



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Monday, February 22, 2021 (4:00 p.m. – 6:00 p.m.)

(<sup>Ⓜ</sup>Materials in Board Packet)

**DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE**

**ZOOM URL:** <https://barstow-edu.zoom.us/j/94538921984>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at [erivera@barstow.edu](mailto:erivera@barstow.edu) at least two days before the meeting date.

Call to Order: p.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Cecil Edwards	<input type="checkbox"/>	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/>	<input type="checkbox"/> Herbert English
			<input type="checkbox"/> Pattie Alaimalo
			<input type="checkbox"/> Terri Walker
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Michelle Colleoc
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Mitch Rosin	<input type="checkbox"/> Jackie Diaz

1. <sup>Ⓜ</sup>Approval of Minutes – January 19, 2021

Motion to approve by ; 2<sup>nd</sup> by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 CAEP Deadlines – Upcoming

January 2021

- Jan 31: Student Data due in TOPSPro (Q2) - COMPLETED

February 2021

- Feb 28: Preliminary allocations for 2021-22 and 2022-23 released by this date.

March 2021

- Mar 1: 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
- Mar 1: Close out of 18/19 Member Funds due in NOVA
- Mar 31: 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
- Mar 31: Close out of 18/19 funds in NOVA certified by Consortia in NOVA
- Mar 31: End of Q3

April 2021

- Apr 30: Student Data due in TOPSPro (Q3)

- 4.2 Governor's Preliminary Budget for 2021-22
  - Preliminary Budget Released February 10, 2021
  - BACAE 2020-2021 = \$926,679
  - BACAE 2021-2022 = \$940,578 (COLA increase of \$13,899)
- 4.3 CAEP Webinar: NOVA 2018-2019 Close-Out
  - Due March 1, 2021, in NOVA as part of Q2 Fiscal Submission
- 4.4 CAEP Guidance: Program Fee Policy Reminder
- 4.5 CAEAA: Conference Report Out
  - CDE Update
  - Legislative Update
  - CAEP Update
- 4.6 Consortium Director Updates
- 4.7 Member Program Update: BAS
- 4.8 Member Program Update: BCC
- 4.9 Member Program Update: BVUSD
- 4.10 Member Program Update: SVUSD
- 4.11 BCC Fiscal Agent Report
- 4.12 Marketing & Social Media Update: Phoenix Design

## 5. Discussion Items

- 5.1 Data Integrity Reports

## 6. Action Items – NONE

## 7. Announcements

### 7.1 Conferences

- March 11, 2021: ACCE – Virtual
- March 21 – 24, 2021: COABE – Virtual
- March 3, 2021: CCAOE – Virtual
- April 21 – 23, 2021: CCAE – Virtual
- April 30 – May 1, 2021: Career Non-Credit Education Institute – Virtual
- June 14 – 16, 2021: CASAS – Virtual

7.2 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 3<sup>rd</sup> Tuesday of the Month)

<b>2021</b>
March 16, 2021 – CFAD Review
April 20, 2021 – CFAD Vote
May 18, 2021
June 15, 2021 – Annual Plan Retreat

7.3 BACAE Working Group Meetings (Zoom)

<b>2021</b>
March 11, 2021
April 8, 2021
May 13, 2021

8. Adjournment: p.m.