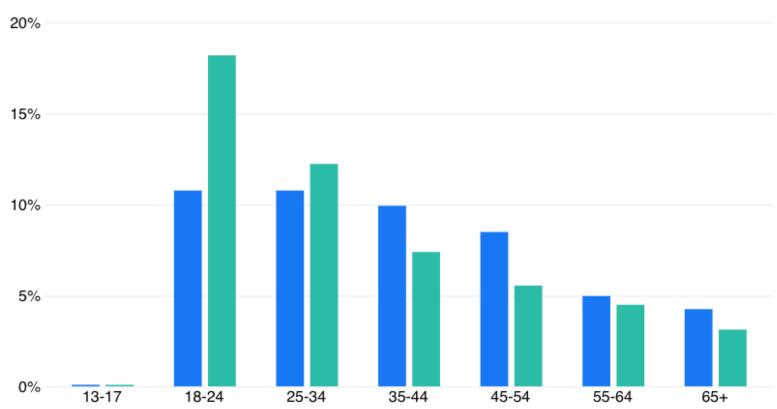
FACEBOOK PAGE SUMMARY



Social Media Audience

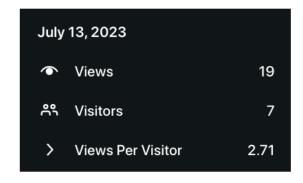
Gender and Age –

49.1% Women 50.9% Men



BARSTOW WEBSITE TRAFFIC





BARSTOW WEBSITE TRAFFIC AND PAGE PER VIEW

Posts & pages	Views
Home	61
Programs & Classes	30
High School Equivalency – GED	12
Career Technical Education (CTE)	12
English as a Second Language	7
Technology Courses	6
High School Diploma	4
Contact Us	3
Citizenship Preparation	2
Member Schools	2
Consortium Documents	1
In the News	1
Home page / Archives	1
Inglés como segundo idioma	1
Escuelas miembros	1
Equivalencia de educación secundaria – GED	1
Consortium Meetings	1

BARSTOW WEBSITE LINKS CLICKS

Referrers	Views
Facebook	31
Search Engines V	7
Instagram ~	4
barstow.edu	3
barstowaebg-org.cdn.ampproject.org	1
caladulted.org	1
dalcix.marihome.online	1
WordPress Android App	1
helensblog.online	1







June 2023



Welcome

Gary Adams

Dean

Workforce & Economic Development Division
Chancellor's Office

Carolyn Zachry, Ed.D.

Education Administrator/State Director, Adult Education Office, California Department of Education



Agenda

Federal Updates

- WIOA Title II Update
 - Funding
- OCTAE Action Plan
- Primary and Secondary Goals
- Changes at the Federal Level
- Save the Date New Administrator/Agency Orientation

State Updates

- CAEP COLA
- Healthcare Funding
- AB 1491 Carry Over Information
- LAO Report





Federal Update (1)

WIOA Title II-GANS available early July.

- Increase if annual award of 4.11%
- Payment Point Values
 - ABE/ELA-\$416
 - ELCE-\$104
 - ASE-\$588
 - E&E Positive Outcomes-\$21
 - One time funding for exit reporting on E&E-\$100
 - IELCE-\$104
 - IET-\$355
 - Additional subsidy
 - All payment points apart from ASE are combined from 2020-21 and 2021-22.





Federal Update (2)

- Assurances Reminder-Starting July 1, 2023.
 - The grantee, in order to limit the number of Periods of Participation, must ensure that no more than 89 consecutive days elapse between course offerings.



Federal Update (2)

OCTAE Action Plan for California

- OCTAE has established performance goals for CA for follow up reporting.
- CA statewide goals of –either–

45% use of Student SSN

-or-

60% Student survey response rate.



Breaking News

Individual Tax Identification Number (ITIN)

Collection begins July 1!

- Spot in TE
- Same procedure as a SSN

BREAKING NEWS



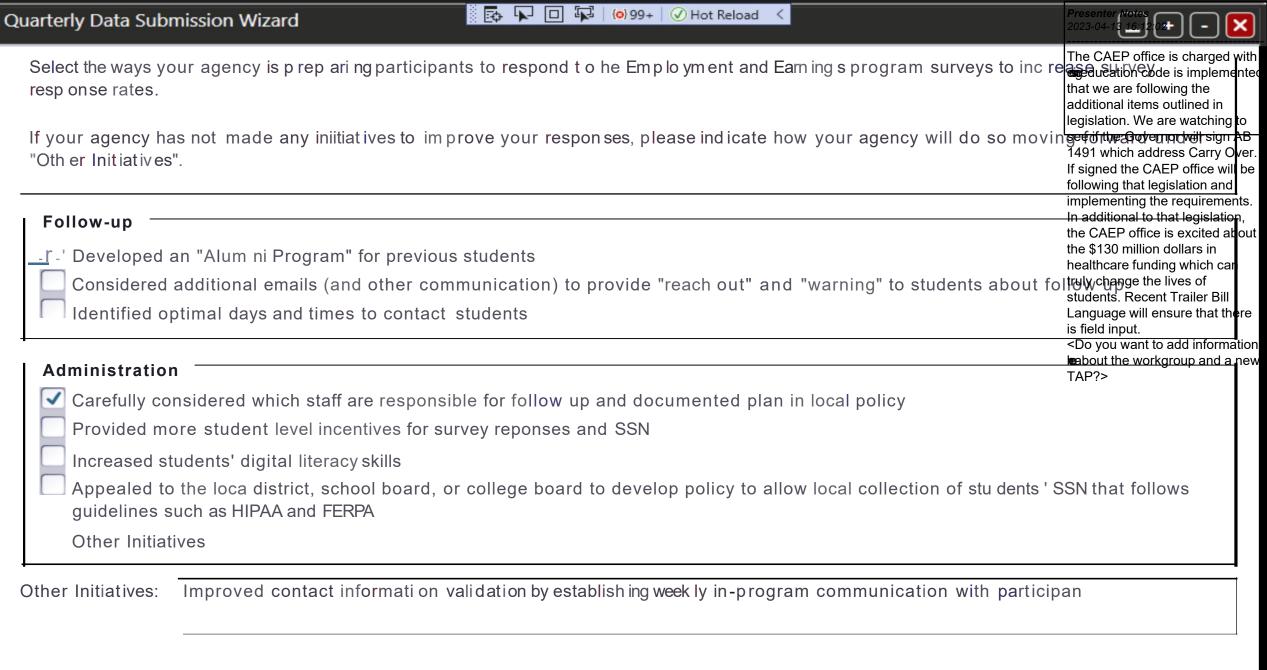
Federal Update (3)

- Local providers must collect and report quarterly participant data to CDE on performance outcomes for the exit-based indicators.
- Local providers must submit quarterly reports to CDE on local efforts to prepare participants to respond to post-exit program surveys and evidence of the impact of local efforts on survey response rates.



New Quarterly Deliverable Since January 2023

uarterly Data Submission Wizard	E [gJ	o}99+ 0 Hot Reload ≤		Presenter Notes 2023-04-1 16-12 0+
Sellect the ways your age11cy is preparing particip response rates. This reqL!i'rement does notapp	•			expolicies that align to the education code. These policies should support the work in the
This checklist contains four arieas: Intake & Extit (coll ect ed on this pa	age) and Foll ow- up	& Adm in istrait'i:on (colled ed or	consortia. While we are two systems working together, just as consortia have worked to
Sellect at least one option from 1 ally of these four illdicate how yoll ragency will do so moving 1 followers	areas. If yolLir ag enc Il u11der "O th er in iti'	y has 11ct made any 'at,ives" (see next pa9	initiat iv es to improve your resp e),	blend two systems, we strive to ensure that the differences in systems don't hinder the implementation of policies and support.
Not app · cable because this is a Section 225	program			
Intake.				
Provided "seam less" and "student friendly" int	ake proced ure			
Emphasized importance of survey and corresp	ondence upon inta	ake		
Ensured it is easy and comfortable for studen	ts to provide SSN a	and o ther im port an t	personal contact informatiori	
Collect ed accurate Student Contact Informati	onandreview, co	rrect. and update it fi	equently	
Tracked "at-risk" students with multi'plebarrie	ers such as "econom	ic migrants"		
Exit —				
Dev,elo ped a formal process for student ,exit s	m il ar to int ak eprod	cess		
Identified exiters and provide "warning" in ac	lvance about follov	v-up communiication		
t7 Communicated with current students about f	ollow up, not just ex	xited students		



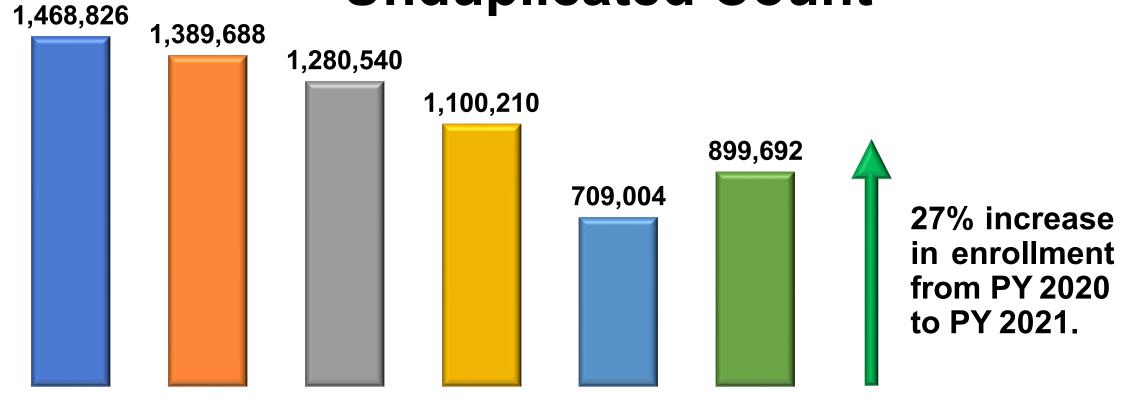


Enrollment Trends

Information from the Annual State Directors Meeting



Adult Education Program Enrollment Unduplicated Count



■ PY2016 ■ PY2017 ■ PY2018 ■ PY2019 ■ PY2020 ■ PY2021

CALADULTED.ORG



Percent change from PY2020 to PY2021:

American Indian/ Alaska Native

13.46%

Asian

1 31.59%

Black or African American

20.33%

Hispanic

34.69%

Native Hawaiian or Other Pacific Islander

↑ 7.51%

White

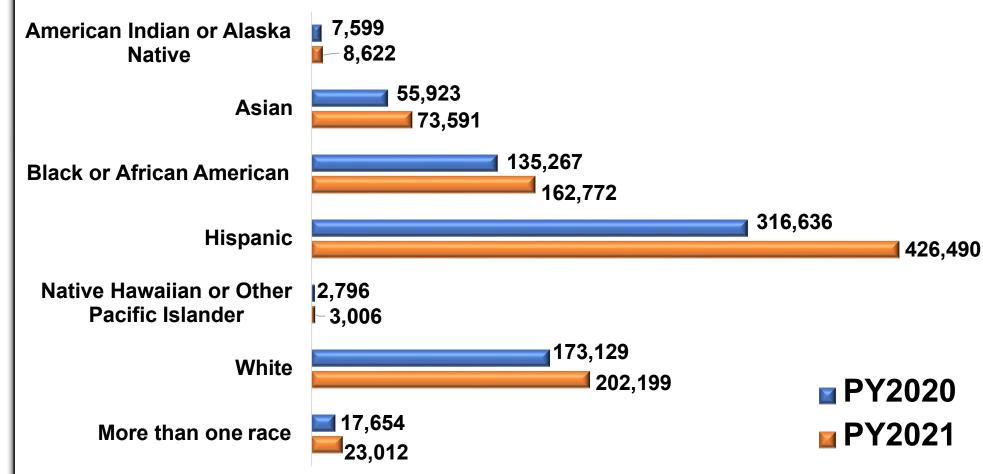
16.79%

More than 1 Race

1 30.35%

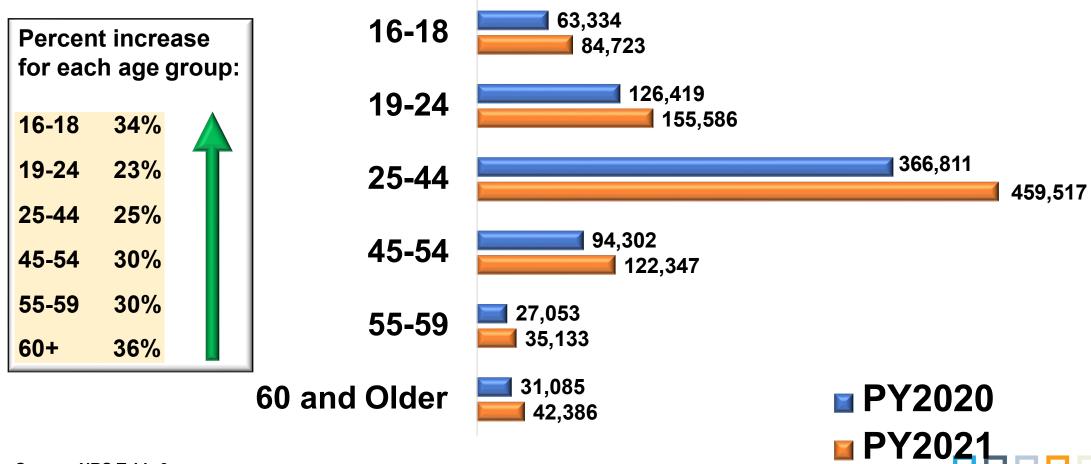
Enrollment by Ethnicity

Source: NRS Table 2





Enrollment by Age





Top Reported Barriers to Employment

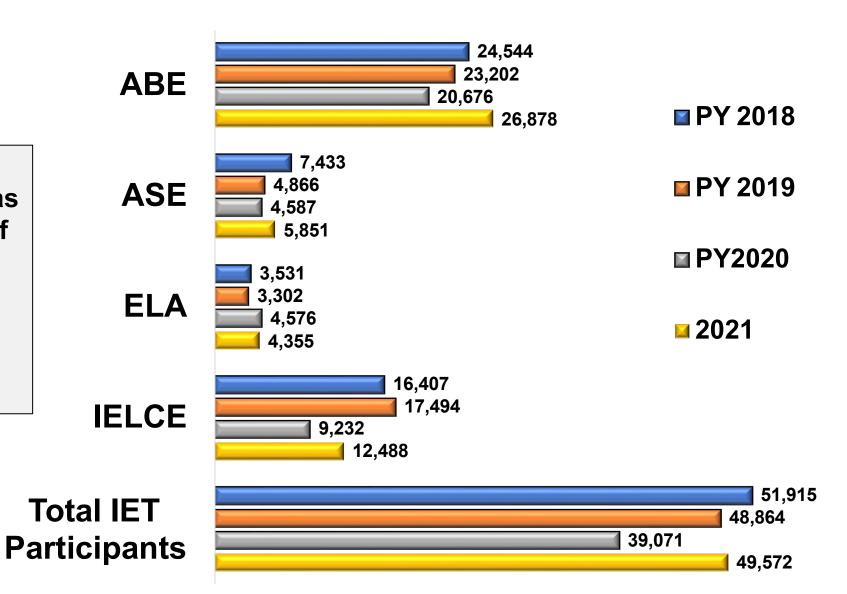
English Language Learners, Low Levels of Literacy, Cultural Barriers	847,120*
Low-Income Individuals	255,598
Single Parents (Incl. single pregnant women)	79,432
Ex-offenders	67,699
Long-term Unemployed (27 or more consecutive weeks)	62,750
Individuals with Disabilities (incl. youth)	40,715



^{*}All Title II participants should be reported as English Language Learners, Low Levels of Literacy, Cultural Barriers.

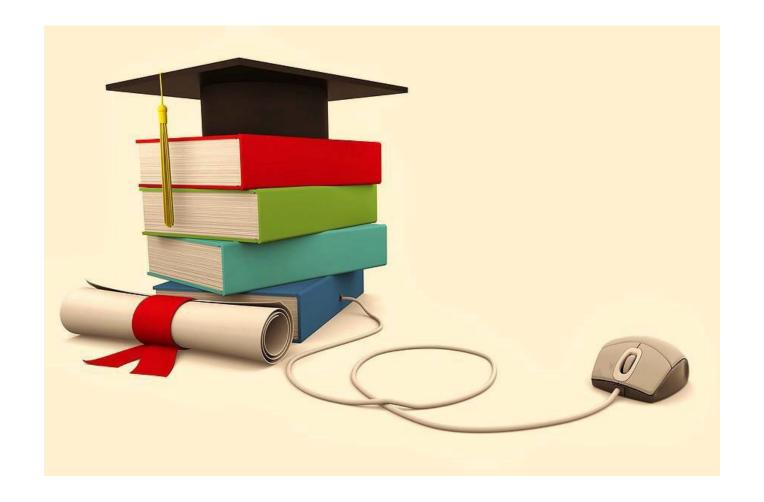
Enrollment in IET Programs

Total IET participation reported in PY 2021 was 49,572 which is 5.5% of total enrollment. IET experienced an increase in enrollment of 10,501 participants (+27%) over PY2020.





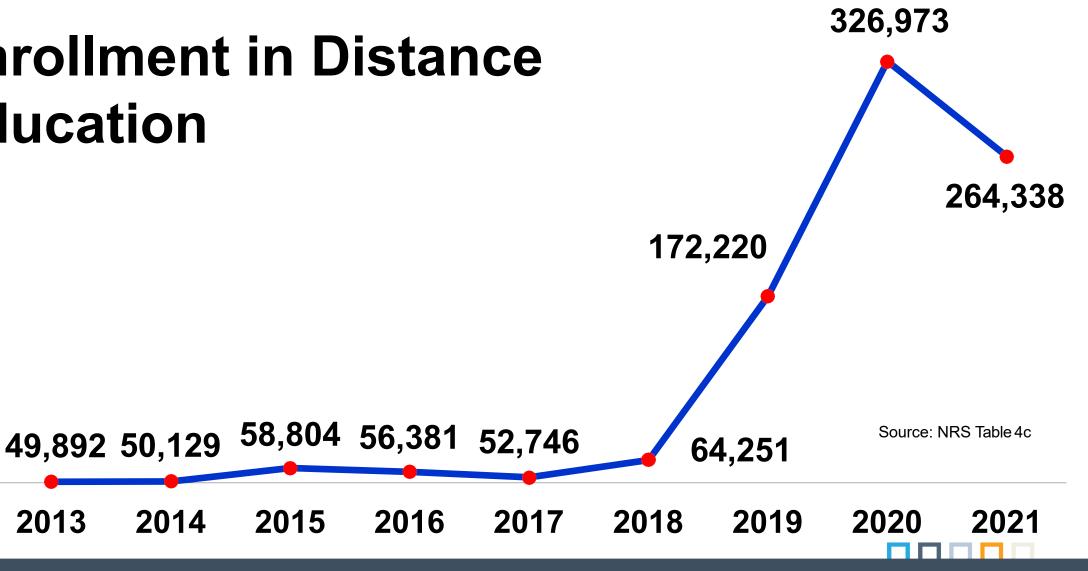
Distance Education







Enrollment in Distance Education



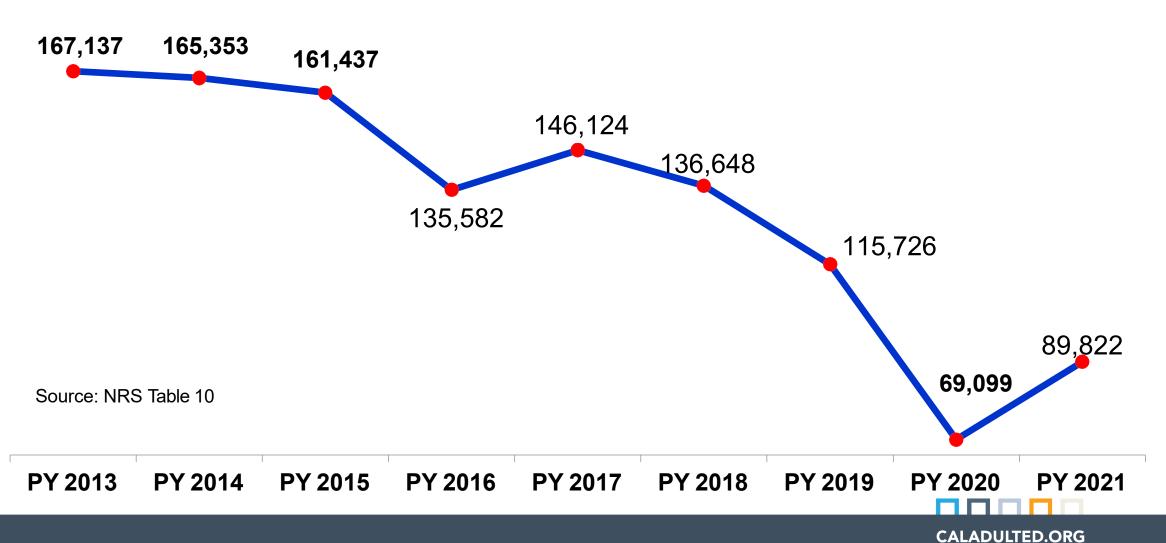


Corrections Education



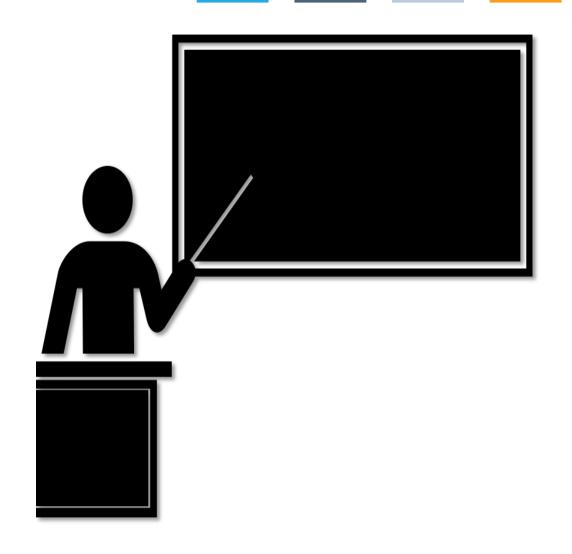


Enrollment in Corrections Education





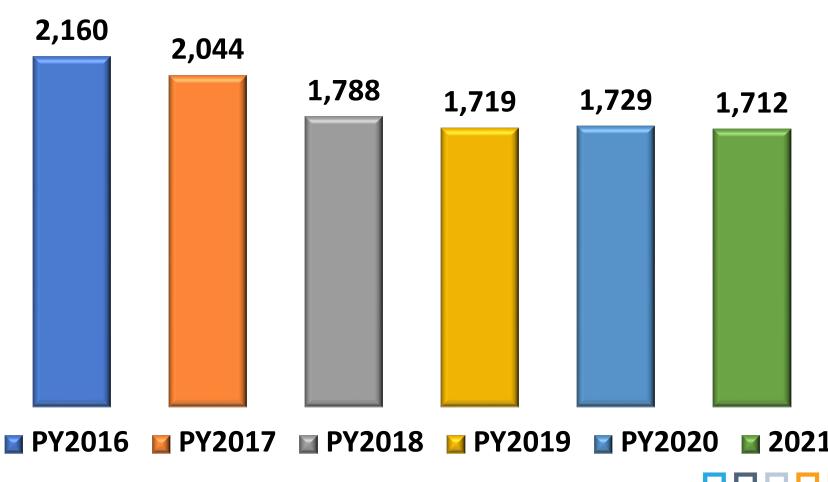
Providers and Services



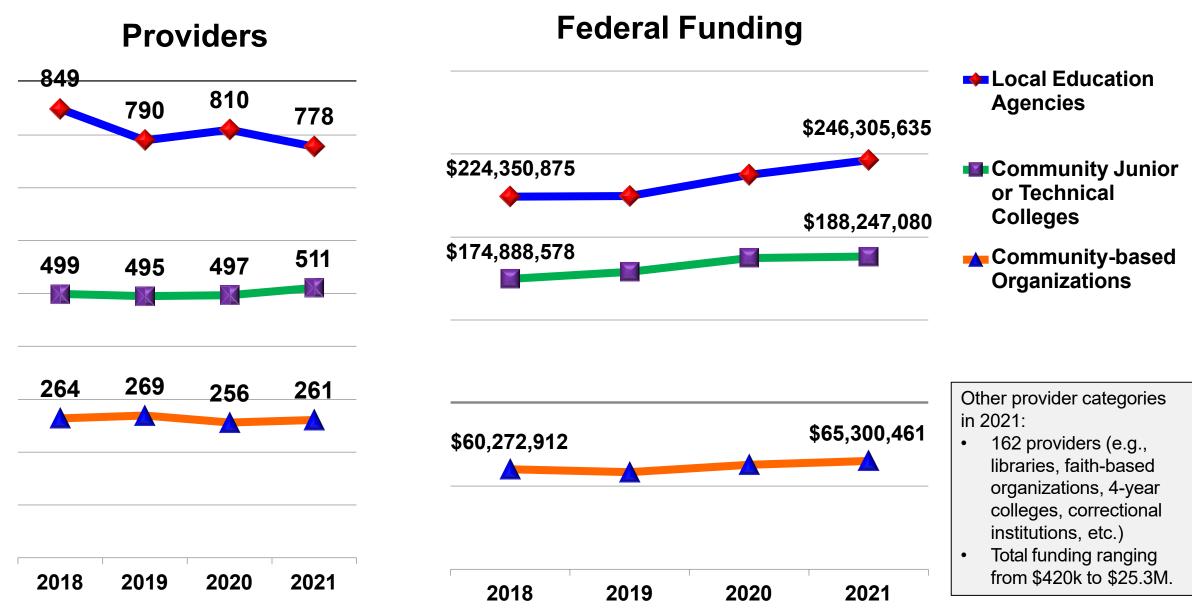


Adult Education Program Providers

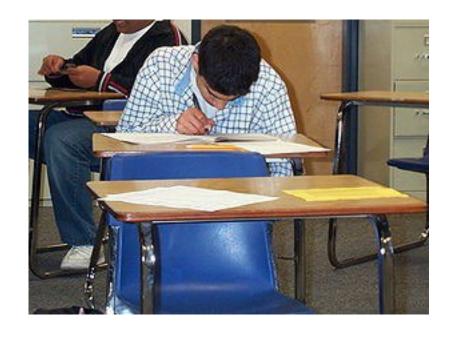
Holding steady – 1% decrease in the number of adult education providers from PY 2020 to PY 2021.



Largest Provider Categories and Funding Changes

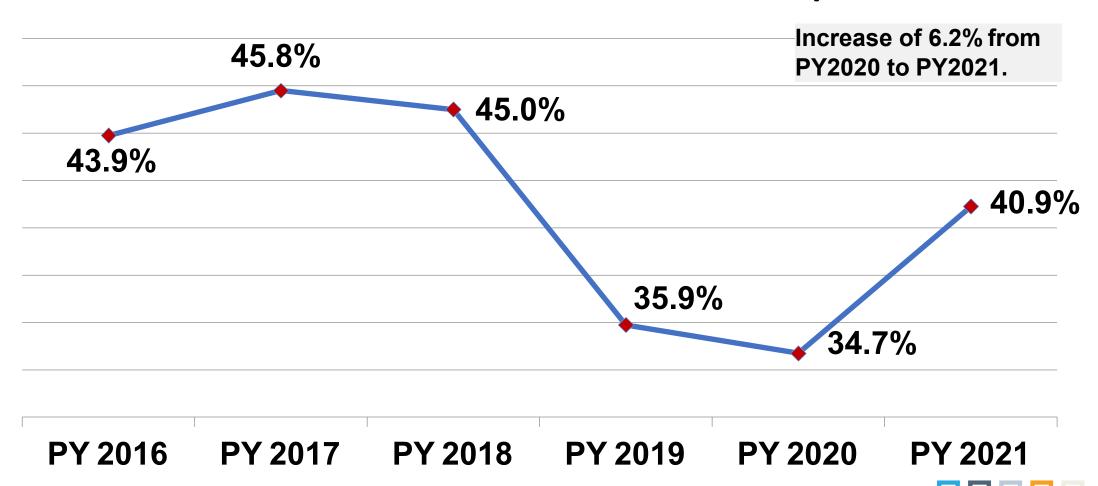


Outcome Data: Measurable **Skill Gains** (MSG)

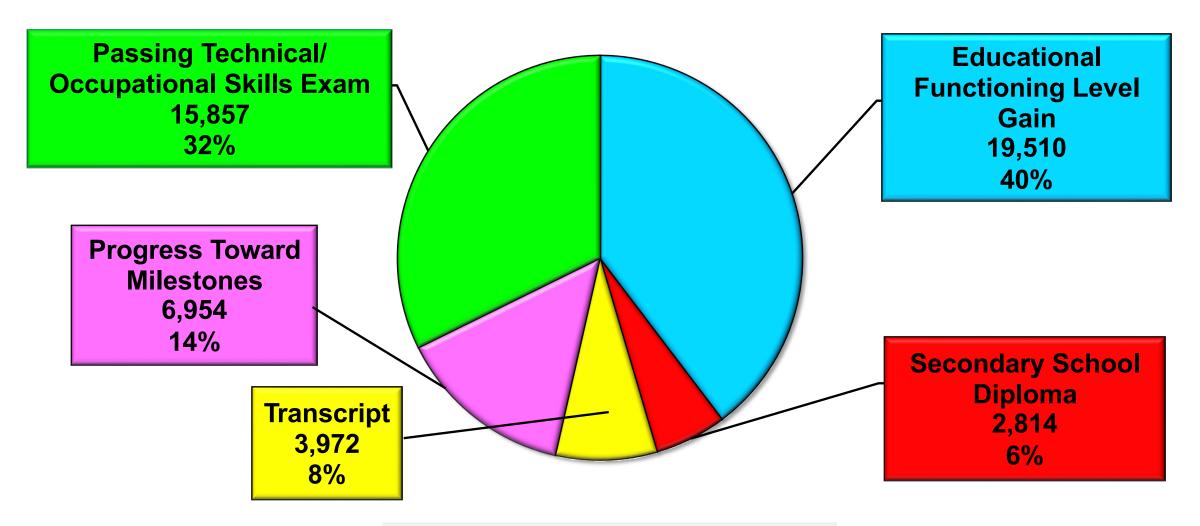




MSG Performance for All Participants



Measurable Skill Gains (MSG) Types in PY2021 for Integrated Education and Training (IET) Programs



Total MSG Outcomes: 49,107

Post-Testing Rates in 2020 and 2021

ENTERING EDUCATIONAL FUNCTIONING LEVEL	PY 2020	PY 2021	% Change
ABE Level 1	32.93%	52.52%	+19.59%
ABE Level 2	47.28%	51.00%	+3.72%
ABE Level 3	45.20%	48.94%	+3.74%
ABE Level 4	42.10%	46.31%	+4.21%
ABE Level 5	30.00%	35.71%	+5.71%
ABE Total	42.13%	47.56%	+5.43%
ESL Level 1	39.10%	69.62%	+30.52%
ESL Level 2	48.73%	58.41%	+9.68%
ESL Level 3	49.05%	57.52%	+8.47%
ESL Level 4	50.82%	61.24%	+10.42%
ESL Level 5	51.57%	61.91%	+10.34%
ESL Level 6	49.99%	60.10%	+10.11%
ESL Total	48.40%	61.36%	+12.96%
Total	44.88%	54.65%	+9.77%

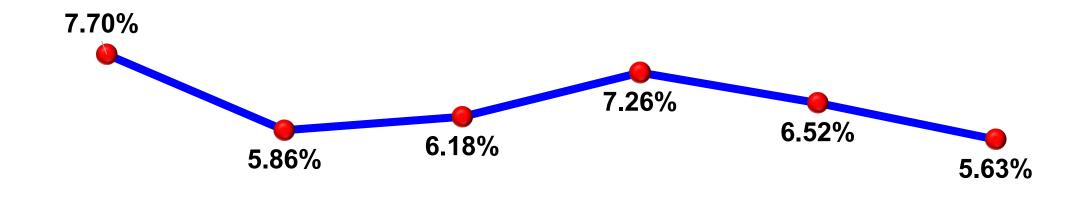
9.77% overall increase from 2020 to 2021.

Source: NRS Tables 4 and 4b

Participant Data across WIOA Core Programs



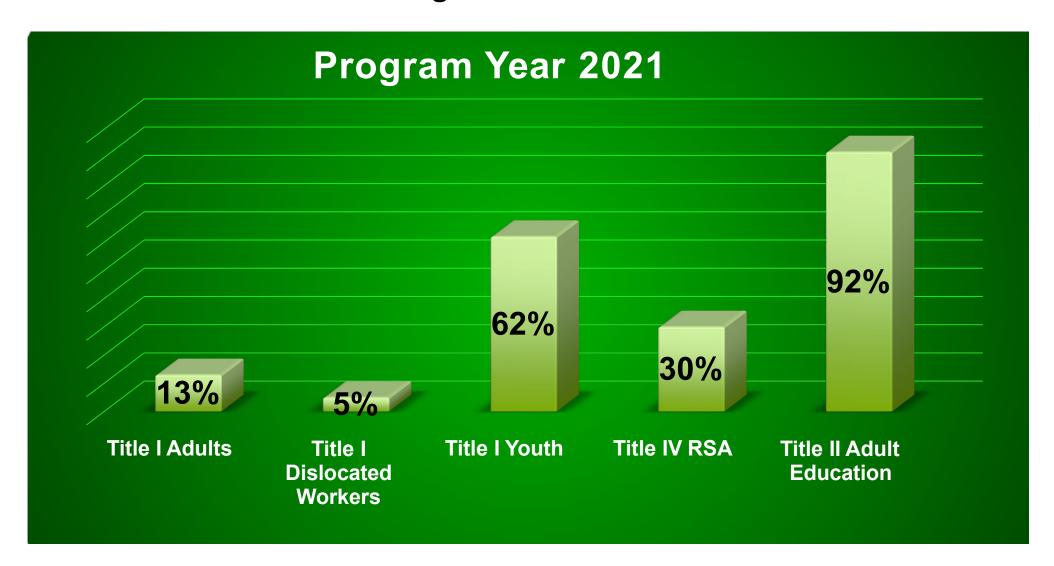
Title II Co-Enrollment in WIOA Partner Programs



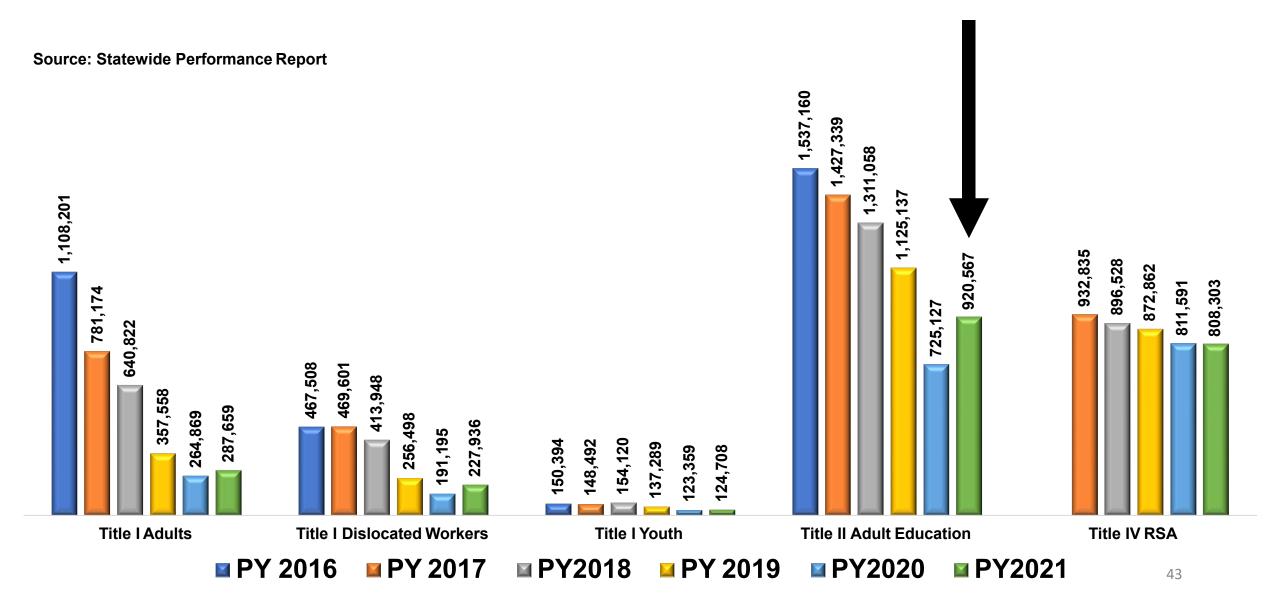
PY2016 PY2017 PY2018 PY2019 PY2020 PY2021

Source: Statewide Performance Report

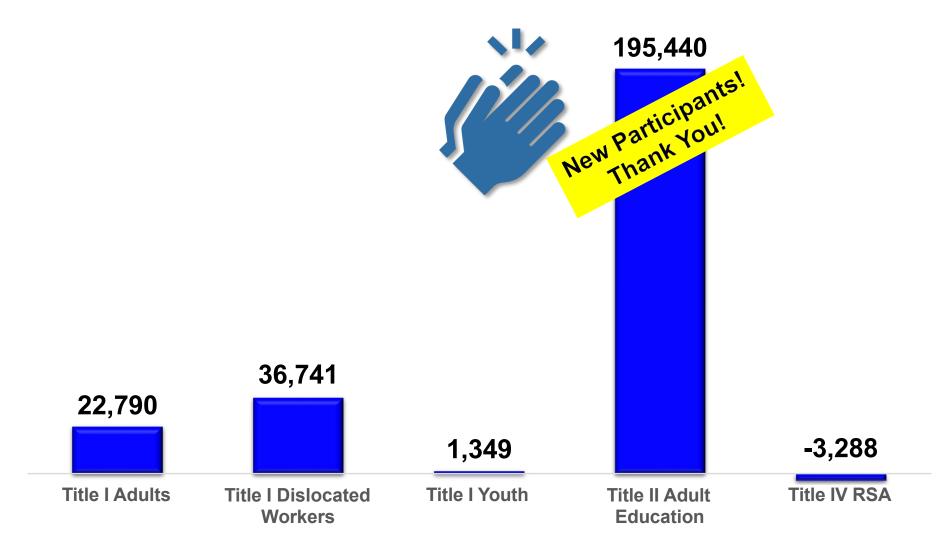
English Language Learners, Low Levels of Literacy, Cultural Barriers Across the Core Programs



Total Participants Served in the Title I, II, and IV Programs



WIOA Program Enrollment Change from PY 2020 to PY 2021







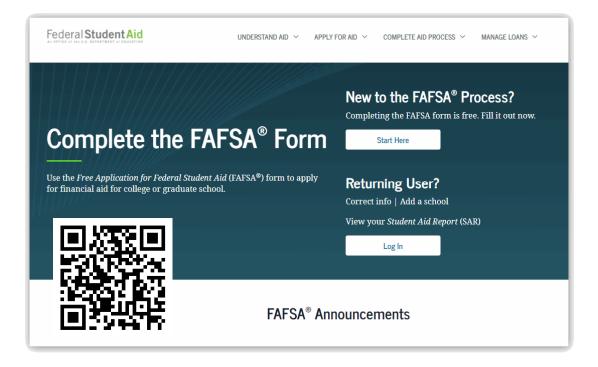


Two Applications: CADAA & FAFSA



CADAA
CA Dream Act Application

Visit: <u>dream.csac.ca.gov</u>



FAFSA

Free Application for Federal Student Aid

Visit: studentaid.gov/fafsa-app



Check Out Our Websites for





Find CSAC Programs and Resources:

csac.ca.gov/outreachcommunity-programs



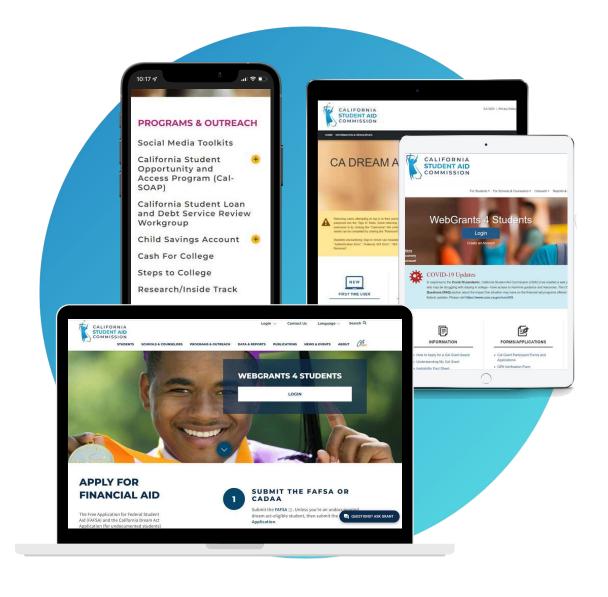
CA Dream Act Application

dream.csac.ca.gov



Create a WebGrants Account

mygrantinfo.csac.ca.gov







CSAC on Social Media

Instagram instagram.com/castudentaid

Facebook

facebook.com/calstudentaid/

TikTok
tiktok.com/@castudentaid

















-WELCOME-BACK TO SCHOOL

Video for 2023-2024 will be available June 20th on the OAR site.



State Updates





CAEP Funding

Fiscal Year	Allocations	COLA Increase
2022-23	\$597,137,000	6.56%
2023-24 (Governor's January Proposal)	\$645,684,000	8.13%
2023-24 (May Revise)	\$646,222,000	8.22%



\$130 Million Healthcare Pathways Overview

- ☐ One-time \$130 Million Healthcare Pathway investment distributed across three years:
 - ✓ \$30M in FY22-23
 - ✓ \$50M in FY23-24
 - ✓ \$50M in FY24-25
- ☐ Intended for English language learners (ELL) across all levels of English proficiency
- ☐ Targeted to training new Nursing Assistants, Medical Assistants, Dental Assistants, Social & Human Services Assistants, Pharmacy Technicians, Phlebotomists, Emergency Medical Technicians



Goals/ Outcomes

Outcome objectives for the Governor's Care Economy Workforce Development Package investment include:

- 1. Increase the number of care economy providers, particularly in underserved areas of the state,
- 2. Provide additional training for existing care economy providers, and
- 3. Increase diversity and cultural competency within care economy professions statewide



Guiding Principles for Competitive Funding Design

- Streamline process
- Minimize administrative burdens
- Make data-informed funding decisions
- Focus on student-centered deliverables
- Letter of Interest (LOI) vs. RFA





Two-Step Selection Process

1. Identify eligible Consortia based on a selection criteria

2. Grantee selection process includes narrowing down grantees based on their expressed interest and commitment to legislative and reporting requirements.



STEP #1 – Grantee Selection

- Invitations for Letters of interest (LOI) will be issued to CAEP consortia based on eligibility criteria:
 - > 30% ELL students
 - > 25% ELL Resident,
 - > 25% ELL Resident Growth,
 - > 10% Unmet Demand,
 - ➤ 10% Regional Poverty

• Eligible CAEP consortia must comply with legislative and reporting requirements.



Funding Considerations

- Letter of Interest (LOI) Tentatively June-July 2023
- Eligible California Adult Education Program (CAEP) Consortia will be invited to apply via LOI
- Eligible Consortia must commit to Grantee Commitments outlined in LOI
- Eligible Consortia must submit a workplan and timeline for completing the work.





STEP #2 – Grantee Commitments



Eligible Grantees must commit to the Grantee Commitments outlined in the Letter of Interest



We are soliciting feedback on the Grantee Commitments for this competitive funding





STEP #2 – Grantee Commitments

Grantees will submit a workplan with specific deliverables described in the LOI:

- 1. Grantees will provide the logic model they are using to inform and ensure outcomes.
- 2. Demonstrate thoughtful consideration of program partners and how they were selected.
- 3. Establish baseline reports that will be used to show measurable gains based on the dollars received.
- 4. Provide how program pathways were selected based on in-demand, in-region healthcare occupational needs, and describe the programs that will be implemented to accelerate student completion rates.



STEP #2 – Grantee Commitments

- 5. Show documentation of employer commitment & regional collaboration leveraging local resources & partnerships and how the partnership will be sustained post grantaward.
- 6.Identify career & student support resources for student outcomes achievement including services for refugee and immigrant adult learner populations.
- 7.Provide a detailed program budget with object-level codes & clear narrative for each expenditure line item, including all services, materials, salaries, &instruction.
- 8. Grantees must monitor, track & submit student data throughout the grant period



AB 1491 – Carryover Legislation





AB 1491 Overview

- Impacts Education Code Sections 84901 & 84914
- Tracking begins FY 2023-24
- Has two parts that impacts members and consortia differently:
 - ✓ Members vote to set a carryover % threshold within their consortium
 - ✓ Member funding for one year may be impacted after two years are assessed
 - ✓ Consortia exceeding 20% carryover annually will be monitored by the Chancellor's Office and CDE.
 - ✓ Consortia exceeding 20% carryover annually will be required to submit a written expenditure plan and assigned technical assistance by the Chancellor's Office and CDE.





AB 1491 Overview (cont'd.)

- Member carryover impacts consortia carryover.
- FY 2023-24 Q4 will be certified September 30th, 2024
- As a result, AB 1491 authorizes the consortium to reduce a member's "excessive" carryover funding (EC 84914). Consistent with:
 - ✓ The member no longer wishes to provide services consistent with the adult education plan.
 - ✓ The member cannot provide services that address the needs identified in the adult education plan.
 - ✓ The member has been ineffective in providing services that address the needs identified in the adult education plan, including having excessive carryover for at least two consecutive fiscal years beginning with the 2023–24 fiscal year, and each fiscal year thereafter, and reasonable interventions have not resulted in improvements.





Timeline Review

AB1491 Timeline FY 2023-2025

Date	Activity Description	Timing
February	Preliminary Allocations are released for FY 2023-24	
2023	> AB1491 guidance is released	
March-April	Regional Consortia host public meetings to make financial &	
2023	programmatic decisions	
	> FY 2022-23 Q2 expenditure reports are certified (March)	
	> AB1491 guidance webinar held	
May 2023	CFAD is certified by the regional consortia	
	 Excessive member carryover will be defined by individual 	
	consortiums and included in the CFAD. CFAD will be	
	revised to capture this information.	
	> May Revise	
June 2023	State budget is approved & signed	





LAO Report:

Redesigning California's Adult Education Funding Model (Dec. 2022)





LAO Report

- ✓ Acknowledges the importance of data & a strong data infrastructure.
- ✓ Recognizes the importance of regional flexibility and approaches to adult learners
- ✓ Raises an important conversation about maximizing the use of public dollars



LAO Report (2)

- ✓ Analysis does not distinguish between CAEP adult education community college noncredit classes & other community college noncredit courses.
- ✓ Analysis maintains community college noncredit uniformly receive \$7,000 per FTES.
- ✓ Actually, Career Development & College Preparation (CDCP) students in noncredit are supported at \$6,788 per FTE. However, non-CDCP students receive \$4,009, or about 41% difference.





ADULT EDUCATION Future Discussion

- Focus on student outcomes like wage gain or employment, not processes.
- Prioritize data quality and accuracy to measure progress, points of intervention & evaluation.
- Questions for on-going discussion:
 - ✓ what has worked,
 - ✓ what did not, &
 - ✓ where are there promising practices that we can elevate statewide.



Q & A

Contact Information

Gary Adams

gadams@cccco.org

Carolyn Zachry, Ed.D.

czachry@cde.ca.gov

