



**Barstow Area Consortium for Adult Education
Board AGENDA
Barstow Community College, President's Conference Room
Thursday February 21, 2019 (2:00 p.m. – 4:00 p.m.)
(*Materials in Board Packet)**

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at BarstowAEGB@gmail.com at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Ronda Tremblay	<input type="checkbox"/> Eric Huynh	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/>	<input type="checkbox"/> Pattie Granados
			<input type="checkbox"/> Elias Valencia
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Jeff Malan	<input type="checkbox"/> Carrie O'Neal
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Michael Cox	<input type="checkbox"/>

1. ¹ Approval of Minutes – January 17, 2019 Motion by ; 2nd by

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Reports/Information Items
 - 4.1 Consultant's Report
 - a. AEP Deadlines - Upcoming
 - February 11, 2019 – Budget Bill Reporting Requirements due in NOVA - COMPLETED
 - March 1, 2019 – 2018-19 Q2 Expenses due in NOVA
 - NOVA to close out 2016-17 Funds DURING Q2 submission
 - March 31, 2019 – Q2 Consortium Certification due in NOVA
 - April 30, 2019 – Q3 DIR Due to aebg@casas.org & copy to M. Rosin
 - April 30, 2019 – 2018-19 Q3 Expenses due in NOVA
 - June 7, 2019 – 2019-2022 Three-Year Plan due in NOVA
 - June 2019 – State will close books on 2016-17 Funds
 - June 30, 2019 – Data & Accountability Close Out in Chancellor's MIS System (BUSD)
 - July 31, 2019 – Full Year DIR due to aebg@casas.org & new Coordinator
 - July 31, 2019 – 2018-19 Full Year Expenses due in NOVA
 - August 15, 2019 – Practice with Promise Report Due
 - b. AEP NOVA Webinar Updates – Archived on <https://caladulthood.org/Administrators>
 - 2019/20 COLA of \$31,051 brings FY allocation to \$928,473.81
 - c. CAEAA 2019 Annual Conference – Sacramento – February 7-8, 2019
 - PPTs Available
 - **Legislation:** New Adult Education teacher credential pathway. This bill will authorize and direct the Commission on Teacher Credentialing to create a second option for teachers with a preliminary credential to clear

their credential through an assessment based on Adult Education teaching standards.

- **Data:** 2017-18 enrollment: 971,776

- **2019-20 Focus:** Funding to close \$33M gap between CC FTES and CAEP

- **Leg Day:** April 8 & 9 (Meet/Greet on April 8)

d. ^{ra}Community Survey Results – To Date

e. Meeting of the Boards – February 19, 2019

f. San Bernardino County CAEP Directors’ Meeting – February 20, 2019

g. Drafting of Three-Year Plan – Process? Who will assist?

- Draft Due to BACAE Board: April 18

- Vote by BACAE Board: May 16

- Submit in NOVA: June 7

h. Consultant Days

Mar 13 & 14

May 14 & 16

Apr 17 & 18

Jun 5 & 6

4.2 Member Program Update: BAS

4.3 Member Program Update: BCC

4.4 Member Program Update: BVUSD

4.5 Member Program Update: SVUSD

4.6 Consortium Director Hiring Update

4.7 Marketing & Media Manager Report

- Postal Mailer with Printer; Due to be mailed upon receipt of payment

- Media Manager Report

4.8 BUSD Fiscal Agent Report: 2016-17 Close Out

- ^{ra}Review of Guidance Webinar 2.15.18

4.9 BUSD Fiscal Agent Report: Data & Accountability Allocation

- All funds spent; BUSD to close out in Chancellor’s MIS System by June 30, 2019

4.10 BCC Fiscal Agent Report: 2018-19

5. Discussion Items – None

6. Action Items – None

7. Announcements

7.1 2018-19 BACAE Board Meeting Schedule (2:00 pm in BCC President’s Conference Room):

March 14, 2019 May 16, 2019

April 18, 2019 June 6, 2019

8. Adjournment:

- Motion by ; 2nd by