



Barstow Area Consortium for Adult Education
Board **MINUTES**

Wednesday, December 10, 2025 (8:30 a.m. – 10:30 a.m.)
(*Materials in Board Packet)

**In-Person at Barstow Community College – CTE Bldg. Z Conference Room
2700 Barstow Rd., Barstow, CA 92311**

Website: <https://www.barstow.edu/bacae>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order: 8:37 a.m.

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Milan Stijepovic	<input type="checkbox"/> Mike Esposito	<input type="checkbox"/>
Barstow CC	<input checked="" type="checkbox"/> Eva Bagg	<input type="checkbox"/> Jennifer Rodden	<input type="checkbox"/>
	<input type="checkbox"/> Laura Alvarado		
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input checked="" type="checkbox"/> Douglas Beaton	<input checked="" type="checkbox"/> Michelle Colleoc
	<input type="checkbox"/> Deanna Swearingen		
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input checked="" type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input checked="" type="checkbox"/> Elena Rivera	<input checked="" type="checkbox"/> Katherine Cortez	<input type="checkbox"/>
Guests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. *Approval of Minutes – September 10, 2025 (No Quorum on Oct. 8 and Nov. 12, 2025)
Motioned to approve by *E. Bagg; 2nd D. Beaton*

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speakers – None

5. Consortium Director’s Report

5.1 Director’s Updates

- All BACAE voting members must be present at each scheduled board meeting to ensure quorum.
- Consider adding an additional voting member, District Board of approval of consortium voting members is required and need to file meeting minutes with consortium director.
- BCC AE Student Services Technician position is in the hiring process and it is expected to be on the February 2026 BCC board agenda and with a start date of March 1, 2026.

5.2 CAEP Upcoming Deadlines & Other Dates –

- Dec 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2
- Jan 31: Student Data due in TOPSPro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey
- Feb 28: Preliminary allocations for 2026-27 and 2027-28 released by this date.
- Mar 1: 25/26 Member expense report is due in NOVA. (Q2)
- Mar 31: End of Q3
- Mar 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q2)

5.3 Member Program Update: Barstow Adult School – **BUSD** – *M. Colleoc reported there are 377 registered AE students, 123 have CASAS tested, to date there are 39 graduates. This graduation will be held on May 23, 2026 at the BCC PAC, it will be short and memorable ceremony. BAS staff needs professional development in TOPSPro to know how to pull a variety of reports. Fiscal Services has recommended to allow for carry over funding since cost of staff and benefits is rising.*

5.4 Member Program Update: Barstow Community College – **BCC** – *Dr. Bagg announced the current recruitment of VP of Students Services. CTE CNA program held the graduation ceremony on December 6, 2026 for the first cohort. The CAN program is completely funded by BCC and it will fund the 2nd cohort. CTE is seeking grants for healthcare certificates for community healthcare workers or*

5.5 Member Program Update: **Baker Valley USD**

5.6 Member Program Update: **Silver Valley USD**

5.7 BCC Fiscal Agent Report: By T. Walker

5.8 Website, Marketing & Social Media Update: By A. Paniagua

6. Discussion Items

6.1 BACAE Survey

6.2 BACAE Paraeducator Workshops

6.3 ³CAEP Fiscal Year 2025-26 Program and Accountability Requirements for Student Outcome Data Collection and Submission

7. Action Items

7.1 None

8. Announcements

8.1 2025-2026 BACAE Board Meeting Dates & Location

Meetings to be held on the 2nd Wednesday of each month, 8:30 to 10:30am

January 14, 2026
February 11, 2026
March 11, 2026
April 8, 2026
May 13, 2026
June 10, 2026

8.2 2025-2026 – BACAE Working Group Meetings

January 30, 2026
February 27, 2026
March 27, 2026
April 24, 2026
May 29, 2026
June 26, 2026

8.3 Conferences/Webinars

- **REPORT OUT: 2025 CCAE** – November 20-22, 2025 – Riviera Resort & Spa Palm Springs, 1600 N. Indian Canyon Dr., Palm Springs, CA 92262
Register at <https://www.ccaestate.org/southern.html>
- **CA Adult Education Administrators’ Association (CAEAA)** – February 11-13, 2026, in San Diego.
Register at <https://www.caeaa.org/2026-state-conference1.html>
- **Technology and Digital Learning Symposium 2026** – March 6-7, 2026, in Seaside, CA.
Register at <https://tdls.otan.us/Registration>
- **Coalition on Adult Basic Education (COABE) Conference** – April 12-15, 2026, in Indianapolis, IN.
Register at <https://www.coabe.org/coabe-2026>
- **CASAS National Summer Institute** – June 15-18, 2026 – Hyatt Regency in Orange County
Register at <https://www.casas.org/training-and-support/SI>
(Registration starts on January 12, 2026)

9. Adjournment: Motion to approve by B. Scott; 2nd D. Beaton



February 20, 2026

TO: Adult Education Consortium Members and Directors

FROM: The California Adult Education Program (CAEP) State Leadership Office

Gary Adams, Dean
California Community Colleges Chancellor's Office

Carolyn Zachry, Ed.D., Director
California Department of Education

SUBJECT: CAEP 2026-27 Preliminary Allocations

This memorandum advises local recipients and fiscal agents of the Fiscal Year (FY) 2026-27 CAEP preliminary allocations. CAEP Education Code Section 84909 mandates the release of the annual preliminary consortium allocations once the proposed state budget for the upcoming fiscal year is released.

The Governor's proposed budget for 2026-27 includes a \$16.10M cost-of-living adjustment (COLA) increase for CAEP. The COLA re-benchs the total annual statewide CAEP appropriation to \$684,262,000. To view the FY 2026-27 CAEP Preliminary Allocations schedule, [click here](#). The CAEP State Leadership and the Technical Assistance Provider (TAP) will offer a webinar on **Wednesday, March 4, 2026, from 10:00 to 11:00 a.m.**, to review the proposed FY 26-27 budget and preliminary allocations for CAEP. The session will also provide a detailed overview of the Consortium Fiscal Administration Declaration (CFAD) process and how to complete in NOVA. You may register for this webinar through this [link](#).

Completing the CFAD

CAEP consortia and their members are required to submit the CFAD via the Chancellor's Office [NOVA](#) system no later than **5:00 PM on May 2, 2026**. The CFAD captures member allocations for each consortium as well as the consortium's chosen disbursement method. The CAEP State Office uses the information from the CFAD process to determine the payment schedules for the disbursement of CAEP funding. There will be no extensions granted for the May 2nd due date. Failure to submit the CFAD by the deadline will result in the State defaulting to the prior year's final allocation distribution.

Please note under Education Code Section 84914, which governs an increase or decrease of CAEP funding from the prior year, that all CAEP members are eligible for the COLA. Consortia cannot vote to exclude or prevent a member from receiving a COLA, provided that the member received funding in the prior year. However, after the CFAD is submitted, consortia may use the allocation amendment process in NOVA to transfer CAEP funding in alignment with consortium approved by-laws.

Consortia will also be requested to identify in the CFAD how it intends to address any excess carryover as outlined by statute. For additional information, you may access the [AB 1491 CAEP policy guidance](#).

Technical Assistance

For questions related to the information outlined in the memo, and/or to request technical assistance, please contact the CAEP Technical Assistance Project (TAP) at tap@caladulthood.org.

**California Adult Education Program (CAEP)
2026-27 Preliminary Allocations Schedule**

CAEP Regional Consortium	FY 26-27 Proposed COLA	FY 26-27 Preliminary Allocation	FY 27-28 Preliminary Allocation
01 Allan Hancock and Lompoc Unified Adult Education Consortium	\$50,632	\$2,151,567	\$2,151,567
02 Antelope Valley Regional Adult Education Consortium	\$122,503	\$5,205,500	\$5,205,500
03 Barstow Area Consortium for Adult Education	\$27,708	\$1,177,374	\$1,177,374
04 Butte-Glenn Adult Education Consortium	\$66,922	\$2,843,707	\$2,843,707
05 Greater Opportunity Through Adult Learning (Santa Cruz)	\$104,643	\$4,446,560	\$4,446,560
06 Partnership for Adult Academic and Career Education (SE Los Angeles)	\$447,804	\$19,028,461	\$19,028,461
07 Chabot-Las Positas/Mid-Alameda County Consortium	\$282,251	\$11,993,641	\$11,993,641
08 West End Corridor/Chaffey Regional AE Consortium	\$220,080	\$9,351,813	\$9,351,813
09 Citrus College Adult Education Consortium	\$131,957	\$5,607,212	\$5,607,212
10 Coast Adult Education Consortium	\$227,811	\$9,680,333	\$9,680,333
11 Tri City Adult Education Consortium	\$187,722	\$7,976,824	\$7,976,824
12 Contra Costa Adult Education Consortium	\$452,998	\$19,249,163	\$19,249,163
13 Morongo Basin AEBG Consortium (Copper Mountain)	\$24,896	\$1,057,892	\$1,057,892
14 Desert Regional Consortium	\$98,657	\$4,192,221	\$4,192,221
15 South Bay Adult Education Consortium (El Camino)	\$313,073	\$13,303,365	\$13,303,365
16 Feather River Adult Education Consortium	\$24,896	\$1,057,891	\$1,057,891
17 Foothill De Anza / NSCCC	\$260,821	\$11,083,031	\$11,083,031

CAEP Regional Consortium	FY 26-27 Proposed COLA	FY 26-27 Preliminary Allocation	FY 27-28 Preliminary Allocation
18 Gavilan Regional Adult Career and Education Services	\$44,074	\$1,872,843	\$1,872,843
19 Glendale Community College District Regional Consortium	\$32,712	\$1,390,032	\$1,390,032
20 San Diego East Region Adult Education	\$253,354	\$10,765,732	\$10,765,732
21 Salinas Valley Adult Education Consortium	\$112,403	\$4,776,339	\$4,776,339
22 Imperial County Adult Education Consortium	\$59,473	\$2,527,195	\$2,527,195
23 Kern Adult Education Consortium	\$519,356	\$22,068,908	\$22,068,908
24 ADVANCE (Lake Tahoe)	\$27,385	\$1,163,680	\$1,163,680
25 Lassen-Modoc Adult Education Consortium	\$28,755	\$1,221,898	\$1,221,898
26 Long Beach Adult Education	\$73,126	\$3,107,318	\$3,107,318
27 Los Angeles Regional Adult Education Consortium	\$3,925,040	\$166,786,014	\$166,786,014
28 Capital Adult Education Regional Consortium	\$358,403	\$15,229,565	\$15,229,565
29 Marin Adult Education Program Consortium	\$45,002	\$1,912,267	\$1,912,267
30 Mendocino-Lake Adult And Career Education (MLACE) Consortium	\$46,947	\$1,994,923	\$1,994,923
31 Gateway Adult Education Network	\$101,035	\$4,293,257	\$4,293,257
32 Coastal North County Adult Education Consortium	\$36,473	\$1,549,853	\$1,549,853
33 Monterey Peninsula CCD	\$77,635	\$3,298,940	\$3,298,940
34 Mt. San Antonio Regional Consortium for Adult Education	\$1,067,945	\$45,379,985	\$45,379,985
35 Southwest Riverside Adult Education	\$147,998	\$6,288,870	\$6,288,870
36 Napa Valley Adult Education Consortium	\$86,964	\$3,695,361	\$3,695,361

CAEP Regional Consortium	FY 26-27 Proposed COLA	FY 26-27 Preliminary Allocation	FY 27-28 Preliminary Allocation
37 North Orange County Regional Consortium for Adult Education (NOCRC)	\$117,678	\$5,000,456	\$5,000,456
38 Southern Alameda County Consortium (Ohlone CCD)	\$126,675	\$5,382,760	\$5,382,760
39 Palo Verde River Consortium	\$24,896	\$1,057,892	\$1,057,892
40 Education to Career Network of North San Diego County (Palomar/Vista)	\$240,124	\$10,203,542	\$10,203,542
41 Pasadena Area Consortium	\$57,073	\$2,425,203	\$2,425,203
42 Northern Alameda Adult Education Collective	\$245,234	\$10,420,671	\$10,420,671
43 Rancho Santiago Adult Education Consortium	\$141,807	\$6,025,790	\$6,025,790
44 North Coast Adult Education Consortium (Redwoods)	\$34,148	\$1,451,054	\$1,451,054
45 Rio Hondo Region Adult Education Consortium	\$440,077	\$18,700,101	\$18,700,101
46 About Students Regional Consortium (Riverside)	\$252,870	\$10,745,158	\$10,745,158
47 Inland Adult Education Consortium (San Bernardino)	\$320,820	\$13,632,547	\$13,632,547
48 San Diego Adult Education Regional Consortium	\$143,158	\$6,083,185	\$6,083,185
49 San Francisco Adult Education Consortium	\$118,037	\$5,015,721	\$5,015,721
50 San Joaquin Adult Education Consortium (SJAEC)	\$255,723	\$10,866,413	\$10,866,413
51 South Bay Consortium for Adult Education (San Jose)	\$533,276	\$22,660,389	\$22,660,389
52 San Luis Obispo County Adult Education Consortium	\$42,833	\$1,820,081	\$1,820,081
53 Accel San Mateo County	\$293,502	\$12,471,750	\$12,471,750
54 Santa Barbara Adult Education Consortium	\$24,896	\$1,057,892	\$1,057,892
55 Santa Clarita Valley Adult Education Consortium	\$39,523	\$1,679,433	\$1,679,433

CAEP Regional Consortium	FY 26-27 Proposed COLA	FY 26-27 Preliminary Allocation	FY 27-28 Preliminary Allocation
56 Santa Monica Regional Consortium for Adult Education	\$34,691	\$1,474,123	\$1,474,123
57 Sequoias Adult Education Consortium (SAEC)	\$294,027	\$12,494,019	\$12,494,019
58 Shasta-Tehama-Trinity Adult Education Consortium	\$34,161	\$1,451,588	\$1,451,588
59 Sierra Joint Consortium	\$102,632	\$4,361,123	\$4,361,123
60 Solano Adult Education Consortium	\$120,264	\$5,110,358	\$5,110,358
61 Sonoma County Adult Education Consortium	\$77,592	\$3,297,084	\$3,297,084
62 South Orange County Regional Consortium (SOCRC)	\$147,477	\$6,266,706	\$6,266,706
63 South Bay Adult Education Consortium (Southwestern)	\$442,154	\$18,788,381	\$18,788,381
64 State Center Adult Education Consortium	\$459,990	\$19,546,290	\$19,546,290
65 Ventura County Adult Education Consortium	\$463,479	\$19,694,519	\$19,694,519
66 Victor Valley Adult Education Regional Consortium	\$66,644	\$2,831,908	\$2,831,908
67 West Hills College Consortium	\$34,083	\$1,448,282	\$1,448,282
68 West Kern Consortium	\$24,896	\$1,057,892	\$1,057,892
69 Yosemite (Stanislaus Mother Lode) Consortium	\$133,546	\$5,674,737	\$5,674,737
70 North Central Adult Education Consortium (Yuba)	\$96,545	\$4,102,491	\$4,102,491
71 Adult Education Pathways	\$29,015	\$1,232,926	\$1,232,926
Total:	\$16,103,000	\$684,262,000	\$684,262,000