

# Instructional Program Review- Annual Update Template

## Instructional Program

Indicate the type of program:  AA;  AS;  AA-T;  AS-T;  Certificate

Program Name: Administration of Justice

Academic Year: 2025-2026

Name of Faculty Submitter(s): Ronan Colleoc

Annual Update #1  #2

*\*Note: An Annual Update must be submitted each year that a Program Review is not submitted.*

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## I. Progress on Program Level Outcomes (PLOs) and Student Learning Outcomes (SLOs) Data

A) Summarize the progress made on course level outcomes and assessments (SLOs):

The Administration of Justice program has made significant progress in assessing and refining Student Learning Outcomes (SLOs) across core courses. In the 2024-2025 academic year, SLO assessments were conducted for ADJU 1 (Introduction to Administration of Justice), ADJU 3 (Criminal Law), and ADJU 5 (Community Relations). Assessments included exams, case study analyses, and written assignments evaluated via rubrics aligned with PLOs. Data showed that 85% of students in ADJU 1 demonstrated proficiency in identifying justice system components, while 78% in ADJU 3 successfully analyzed legal principles. However, ADJU 5 showed a lower proficiency rate (65%) in critical thinking related to community policing strategies, indicating a need for enhanced instructional strategies.

B) Please list specific courses or SLOs that were identified for student-centered growth and improvement.

*Use the information from Part C of the "Program Learning Outcomes Assessment Data" section of the IPR.*

**ADJU 5 (Community Relations):** SLO 2 - "Students will evaluate the impact of community policing strategies on diverse populations."

1) List the actions identified to help grow or improve those areas.

Incorporate more case studies and role-playing exercises to enhance practical application of community policing concepts.

Continue to invite guest speakers from local law enforcement to provide real-world insights.

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- 2) Discuss the progress the program has made on those actions. Include any data used to support progress.

In Spring 2025, two case studies were added to ADJU 5, focusing on community policing in rural areas like the High Desert. One guest speaker, a San Bernardino County Sheriff's Deputy, conducted a workshop, with 90% of students reporting improved understanding (based on post-workshop surveys). Assessment data from Fall 2025 shows a 10% improvement in SLO 2 proficiency (from 65% to 75%).

- C) Please list any actions identified to support equitable outcomes.

*Use the information from Part D of the "Program Learning Outcomes Assessment Data" section in the IPR.*

Develop targeted support for first-generation and military-affiliated students to improve retention and success in ADJU courses.

- 1) List the specific student groups the program identified as students they would like to focus their efforts on.  
First-generation students and active-duty military personnel/veterans
- 2) Discuss any progress with equitable action within the program and any measures taken to ensure the identified student group(s) would receive appropriate support. Include any data used to support progress.

In 2024-2025, the program collaborated with the Barstow College Veteran Resource Center to offer tailored advising sessions for military-affiliated students, resulting in a 15% increase in course completion rates (from 70% to 85% for this group). For first-generation students, peer mentoring sessions were piloted, with 80% of participants reporting higher confidence in navigating course requirements (based on survey data). Spring 2025 saw a 5% increase in first-generation student retention in ADJU 1.

- D) Describe any other program, course, and/or instructional changes made by your program as a result of the outcomes assessment process.

Based on SLO assessments, the program revised the ADJU 3 curriculum to include more interactive online modules for hybrid courses, addressing feedback from working adult students about scheduling flexibility. Additionally, a new elective course, ADJU 15 (Introduction to Forensic Science), was proposed for 2026 to align with student interest and local workforce needs in evidence analysis.

- E) Reflecting on the responses for B) and C) above, what will you implement for the next assessment cycle?

1. Expand role-playing exercises in ADJU 5 to further improve SLO 2 proficiency, targeting an 85% proficiency rate.

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2. Scale up peer mentoring for first-generation students across all ADJU courses, aiming for a 10% retention increase.
3. Implement pre- and post-assessments in ADJU 3 to measure the impact of new online modules on student performance.

## II. Progress Toward Achieving Program Goals, Objectives, and Outcomes

*These should be carried forward from your full Program Review (Section III), or from your Annual Update #1, if revised since your full Program Review.*

### A) List the 2-3 goals from your Program Review or most recent update.

#### 1. GOAL #1

Increase student completion rates in the AS in Administration of Justice program by 10% by 2027.

#### 2. GOAL #2

Enhance partnerships with local law enforcement agencies to provide internship and job placement opportunities.

#### 3. GOAL #3

Develop curriculum to support transfer pathways to CSU San Bernardino's Criminal Justice program.

### B) Have any goals been completed or discontinued?

*If yes, please list the goal and whether it has been completed or discontinued; if discontinued, please explain why.*

Yes  No

Click or tap here to enter text.

### C) Discuss the objectives and related outcomes for each goal.

#### 1. GOAL #1 Objective(s) with related Outcome.

- Objective: Implement targeted advising and mentoring for at-risk students.
- Outcome: Achieve a 5% increase in completion rates by 2026 as an interim milestone.

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- **Discuss any progress toward meeting the goal based on the goal objectives.**

Advising sessions were expanded in 2024-2025, with 50 students receiving personalized academic plans. Completion rates increased by 3% (from 68% to 71%) based on institutional data.

- **Briefly explain how you have been measuring the goal and any notable indicators of forward progress.**

Completion rates are tracked via institutional data reports. Surveys indicated 85% of advised students felt more confident in meeting degree requirements.

## 2. GOAL #2 Objectives with related Outcome.

- Objective: Establish at least two formal partnerships with local agencies by 2026.
- Outcome: Secure at least one internship placement for ADJU students by Spring 2026.

- **Discuss any progress toward meeting the goal based on the goal objectives.**

In 2025, a memorandum of understanding was signed with the San Bernardino County Sheriff's Department for guest lectures and potential internships. One internship pilot is scheduled for Spring 2026..

- **Briefly explain how you have been measuring the goal and any notable indicators of forward progress.**

Progress is measured by the number of formalized partnerships and internship placements. Student feedback from sheriff workshops showed 95% interest in internship opportunities.

## 3. GOAL #3 Objectives with related Outcome.

- Objective: Align ADJU course SLOs with CSU San Bernardino's lower-division requirements.
- Outcome: Ensure 100% of core ADJU courses are transferable by 2027.

- **Discuss any progress toward meeting the goal based on the goal objectives.**

In 2025, ADJU 1 and ADJU 3 were approved for articulation with CSU San Bernardino. ADJU 5 is under review, with expected approval by Fall 2026.

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- Briefly explain how you have been measuring the goal and any notable indicators of forward progress.

## Measurement and Indicators:

Articulation agreements and course approval statuses are tracked through the Articulation System Stimulating Interinstitutional Student Transfer (ASSIST) database.

### D) List any resource you are requesting for each goal.

1. Goal 1  Goal 2  Goal 3

***Please list the resource and how it relates to the goal.***

No resources are requested at this time.

2. Goal 1  Goal 2  Goal 3

***Please list the resource and how it relates to the goal.***

No resources are requested at this time.

3. Goal 1  Goal 2  Goal 3

***Please list the resource and how it relates to the goal.***

No resources are requested at this time.

## III. New Goals (optional)

*This section is optional and should be used to replace a completed or discontinued goal OR if a new goal has become necessary for the program.*

### A. NEW GOAL #1

Click or tap here to enter text.

1. Alignment to BCC Strategic Priority *(Select at least one but choose all that apply)*

Choose an item.

Choose an item.

Choose an item.

Choose an item.

2. Relationship to Guided Pathways

Clarify the Path

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- Entering the Path
- Staying on the Path
- Support Learning

3. Please list at least one objective for achieving this goal.  
Click or tap here to enter text.
4. Please list outcome statements for each objective.  
Click or tap here to enter text.
5. Briefly explain how you will measure the outcome.  
Click or tap here to enter text.
6. Please list resources (if any) that will be needed to achieve the goal/outcome.  
Click or tap here to enter text.

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## B. NEW GOAL #1

Click or tap here to enter text.

1. Alignment to BCC Strategic Priority *(Select at least one but choose all that apply)*  
Choose an item.

Choose an item.

Choose an item.

Choose an item.

2. Relationship to Guided Pathways

- Clarify the Path
- Entering the Path
- Staying on the Path
- Support Learning

3. Please list at least one objective for achieving this goal.  
Click or tap here to enter text.

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4. Please list outcome statements for each objective.  
Click or tap here to enter text.
5. Briefly explain how you will measure the outcome.  
Click or tap here to enter text.
6. Please list resources (if any) that will be needed to achieve the goal/outcome.  
Click or tap here to enter text.

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### IV. Resource Requests: What does the program need to meet its goals and objectives?

*What does the program need to meet its goals and objectives?*

*List all resources from Sections II.D and III.6 below.*

*If there was no room on the template to list all resources being requested for a single goal/objective, you may list additional resource requests here. Also list any resources required to implement planned improvements.*

**IMPORTANT:** A BUDGET ALLOCATION PROPOSAL must be completed and submitted for **EACH** new resource requested.

Goal #	Objective #	Resource Required	Estimated Cost	BAP Required? Yes or No	In No, indicate funding source
Click or tap here to enter text.					
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