



Barstow Area Consortium for Adult Education

Board **AGENDA**

Barstow Community College, Administration Conference Room

Tuesday, December 15, 2020 (2:00 p.m. – 4:00 p.m.)

(stMaterials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

ZOOM URL: <https://cccconfer.zoom.us/j/98098990272>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: p.m.

| Attending: | Voting Member | Voting Member | Attendee |
|------------------|---|--------------------------------------|---|
| Baker Valley | <input type="checkbox"/> Cecil Edwards | <input type="checkbox"/> | <input type="checkbox"/> |
| Barstow CC | <input type="checkbox"/> Eva Bagg | <input type="checkbox"/> Karen Kane | <input type="checkbox"/> Herbert English |
| | | | <input type="checkbox"/> Pattie Alaimalo |
| | | | <input type="checkbox"/> Terri Walker |
| Barstow AS | <input type="checkbox"/> Scott Godfrey | <input type="checkbox"/> Jeff Malan | <input type="checkbox"/> Michelle Colleoc |
| Silver Valley | <input type="checkbox"/> Jeff Youskievicz | <input type="checkbox"/> Brice Scott | <input type="checkbox"/> |
| Consortium Staff | <input type="checkbox"/> Elena Rivera | <input type="checkbox"/> Mitch Rosin | <input type="checkbox"/> Jackie Diaz |

1. stApproval of Minutes – October 20, 2020 (November meeting was cancelled)
Motion to approve by; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 a. CAEP Deadlines – Upcoming

October 2020

Oct. 30: 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA - COMPLETED

Oct. 31: Student data due in TOPSPro (Q1) – COMPLETED

November 2020: No Action Items

December 2020

Dec. 1: July 1, 2029 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium - COMPLETED

Dec. 1: 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1) - COMPLETED

Dec. 31: 18/19, 19/20 & 20/21 M3mber Expense Report certified by Consortia in NOVA (Q1)

Dec. 31: End of Q2

January 2021

Jan. 31: Student Data due in TOPSPro (Q2)

- 4.2 Consortium Director Updates
- 4.3 Member Program Update: BAS
- 4.4 Member Program Update: BCC
- 4.5 Member Program Update: BVUSD
- 4.6 Member Program Update: SVUSD
- 4.7 BCC Fiscal Agent Report
- 4.8 Marketing & Social Media Update: Phoenix Design

5. Discussion Items

- 5.1 CAEP Guidance Memo on Professional Development – November 30, 2020
- 5.2 CAEP Recorded Sessions
- 5.3 Q1 Fiscal Reporting and Spending Levels

6. Action Items

- 6.1 None

7. Announcements

- 7.1 Upcoming Conferences/Webinars
 - CAEP Webinar – **Virtual** - December 16, 2020 at 12 noon
 - Advancing Equity Professional Learning Series: Actions Steps for Teachers and Programs
 - Addressing Racial Equity
- 7.3 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 3rd Tuesday of the Month)

| 2021 |
|-------------------|
| January 19, 2021 |
| February 16, 2021 |
| March 16, 2021 |
| April 20, 2021 |
| May 18, 2021 |
| June 15, 2021 |

8. Adjournment: p.m.