## Barstow Area Consortium for Adult Education Board Agenda

### Barstow Community College, President's Conference Room Monday, September 11, 2017 2:00 p.m. – 4:00 p.m.

Call to Order: 2:04 pm			
Attending:	Voting Member	Alternate	Attendee
Baker Valley	Rona Tremblay	⊠Eric Huynh	
Barstow CC			
Barstow Unified	Scott Godfrey	Candice Duffner	Sonya Smith
Silver Valley		⊠Michel Cox	
1. Approval of Minutes – Au	gust 1. 2017 J/S		

- Motion for approval made by J. Youskievicz; 2<sup>nd</sup> by S. Godfrey Passed Unanimously
- 2. Public Comment Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.
- 3. Reports/Information Items
  - 3.1 Coordinator's Report: Upcoming Due Dates:
    - Aug 15: Annual Plan Due Submitted
    - Aug 23: End-of-Year Data, TOPSpro® Enterprise Due Submitted
    - Aug 30: Release of 17/18 AEBG Funds 45 days for dispersal per CFAD
    - October 31: First Quarter TOPS Data Submission
  - 3.2 Consultant Report: 2017-18 Planning Days:

October 19-20, 2017 January 18-19, 2018 April 23-24, 2018

November 20-21, 2017 February 19-20, 2018 May 14-15, 2018

December 11-13, 2017 March 12-13, 2018 June TBD per Guidance

- 3.3 State Guidance Report: Update on AEBG Guidance 8.18.17 Webinar Overview
- 4. Action Items
  - 4.1 Data & Accountability Plan (Due February 20, 2017)
    - Motion for approval made by S. Godfrey; 2<sup>nd</sup> by E. Bagg
    - Amended to include purchase of Aztec for BCC Passed Unanimously
  - 4.2 FY 2017-18 CFAD (Consortium Fiscal Administration Declaration Due May 2, 2017)
    - Motion for approval made by J. Youskievicz; 2<sup>nd</sup> by S. Godfrey Passed Unanimously
  - 4.3 FY 2015-16 Budget Spend Down (Due December 31, 2017)
    - Motion for approval made by J. Youskievicz; 2<sup>nd</sup> by E. Bagg Passed Unanimously
- 5. Discussion Items
  - 5.1 Program Area Working Group Meeting Schedule
    - M. Rosin reviewed Three-Year Plan.
    - Will schedule multiple Working Group meetings
    - Will be held on Thursdays and Fridays to allow maximum participation
  - 5.2 Professional Development Schedule and Topics
    - Topics to include: AEBG, CASAS, CCRS, WIOA
    - M. Rosin to propose dates
  - 5.3 Update: Local Board Meeting Dates for Appointing BACAE Voting Board Members

- Each Member district reported out on board approvals
- 5.4 Update: By-Laws and/or MOU (Including Brown Act) October Board
  - Each Member district will review draft and submit changes
  - Will be voted at October 2017 BACAE Board Meeting
- 5.5 Update: BUSD on Rental of Main Street Location
  - BUSD Board to vote on 9.12.17
  - M. Rosin has coordinated with GEDTS
  - Test center to open January 2018
  - Ribbon cutting ceremony with all members and community partners to be planned
- 5.6 Member Site Visit Reports
  - M. Rosin to prepare
- 5.7 Update: Community Partners via BCC
  - E. Bagg reported out and will coordinate with all Members

#### 6. Announcements

6.1 2017-18 BACAE Board Meeting Schedule (2:00 pm in BCC President's Conference Room):

October 20, 2017 January 25, 2017 April 26, 2017 November 20, 2017 February 22, 2017 May 17, 2017

December 11, 2017 March 15, 2017 June TBD per Guidance

- 6.2 Consortium Director's Summit Sacramento: October 12-13, 2017
  - M. Rosin attending for BACAE
- 6.3 Regional Training San Bernardino Valley College: November 15-16, 2017
  - All Members sending staff
- 6.4 CCAE South Coast/Southern Section Palm Springs: November 17-18, 2017
  - All Members sending staff
- 6.5 AEBG State Summit: January 22 23, 2018 Hilton Universal City
  - All Members sending staff
- 6.6 NEW Three-Year Plan Expected guidance Spring '18
  - E. Bagg to hire researcher for qualitative study
  - M. Rosin coordinating Three-Year Plan Revision
- 6.7 WASC Fall 2018 deadline: April 30, 2018
  - Barstow, Silver will explore options
- 6.8 CASAS & TOPSpro Training @ San Bernardino Valley College 12:00 3:30 (Room 118)
  - All Members sending staff
- 6.9 LAUSD Metro CCAE Conference Harbor Occupational Center: October 7, 2017
  - All Members invited

### 7. Adjournment

- Motion for adjournment made at 3:51 pm by J. Youskievicz; 2<sup>nd</sup> by S. Godfrey – Passed Unanimously



September 29, 2017

Dear Adult Education Block Grant Fiscal Agent or Consortia Fiscal Coordinator:

This notice constitutes an official approval to begin spending AEBG 2017-18 program funds. AEBG funding will be disbursed to your account shortly. Please check the AEBG website for the posting of the AEBG 2017-18 disbursement schedule. An AEBG staff member will follow up with you in the next few weeks should there be any issues or missing information in your consortium's 2017-18 annual plan.

If you have a K-12 district or County Office of Education (COE) fiscal agent or are a direct funded K-12 district or COE member, click on the CDE link below to view your allocation schedule. If you have a Community College District (CCD) fiscal agent or are a direct funded community college member, click on the Chancellor's Office link below to view your allocation schedule. For consortia that have opted to use the fiscal agent funding model, the breakdown of funding by individual member will be listed on the Consortium Fiscal Administration Declaration (CFAD), which was signed by all members and submitted to the AEBG Office in May 2017. The CFAD for each consortia is available on the details page of the Consortia Directory (CLICK HERE for the AEBG Consortia Directory).

- 2017-18 CDE AEBG apportionment
- 2017-18 Chancellor's Office CCD AEBG apportionment

Please note: Per the AB104 2016 trailer bill language Section 84905, funds are to be disbursed to consortia members within 45 days of receiving funds appropriated for the program. AEBG pass through fund instructions for fiscal agents can be found on the AEBG website at the following link: <a href="http://aebg.ccco.edu/For-AEBG-Grantees/AEBG-Funding">http://aebg.ccco.edu/For-AEBG-Grantees/AEBG-Funding</a>. There are separate instructions for passing through AEBG funds for K12 districts/County Offices of Education and Community College Districts. Please refer to the documents listed below for additional details related to AEBG 2017-18 funding.

- K-12 Accounting Guidance
- CCCCO Accounting Advisory: Adult Education Block Grant Funds

The new AEBG financial system, NOVA for AEBG, will be released in October 2017. Members will have time to test and learn the new system, as 2017-18 budgets will not be due until late November/early December. Additional details will be released in early October.

These funds are provided by an interagency agreement between the Board of Governors of the California Community Colleges and the California Department of Education via Item 6870-201-0001 of the Budget Act of 2017 (Chapter 14, Statutes of 2017), in support of the Non-Maintenance of Effort (Consortia) funding for the Adult Education Block Grant Program. As a reminder, the AEBG program funds are an apportionment of restricted funds that will continue to be allocated until legislation is passed to discontinue funding.

Local Educational Agencies (LEAs) are required to fulfill the following criteria in order to receive an apportionment:

- Per EC Section 84908(a) (1), is a member of a consortium.
- Per EC Section 84906(a), have approved an adult education plan that addresses that fiscal year, with detailed information as specified in EC Section 84906(b).
- Per EC Section 84913, use these funds on only the seven following areas:
  - 1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate;
  - 2. Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation;
  - 3. Programs for adults, including older adults, for entry or reentry into the workforce;
  - 4. Programs for adults, including older adults, to develop knowledge and skills to assist elementary and secondary school children to succeed academically;
  - 5. Programs for adults with disabilities;
  - 6. Short term career technical educational programs with high employment potential;
  - 7. Programs offering pre-apprenticeship training, in coordination with apprenticeship program(s), as specified.

For questions related to AEBG program or fiscal information and/or technical assistance on professional development topics, please contact the AEBG Technical Assistance Project (AEBG TAP) by phone at 1-888-827-2324 or by e-mail at <a href="mailto:tap@aebg.org">tap@aebg.org</a>.

Thank you.

Carolyn Zachry, Ed.D
California Department of Education
Adult Education Block Grant Office



Javier Romero
California Community Colleges Chancellor's Office
Adult Education Block Grant Office



## **Barstow Area Consortium for Adult Education**

Pan-Consortium Budget Allocations 2015-16

					Sub Total			Page 3-Year	Program
	Proposed Expenses Purpose	Member(s)	Units	Cost	(No To Exceed)	<b>Total Remaining</b>	Objective	Plan	Area
STARTING BALANCE						\$409,714.00			
	Professional Development	All + Partners	3	\$2,500.00	\$7,500.00	\$402,214.00	6	Multiple	All
	Conferences - ACTE / Nashville	All	4	\$2,000.00	\$8,000.00	\$394,214.00	6	Multiple	All
	Conferences - CCAE Regional / Palm Springs	All	4	\$1,000.00	\$4,000.00	\$390,214.00	6	Multiple	All
	AEBG Director's Conference / Sacramento	Consortium	1	\$1,000.00	\$1,000.00	\$389,214.00	6	Multiple	All
	College Transition Counselor	All + Partners	1	\$40,000.00	\$40,000.00	\$349,214.00	3	20	All
	Consultant Services	All + Partners	1	\$50,000.00	\$50,000.00	\$299,214.00	All	All	All
	Instructional Materials - Print	All	1	\$20,000.00	\$20,000.00	\$279,214.00	All	All	All
	Radio PSAs	All	1	\$5,000.00	\$5,000.00	\$274,214.00	All	All	All
	Marketing Collateral & Web Site	All	1	\$13,400.00	\$13,400.00	\$260,814.00	All	All	All
	Direct Mailer	All	1	\$10,000.00	\$10,000.00	\$250,814.00	All	All	All
	Testing Center Hardware / Smart Boards	All	1	\$24,000.00	\$24,000.00	\$226,814.00	All	All	All
	BUSD New GED Testing Center/Location - Outfitting (50%)	All	1	\$114,463.00	\$114,463.00	\$112,351.00	3	3	All
	Silver Valley Annual Allocation	Silver Valley	1	\$112,266.78	\$112,266.78	\$84.22	All	All	All

### INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is hereby entered into by the Barstow Area Consortium for Adult Education (BACAE), and;

Jorge Saucedo-Daniel	565-83-0486			
CONSULTANT		EMPLOYER ID NUMBER		
230 Crimson Circle	Big Bear City	CA	92314	
MAILING ADDRESS	CITY	STATE	ZIP	

Hereinafter referred to as CONSULTANT.

CONSULTANT agrees to provide to BACAE the services enumerated in Section F of this agreement under the following terms and conditions:

- A. Services shall begin on: October 18, 2017 and shall be completed on or before: June 30, 2018
- B. CONSULTANT understands and agrees that he and all of his employees are not employees of the BACAE and are not entitled to benefits to which employees are normally entitled, including State Unemployment Compensation or Workers' Compensation. CONSULTANT shall assume full responsibility for payment of all federal, state, and local taxes or contributions Including unemployment and income taxes with respect to CONSULTANT'S employees.
- C. CONSULTANT shall furnish, at his own expense, all labor, materials, equipment, and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONSULTANT is an Independent contractor, with the authority to control and direct the performance of the details of the work, BACAE being interested only in the results obtained.
- E. CONSULTANT agrees to defend, indemnify, and hold harmless the BACAE, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONSULTANT's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by CONSULTANT, and/or the CONSULTANT's employees or agents. BACAE agrees to defend, indemnify, and hold harmless the CONSULTANT, its employees and agents from any and all liability or loss arising in any way out of the negligence of the BACAE, its employees or agents, including, but not limited to any claim due to injury and/or damage sustained by BACAE, and/or BACAE's employees or agents.
- F. Services to be rendered to the BACAE by the CONSULTANT are as follows:
  - a. Assist in designing, developing, and maintaining BACAE website
  - b. Assist in creating and maintaining BACAE social media outlets
  - c. Attend applicable meetings and conference calls that further progress BACAE program
  - d. Assist in picking up and/or delivering documents to meet AEBG, District, County, State, and Federal deadlines
  - e. Assist in any way to further progress BACAE program goals and implementation

- f. Assist BACAE on building relationships with more community partners and to leverage existing resources
- G. Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.
- H. The work completed herein must meet the approval of the BACAE and shall be subject to the BACAE's general right of inspection and supervision to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all Federal, State, Municipal, and District laws, rules, and regulations that are now, or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- I. Progress payments will be made by the BACAE to the CONSULTANT as follows (Check one box only):

	Total contract amount to be paid by				
	Date				
	\$to be paid monthly as progress payments, beginning				
	 Date				
	Payment(s) requested on personal invoices (At an hourly rate of \$50, not to exceed \$2,000 per month without approval of Consortium Coordinator).				
J.	This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination, and all payments through the end date shall be made in full.				
К.	This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination, and all payments through the end date shall be made in full.				
	FOR THE BACAE: FOR THE CONSULTANT:				
	Superintendent/President or Designee  Signature  Signature				
	Director of Fiscal Services  Date				

Account #

Revised: 10/2017

Date

# MEMORANDUM OF UNDERSTANDING BARSTOW AREA CONSORTIUM FOR ADULT EDUCATION

This Memorandum of Understanding shall stand as evidence that the following districts intend to work together toward the mutual goal of collaborating to meet the goals of the Barstow Area Consortium for Adult Education (BACAE), hereafter referred to as the Consortium, to improve the delivery of adult education in the Barstow Community College District. This agreement is entered into between the following School Districts, hereafter referred to as MEMBERS.

- Baker Valley Unified School District
- Barstow Community College
- Barstow Unified School District
- Silver Valley Unified School District
- 1. Barstow Unified School District shall serve as the Consortium Fiscal Agent, hereafter referred to as FISCAL AGENT.
- 2. <u>Term</u>: The term of this MOU shall become effective as of July 1, 2017 and shall expire June 30, 2018 and shall apply to the 2017-2018 fiscal year (Adult Education Block Grant Program Year Three).
- 3. <u>Cost of Services</u>: The MEMBER shall be directly apportioned the sum declared in the BACAE Consortium Fiscal Administration Declaration as approved by the Barstow Area Consortium for Adult Education for the current program year and in accordance with Sections 84900-84920 of the California Education Code. Funds provided under this agreement shall be used in accordance with applicable laws and the provisions herein.
- 4. <u>Leveraging of Regional Resources</u>: MEMBERS agree to disclose amounts received from other resources that may be used to address the Adult Education Block Grant program areas and objectives. Furthermore, MEMBERS agree to leverage resources, in addition to any AEBG funds they may receive, to enhance the region's adult education delivery system and to do so in a coordinated effort with the Consortium.
  - Furthermore, PROVIDER MEMBERS with adult schools agree to apply for WIOA Title II: AEFLA grant funds (supplemental funding and to be determined in accordance with WIOA Title II: AEFLA funding award timelines).
- 5. <u>Eligible Member</u>: A MEMBER is a member in good standing, as defined by California Education Code Sections 84900-84920, of the Consortium and agrees to maintain its membership and participation in the Consortium. Failure to maintain its membership in the consortium and demonstrate effectiveness will result in a loss of funding.
- 6. General: The Barstow Area Consortium for Adult Education has been formed, in accordance with AB86, Section 76, Article 3, in accordance with AB 104, and Sections 84900-84920 of the California Education Code to develop a regional plan to improve the delivery of adult education and address existing gaps in programs and services. Funds apportioned shall be used only for supporting the following adult education programs designed for adult education students in the following areas:

- A. Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate.
- B. Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.
- C. Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.
- D. Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school.
- E. Programs for adults with disabilities.
- F. Programs in career technical education that are short term in nature and have high employment potential.
- G. Programs offering pre-apprenticeship training activities conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards for the occupation and geographic area.
- 7. <u>Mutuality, Shared Leadership, and Collaboration</u>: The Consortium's governance and decision-making processes are based on recognition of and respect for the interrelationships of the districts and their constituent groups. The commitment to this principle is demonstrated in the following ways:
  - Members of the Consortium publicly acknowledge the importance of participatory governance and the rewards to all for collaborative participation.
  - Members will vote to select co-chair annually for the Consortium Board to ensure shared leadership between the Community College system and the K-12 Education system.
  - Members agree to participate and provide ongoing input throughout the implementation process to ensure shared leadership.
- 8. Member Role and Participation: This principle supports the use of democratic processes to ensure that the voices of all MEMBERS are included. Any MEMBER of the Consortium can bring items and issues to the consortium as a whole. In order for this principle to be fully implemented, all members of the Consortium are asked to fulfill the following responsibilities of Consortium membership:
  - Each MEMBER Board of Education will designate one voting representative and one alternate voting representative to the Consortium Board and ensure attendance at and participation in regular Consortium meetings. Each MEMBER district will be allowed one vote. A simple majority of MEMBERS present constitutes a quorum. All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.
  - If a MEMBER of the Consortium Board is unable to attend a meeting, the alternate shall vote in their place. MEMBERS may also vote via phone or email.
  - MEMBERS will vote on items concerning fiscal and program implementation decisions.
  - Each MEMBER will provide data and information relevant to adult education as needed for the implementation, assessment, and revision of a regional plan and annual plans.
  - Each MEMBER will agree to participate as necessary in the implementation process including participation as needed in sub-groups and or committees.

- MEMBERS agree that in the interest of the Consortium and key stakeholders they
  will function as a team member with other MEMBERS of the group, follow through
  on tasks, report meeting outcomes back to key stakeholders within their
  organizations, work toward common understanding and consensus in an
  atmosphere of respect, support the implementation of recommendations once
  group consensus is reached, and welcome change and innovation.
- 9. <u>Community Partnerships</u>: Partner organizations identified by the Consortium through an application process will be invited to participate in Consortium meetings and activities. They are recognized as valuable stakeholders and partners in the implementation of educational services for adults.
- 10. <u>Committees</u>: The Consortium Board may create committees or workgroups as needed. In addition to the Consortium Board, two workgroups, based on current program areas, are hereby established. The two workgroups include: ABE/HSE/HSD and ESL/CTE. These workgroups are comprised of and open to educators, industry experts, partner representatives, and other representatives from all stakeholders with an in interest in promoting adult education efforts in the region.
- 11. <u>Transparency</u>: The Consortium values transparency and strives to maintain an open and honest approach to decision-making, operations and communication. Everyone who will be impacted by a decision is encouraged to be involved in shaping the recommendation. The commitment to this principle is demonstrated by adherence to the Brown Act.
- 12. Fiscal Administration of Consortium: BACAE utilizes a fiscal agent funding model in accordance with Sections 84900-84920 of the California Education Code. Each year the BACAE Board takes public action to approve the Consortium Fiscal Administration Declaration which declares direct funding levels received by MEMBERS on a yearly basis.

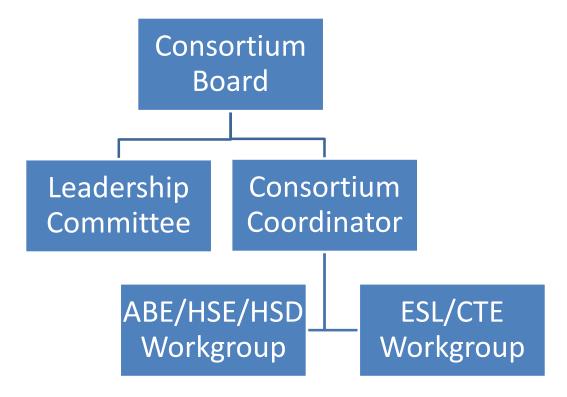
Fiscal Agent Role and Responsibilities: The Fiscal Agent (FA) will be identified to the State as the fiscal coordinator on behalf of the Barstow Area Consortium for Adult Education for the Adult Education Block Grant. The Fiscal Agent shall be responsible for the submission of the Consortium Fiscal Administration Declaration (CFAD) to the California Community College Chancellor's Office according to an allocation schedule recommended by the Consortium Coordinator and approved by the Consortium Board. The Fiscal Agent shall not amend the CFAD approved by the Consortium Board. The Fiscal Agent will be responsible for:

- Acting as the employer of record for consortium staff.
- Dispersal of monthly AEBG funding to MEMBERS within 45 days of receipt per AB104 legislation.
- Contracting and coordinating with MEMBER districts to maintain the governance structure and systems of the Consortium.
- Fiscal reporting to the State as required by the Adult Education Block Grant.
- Compliance with State requirements for administration of the Adult Education Block Grant

The Fiscal Agent shall receive in its allocation and hold separate from its regular adult education program, and from other funds, \$30,000.00 for the costs of managing the

consortium and for pan-consortium activities managed by the Consortium Coordinator, but not including the Coordinator salary. The Consortium Coordinator shall determine the annual budget for this amount in accordance with the BACAE Regional Plan, the BACAE Annual Plans and applicable laws.

### 13. Organizational Structure and Staffing:



Consortium Coordinator: The Consortium Coordinator is hired and supervised by the Fiscal Agent based upon the recommendation of the Consortium Board. The Consortium Coordinator reports to Consortium Board, not the fiscal agent, and has day-to-day responsibilities for the organization, including carrying out the organization's goals and policies. The Consortium Coordinator will manage all board meetings, report on the progress of the organization, answer questions of the Board members and carry out the duties described in the job description. The board can designate other duties as necessary.

14. Allowable Expenses: Funds may only be expended on allowable costs as defined in AB86, AB104, Sections 84900-84920 of the California Education Code, and in accordance with the Barstow Area Consortium for Adult Education Regional Plan (Consortium Three Year Plan) and the Barstow Area Consortium for Adult Education Annual Plan for the 2017-2018 program year. Failure to comply with the provisions of this MOU, applicable laws, and the Consortium Plans may result in the reduction of funding to the MEMBER, loss of funding to the MEMBER, and/or the reallocation of a portion or all of the MEMBER'S funds to other BACAE MEMBERS. A reduction, loss, or reallocation of funding shall affect only the current fiscal year unless a permanent reduction, loss, or reallocation is determined appropriate by the BACAE Board. All changes to MEMBER allocations and funding levels will be made in accordance with

- applicable law and the BACAE Governance policies and procedures. Indirect costs may not be collected by the MEMBER.
- 15. Records and Audit: In accordance with the Adult Education Block Grant, the BACAE Regional Plan, and the BACAE Annual Plan for the 2017-2018 program year, the MEMBER agrees to provide fiscal records and measures of effectiveness performance data to the FISCAL AGENT on a quarterly basis. Both FISCAL AGENT and MEMBERS shall maintain complete and accurate records with respect to the services rendered and the costs incurred under this agreement.
- 16. <u>Compliance with Law</u>: All parties shall provide services in accordance with applicable Federal, State, and local laws, regulations and directives. With respect to employees, parties shall comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, worker's compensation insurance, and discrimination in employment.
- 17. <a href="Indemnification">Indemnification</a>: FISCAL AGENT and MEMBERS shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of the FISCAL AGENT or MEMBERS or their agents, officers and employees under this agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer—employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts of omissions occurring under this Agreement or any extension of this Agreement.
- 18. <u>Amendments</u>: This agreement may be amended by mutual agreement in writing by the parties.
- 19. <u>Termination</u>: Any party may terminate the Agreement without cause by giving thirty (30) calendar days advanced written notice to the other party.

## **Barstow Community College**

Barstow Area Consortium for Adult Education Memorandum of Understanding Signature Page

The Barstow Community College Board of Directors has voted to approve the Barstow Area Consortium for Adult Education Memorandum of Understanding.

Philip M. Harris, President Board of Trustees	Date
Eva Bagg, Superintendent/President Barstow Community College	Date
David Morse, Vice President/Academic Affairs  Barstow Community College	Date

## **Barstow Unified School District**

Barstow Area Consortium for Adult Education Memorandum of Understanding Signature Page

The Barstow Unified School District Board of Education has voted to approve the Barstow Area Consortium for Adult Education Memorandum of Understanding.

Julie Clemmer, President Board of Education	Date	
Jeff Malan, Superintendent Barstow Unified School District	Date	
Scott Godfrey, Assistant Superintendent Barstow Unified School District	Date	

## **Baker Valley Unified School District**

Barstow Area Consortium for Adult Education Memorandum of Understanding Signature Page

The Baker Valley Unified School District Board of Education has voted to approve the Barstow Area Consortium for Adult Education Memorandum of Understanding.

Greg Seifert, President Board of Education	Date	
Rhonda Tremblay, Superintendent Baker Valley Unified School District	Date	
Eric Huynh, Chief Business Officer Baker Valley Unified School District	 Date	

## **Silver Valley Unified School District**

Barstow Area Consortium for Adult Education Memorandum of Understanding Signature Page

The Silver Valley Unified School District Board of Education has voted to approve the Barstow Area Consortium for Adult Education Memorandum of Understanding: Apportionment Agreement.

Karen Gray, President Board of Education	Date	
Jill S. Kemock, Superintendent Silver Valley Unified School District	Date	
Jeff Youskievicz, Assistant Superintendent Silver Valley Unified School District	Date	



















**Barstow Area Consortium for Adult Education** 



**Barstow Area Consortium for Adult Education** 

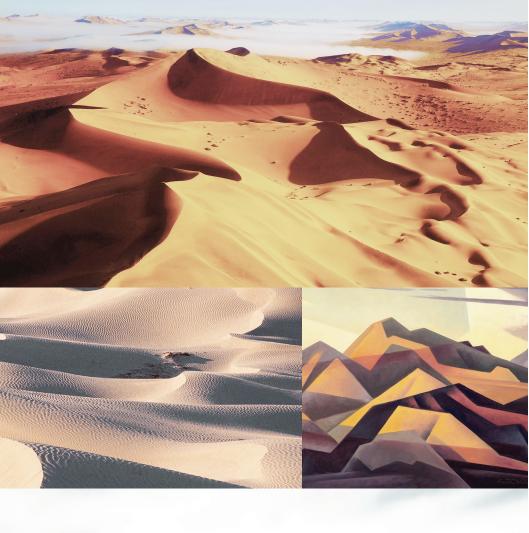












































FOR ADULT EDUCATION













BARSTOW AREA CONSORTIUM FOR ADULT EDUCATION



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BARSTOW AREA CONSORTIUM FOR ADULT EDUCATION



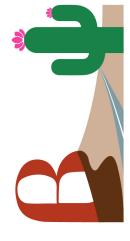
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FOR ADULT EDUCATION



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