



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Tuesday, June 6, 2023 (2:00 p.m. – 4:00 p.m.)

(<sup>Ⓜ</sup>Materials in Board Packet)

**DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE**

Meeting URL: <https://barstow-edu.zoom.us/j/88613207682> Meeting ID: 886 1320 7682

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at [erivera@barstow.edu](mailto:erivera@barstow.edu) at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Cecil Edwards	<input type="checkbox"/>	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/>	<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/>	<input type="checkbox"/> Michelle Colleoc
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/>	<input type="checkbox"/> Katherine Matta
Guests	<input type="checkbox"/> Hasani X	<input type="checkbox"/> Amy McLaren	<input type="checkbox"/> Heather Bradford
	<input type="checkbox"/> Sonia Reay		

1. <sup>Ⓜ</sup>Approval of Minutes – May 2, 2023

Motion to approve by ; 2<sup>nd</sup> by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speakers – Heather Bradford, Sonia Reay, Hasani X, Amy McLaren

5. Consortium Director’s Report

5.1 Director’s Updates

5.2 CAEP Upcoming Deadlines & Other Dates –

- June 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q3) - COMPLETED
- June 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3)
- June 30: End of Q4
- July 15: Student Data due in TOPSPro (Q4) FINAL
- Aug. 15: Annual Plan for 2023-2024 due in NOVA
- Sept. 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4)

- Sept. 1: July 1, 2022 to July 30, 2023 Instructional Hours and Expenses by Program Area due (Estimates only) in NOVA
- Sept. 1: 22/23 Certification of Allocation Amendment due in NOVA
- Sept. 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4)
- Sept. 30: End of 2023-2024 Q1

- 5.4 Member Program Update: BAS
- 5.5 Member Program Update: BCC
- 5.6 Member Program Update: BVUSD
- 5.7 Member Program Update: SVUSD
- 5.9 BCC Fiscal Agent Report:
- 5.10 Marketing & Social Media Update: May 2023 by Phoenix Design

6. Discussion Items

- 6.1 BACAE Governance Plan – 2023-2024 2 Voting Members per District
- 6.2 BACAE Board Meeting Dates & Locations for 2023-2024 – AB 2449
- 6.3 2023-2024 Annual Plan

7. Action Items

- 7.1 Approval of BACAE 2023-2024 MOU
- 7.2 Approval of Contract for Phoenix Design for the 2023-2024 (managed by BCC)

8. Announcements

- 8.1 Conferences/Webinars
  - CASAS National Summer Institute – June 12-15, 2023 - Garden Grove, CA
  - GED National Conference – July 18-20, 2023 – NYC
  - 6<sup>th</sup> Consortia Regional Professional Development Day – San Brdo. Valley College

- 8.2 2022-2023 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 1<sup>st</sup> Tuesday of the Month)

<b>2022-2023</b>
June 6, 2023 – Annual Plan
July 2023 - DARK

<b>2023-2024</b>	
August 1, 2023 - Annual Plan Vote	September 5, 2023
October 3, 2023	November 7, 2023
December 3, 2023	January 2, 2024
February 6, 2024	March 5, 2024
April 2, 2024	May 7, 2024
June 4, 2024	July 2024 - DARK

9. Adjournment: Motion to approve by ; 2<sup>nd</sup>