

Barstow Area Consortium for Adult Education Board AGENDA

Barstow Community College, Administration Conference Room Tuesday, August 12, 2020 (2:00 p.m. – 4:00 p.m.) (*Materials in Board Packet)

DUE TO COVID-19, THIS MEETING WILL BE HELD ON ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE ZOOM URL: https://cccconfer.zoom.us/j/99901365261

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to	Order: p.m.					
Attending: Baker Valley Barstow CC		Voting Member ☐ Cecil Edwards ☐ Eva Bagg	Voting Member ☐ Eric Huynh ☐ Karen Kane	Attendee □ □ Pattie Alaimalo □ Terri Walker		
	Barstow AS	Scott Godfrey	☐ Jeff Malan			
	Silver Valley	Jeff Youskievicz	☐ Brice Scott			
	Consortium Staff	☐ Elena Rivera	☐ Mitch Rosin	☐ Jackie Diaz		
1. [¤] App	oroval of Minutes – Jui Motion to approve by	in the second se				
				nt to the BACAE. Pursuant to BACAE comment by stating your name.		
3. Clos	ed Session – None Rec	quested				
4. Con	sortium Director's Rep	oort				
	4.1 a. CAEP Dead	lines - Upcoming Ist 2020 Aug 1: Student Data	due in TOPSPro (Q4) F for 2020-21 <mark>APPROVE</mark>			
	ЗСРС	Sep 1: 18/19 and 19/ Sep 1: July 1, 2019 to Sep 30: 18/19 & 19/2	June 30, 2020 progra 20 Member Expenses (Report due in NOVA (Q4) m area expense estimates in NOVA certified by Consortia in NOVA (Q4) get and Work Plan due in NOVA		
	- Octo	ber 2020				
		Oct 30: 20/21 Memb Consortia in NOVA	er Program Year Budg	et and Work Plan certified by		
		Oct 31: Student data	due in TOPSPro (Q1)			

- December 2020

Dec 1: July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium Dec 1: 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1) Dec 31: 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1) / Dec 31: End of Q2

- 4.2 a. CAEP Guidance
 - *CAEP: 2020-2021 Annual Plan Memo
 - CAEP: Data and Accountability Webinar PPT for 2020-2021
 - *CAEP: 2020-2021 Final Allocations by Consortia
 - *CAEP: 2020-2021 Combined Final Allocations
 - CAEP: 2019-2020 BOY Letter (August 2019) Used for FY Closeout
- 4.3 Consortium Director Updates
- 4.4 Member Program Update: BAS
 - S. Godfrey:
- 4.5 Member Program Update: BCC
 - E. Bagg:
- 4.6 Member Program Update: BVUSD
 - C. Edwards:
- 4.7 Member Program Update: SVUSD
 - J. Youskievicz:
- 4.8 BCC Fiscal Agent Report
 - P. Alaimalo:
- 4.9 Marketing & Social Media Update: Phoenix Design
 - Phoenix Design:
- 5. Discussion Items
 - 5.1 CASAS Remote Testing Requirement
- 6. Action Items
 - 6.1 Approve 2020-2021 BACAE MOU Change to text in signed version from AEBG to CAEP
 - 6.2 Approve 2020-2021 BACAE Annual Plan

6.3 Approve the 2020-21 July Revised Governor's Budget / CFAD Allocation

2019-20 BACAE Allocation	\$926,679							
2020-21 Proposed BACAE COLA	\$21,221							
2020-21 Proposed BACAE Allocation	\$947,900							
May Revise Budget Cut	\$114,748							
Revised 2019-20 BACAE Allocation \$8		j						
July Revise Budget	926,679							
2020-2021 CFAE with May Revise				Governor's July Revised Budget				
Agency	2019-20 CFAD	% of Allocation	COLA- PARKED-	Governor's February		COLA- PARKED-		2020-21 CFAD
			WITH FISCAL	Allocation		WITH FISCAL	Revised CFAD	
			AGENT	(CFAD)	12.1055314889466%	AGENT	Allocation 2020-2021	
Baker Valley Adult School								
TOTAL	\$64,348	7%		\$64,348	\$7,790		\$ 56,558	\$64,348
Barstow Community College								
TOTAL	\$308,455	33%	\$21,221	\$329,676	\$39,909	\$18,652	\$289,767	\$308,455
Barstow Adult School								
TOTAL	\$345,507	37%		\$345,507	\$41,825		\$303,682	\$345,507
Silver Valley Adult School								1
TOTAL	\$208,369	22%		\$208,369	\$25,22 4		\$183,145	\$208,369
TOTAL	\$926,679			\$947,900	\$114,748		\$833,152	\$926,679
	7520,075			7311/300	V22-1/7-10	-	+135/13E	7220,075

7. Announcements

7.1 Upcoming Conferences

- CAEP Director's Meeting – Virtual October 5, 2020

- CAEP Summit – Virtual October 26-29, 2020

7.2 2020-2021 Board Meeting Dates (2:00 pm – 4:00 pm via Zoom / 3rd Tuesday of the Month)

2020	2021			
September 15, 2020	January 19, 2021			
October 20, 2020	February 16, 2021			
November 17, 2020	March 16, 2021			
December 15, 2020	April 20, 2021			
	May 18, 2021			
	June 15, 2021			

8. Adjournment: p.m.

. Motion by ; 2nd by