



## HOW TO ORDER COURSE MATERIALS

# ECAMPUS QUICK GUIDE

Primary method: SHOP BY SCHEDULE

I AM A VIKING.  
WE ARE VIKINGS.

## USE SHOP BY SCHEDULE

This is the fastest way to find materials for all of your registered classes. It lets you select your schedule and populate the cart with the required course materials.

### 1 Sign in to MYBCC

Go to barstow.edu, select MYBCC, and sign in with your BCC username and password.

### 2 Open the online bookstore

In the student portal, select eCampus Online Bookstore.

### 3 Choose SHOP BY SCHEDULE

On the bookstore homepage, select the SHOP BY SCHEDULE button.

### 4 Select your schedule and materials

Confirm the correct term and registered classes, then select all of your materials. eCampus will populate the cart with the required materials.

### 5 Review the cart

Check each title, course, quantity, price, format, condition, and rental terms. Change or remove an item when needed.

### 6 Complete checkout

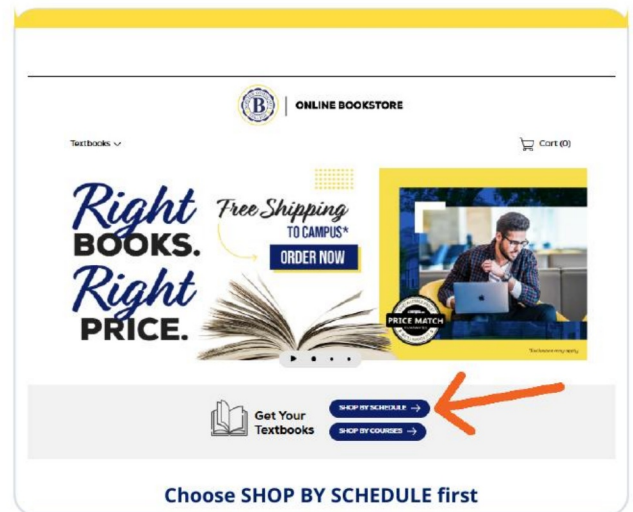
Choose campus delivery or enter a shipping address, select a shipping method, enter payment information, and place the order.

### 7 Save the confirmation

Keep the confirmation email and follow the pickup or delivery instructions for your order.



Select eCampus Online Bookstore



Choose SHOP BY SCHEDULE first

## ALTERNATE METHOD: SHOP BY COURSES

Students may also select SHOP BY COURSES and enter the term, department, course, and section one class at a time.

## FREE EXPEDITED SHIPPING

Choose Ship to Campus at checkout for free expedited delivery to The Viking Shop. There is no shipping charge.

## USING GRANTS OR VOUCHERS?

Apply categorical funding, including EOPS, first. Use awarded PELL Advance funding only after categorical funds have been applied.

## BEFORE YOU PLACE THE ORDER

- Confirm the correct term and classes.
- Review required versus recommended items.
- Check print, digital, new, used, or rental options.
- Verify your shipping choice and final total.

## VISIT THE VIKING SHOP

### NEW LOCATION: C BUILDING

All other materials, supplies, Viking apparel, and gifts are available at The Viking Shop.