



Barstow Area Consortium for Adult Education
Board **AGENDA**
Barstow Community College, President’s Conference Room
Thursday May 16, 2019 (2:00 p.m. – 4:00 p.m.)
(*Materials in Board Packet)

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at BarstowAEGB@gmail.com at least two days before the meeting date.

Call to Order: pm

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Karen Kane	<input type="checkbox"/> Pattie Granados
			<input type="checkbox"/> Elias Valencia
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O’Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera		

1. st Approval of Minutes – April 18, 2019 Motion by; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Reports/Information Items
 - 4.1 Consortium Director’s Report
 - a. AEP Deadlines - Upcoming
 - April 2019
 - Apr 30: Student data due in TOPSPro (Q3)
 - May 2019
 - May 2: CFADs for 2019-20 due
 - June 2019
 - Jun 1: 2017/18 & 2018/19 Member expense report due in NOVA (Q3)
 - Jun 7: Certified 3-year strategic plan due from consortia in NOVA
 - Jun 17: Data and Accountability Budget Revisions due
 - Jun 30: (deadline extension): Data and Accountability funded activities end
 - Jun 30: 2017/18 & 2018/19 member expense report certified by consortia in NOVA (Q3)
 - Jun 30: End of Q4
 - July 2019
 - Jul 31: Final Data and Accountability expense report due
 - August 2019
 - Aug 1: Student data due in TOPSPro (Q4) FINAL
 - Aug 15: Annual Plan for 2019-20 due in NOVA

Aug 26: Data and Accountability close out and Practice with Promise due
September 2019

Sep 1: 2017/18 and 2018/19 Member Expense Report due in NOVA (Q4)

Sep 1: July 1, 2018 to June 30, 2019 expenses by program area due
(estimates only) in NOVA

Sep 30: End of Q1

Sep 30: 2017/18 and 2018/19 Member Expense Report certified by
Consortia in NOVA (Q4)

Sep 30: 2019/20 Member Program Year Budget and Work Plan due in
NOVA (Q1)

December 2019

Dec 1: 2017/18 and 2018/19 and 2019/20 Member Expense Report due in
Nova (Q1)

Dec 31: 17/18 and 18/19 and 19/20 Member Expense Report certified by
Consortia in NOVA (Q1)

Dec 31: End of Q2

Dec 31: July 1, 2018 to June 30, 2019 Instructional Hours and
Expenses by Program Area due (actuals) in NOVA and certified by
Consortium

b. CAEP State Guidance – Archived on <https://caladulthood.org/Administrators>

- ^{SS}SSID for Adult Students: CDE is exploring options for a better solution for meeting the intent of this law and requests that LEAs hold off on assigning SSIDs for adult education students until further guidance is provided.

- ACSA Update: Cost of Living Adjustment is decreased from 3.46 percent to 3.26 percent at the May Revision for the categorical programs that remain outside of LCFF, including special education, child nutrition and preschool programs. The COLA for school districts and charter schools are provided within the increases for LCFF.

-ACSA Update: Career Technical Education funding: The May Revision maintains the funding structure adopted in the 2018 Budget Act to fund CTE through the existing \$150 million ongoing Proposition 98 allocation for the CTE Incentive Grant Program and \$150 million in ongoing Proposition 98 funds for the K-12 Strong Work Force Program administered by the Community College Chancellor's Office. The May Revision does not propose new augmentations for either program.

- ACSA Update: Adult Education program: While not specifically mentioned in the summary, the budget continues support for Adult Education with approximately \$500 million in Prop. 98 funds in addition to the COLAs provided in past years and the 3.26 percent COLA in 2019-20.

- ACSA Update: Bipartisan support for Assembly Bill 1303 (O'Donnell) to designate the \$150 million from the K-12 Strong Work Force Program towards the CTE Incentive Grant Program, with an additional augmentation of \$150 million per year for a grand total of \$450 million for CTE in ongoing Proposition 98 funds.

c. Report-out: CCAE (April 25-27, 2019 – San Diego, CA)

d. Working Group: Report Out

e. Q3 DIR Review

BACAE Member District	DIR Eligible Students	2018-19 CFAD Allocation	Per Pupil Costs (State: \$1,082)	Measurable Skills Gain (State: 63.38%)	12 Hours or More Student Participation (State: 63.05%)
Baker Valley	20	\$62,318	\$3,116 (\$3,040 w/o Cap. Exp.)	15% (3)	80%
BCC	178	\$268,711	\$1,510	37% (65)	85%
BUSD	334	\$334,612	\$1,002	7% (22)	41%
Silver Valley	62	\$201,782	\$3,254	1% (1)	12%

- 4.2 Member Program Update: BAS
- 4.3 Member Program Update: BCC
- 4.4 Member Program Update: BVUSD
- 4.5 Member Program Update: SVUSD
- 4.6 Marketing & Social Media Update: Phoenix Design
 - Media Manager PowerPoint
 - Plans for Summer radio, newspaper, PSA's on TV, mailer, etc.
 - rdContract renewal for Phoenix Design for social media/marketing services
 - 12 months at \$1,000/month paid from Consortium Operations set aside
- 4.7 BUSD Fiscal Agent Report: Data & Accountability Allocation
 - All funds spent; BUSD to close out in Chancellor's MIS System by June 30, 2019
- 4.8 BCC Fiscal Agent Report: 2018-19

5. Discussion Items

- 5.1 Annual Plan Retreat - Format
- 5.2 rdMOU for 2019-2020

6. Action Items

- 6.1 rdApproval of Three-Year Plan
 - Motion to approve by _____ ; 2nd by _____

7. Announcements

- 7.1 2018-19 BACAE Board Meeting Schedule (2:00 pm in BCC President's Conference Room):

May 16, 2019 Vote on Three-Year Plan Moved to Admin. Conf. Room	August 8, 2019 Vote on Annual Plan Vote on Practice w/ Promise	November 21, 2019
June 6, 2019 Annual Plan Retreat with Working Group	September 26, 2019	December 12, 2019
July 2019 – No Board Meeting	October 24, 2019	

7.2 Upcoming Conferences

*‡CASAS Summer Institute www.casas.org/training-and-support/si	June 11-13, 2019 Orange County, CA	State Data and Assessment Conference: Anyone working with adult students, data management, or assessment
ISTE https://conference.iste.org/2019/	June 23-26, 2019 Philadelphia, CA	International Society for Technology in Education: Anyone managing or implementing technology
*GED National Conference https://ged.com/in-session/tag/ged-testing-service-annual-conference/	July 24-26, 2019 Chicago, IL	All members offering GED instruction
CWA Meeting of the Minds https://calworkforce.org/mmm-con	September 3-5, 2019 Monterey, CA	WIOA Title I Providers and Partner agencies
*CATESOL www.catesol.org/current-events	October 3-6, 2019 San Jose, CA	California ESL Conference: Anyone working in an ESL program
NCPN www.ncpn.info/conf_2019.php	October 12-13, 2019 Orlando, FL	Counselors and faculty focused on career pathway development and implementation
NCTN www.collegetransition.org	November 2019 Boston, MA	Counselors and faculty focused on transitioning adult students to the college setting
*‡ACTE www.acteonline.org/event/actes-careertech-vision-2019/	December 4-7, 2019 Anaheim, CA	International CTE Conference: Anyone working in a CTE program

* Suggested for K-12 Adult Schools ‡ Suggested for Community Colleges

8. Adjournment: p.m.

- Motion by ; 2nd by