



Barstow Area Consortium for Adult Education
Board **MINUTES**

Wednesday, April 16, 2026 (8:30 a.m. – 10:30 a.m.)
(Materials in Board Packet)

**In-Person at Barstow Community College – CTE Bldg. Z Conference Room
2700 Barstow Rd., Barstow, CA 92311**

Website: <https://www.barstow.edu/bacae>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Milan Stijepovic	<input checked="" type="checkbox"/> Mike Esposito (Z)	<input type="checkbox"/>
Barstow CC	<input checked="" type="checkbox"/> Eva Bagg	<input type="checkbox"/> Jennifer Rodden	<input type="checkbox"/>
	<input type="checkbox"/> Laura Alvarado		
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input checked="" type="checkbox"/> Douglas Beaton	<input checked="" type="checkbox"/> Michelle Colleoc
	<input type="checkbox"/> Deanna Swearingen		
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input checked="" type="checkbox"/> Brice Scott	<input type="checkbox"/>
<hr/>			
Consortium Staff	<input checked="" type="checkbox"/> Elena Rivera	<input checked="" type="checkbox"/> Karl Corbo	<input type="checkbox"/>
Guests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Approval of Minutes – March 11, 2026 (No Meeting held in January and February 2026)

Motioned to approve by Dr. E. Bagg, 2nd by D. Beaton. Meeting started at 8:37am.

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – *None Requested*

4. Guest Speakers – *None*

5. Consortium Director’s Report

5.1 Director’s Updates

E. Rivera reported budget discussions for the 26-27 year are ongoing, E. Rivera attended the COABE National Conference in Indianapolis this past week, E. Rivera made mention of the upcoming deadlines in section 5.2 and the importance of making sure deadlines are met.

5.2 CAEP Upcoming Deadlines & Other Dates –

- Apr 30: Student Data due in TOPSPro (Q3)

- May 2: CFAD for 2026-27 due in NOVA
- Jun 1: 25/26 Member Expense Report due in NOVA (Q3)
- Jun 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q3) *
- Jun 30: End of Q4
- Jul 15: Student Data due in TOPSPro (Q4) FINAL

5.3 Member Program Update: Barstow Adult School – **BUSD**

M. Colleoc reports that Barstow Adult School is working on CASAS post testing for all students. BUSD has cut off registration for any new students and the cut off for currently enrolled students to petition to graduate is April 30th. Any new students seeking HSD are being referred to SVUSD Adult School and GED interest is being referred to BCC. They currently have 78 active students. BAS will participate in the BACAE Graduation ceremony set for May 16th at Barstow Community College Performing Arts Center. M. Colleoc and another teacher will attend CCAE in San Diego May 1-3. M. Colleoc & two staff members will attend CASAS summer institute.

5.4 Member Program Update: Barstow Community College – **BCC**

Dr. E. Bagg congratulated the BACAE Board on their collaborative efforts between districts in promoting adult education. Dr. Bagg shared that VVC & BCC recently had a joint board meeting to discuss potential ways to partner in the High Desert. Dr. Bagg also shared that BCC CTE received almost two-million-dollar grant towards a future nursing program. E. Rivera reiterated the great collaboration we have under BACAE working with CAEP funds and said that the college will continue to accept GED students during the summer months.

5.5 Member Program Update: **Baker Valley USD**

No comments entered.

5.6 Member Program Update: **Silver Valley USD**

B. Scott reports that Silver Valley will continue to take students through the summer for all its adult education programs. They currently have 60+ active students and have 8 Adult Ed. graduates currently for the SVAEC commencement with potentially 3-4 more to be added. B. Scott invited BACAE to attend future strategic planning meetings for SVUSD if interested. Next one is Wednesday, April 22nd. Graduation is set for May 18th.

5.7 BCC Fiscal Agent Report: By T. Walker

All District Member invoices have been sent all warrants have been processed.

5.8 Website, Marketing & Social Media Update: By A. Paniagua

K. Corbo spoke about the ongoing efforts to boost BACAE outreach with our website. A noticeable increase of engagement has been noted in community members looking up the BACAE Community Resource Guide.

6. Discussion Items

6.1 BACAE Allocation Method

D. Beaton asked that the BACAE allocation percentage be discussed in the future to reflect current student populations at each consortia members adult school. Percentages have been the same since the 17-18 school year. E. Rivera asked that this be discussed further at the beginning of the 2026-2027 academic year.

7. Action Items

7.1 2026-2027 BACAE Preliminary Allocation Disbursement Plan

E. Rivera reported a need for the consortia fund set aside amount to be adjusted from \$20K to \$50K per year. BCC currently acts as the fiscal agent for the consortia. Increased costs have dictated the necessity for the increase.

*Motion to vote approved by D. Beaton, 2nd Dr. E. Bagg - **Passed Unanimously***

Approval to add \$20,000 to our consortium budget for a total of \$50,000 per year. This amount will be ongoing from year to year as voted on by the BACAE board until adjusted.

*Vote: 3-0 (Barstow Community College; Dr. E. Bagg Yea, Barstow Unified; D. Beaton Yea, Silver Valley Unified; B. Scott Yea) (Baker Valley – Not present). – **Passed Unanimously***

Approved as Follows:



2026-27 Preliminary Allocation	\$1,149,666
FY 26-27 Proposed COLA	\$27,708
Proposed 2026-27 Allocation	\$1,177,374
May Revise COLA	
Proposed 2026-27 Allocation	\$1,177,374
Proposed 2026-27 Consortium Set Aside	\$50,000
Proposed 2026-27 Annual Distribution Amount	\$1,127,374

Agency	2025-26 CFAD	% of Allocation	Portion of COLA based on % of Allocation	2026-27 CFAD
Baker Valley Adult School				
Total	\$80,477	7%	\$1,940	\$78,916
Barstow Community College				
Total	\$379,390	33%	\$9,144	\$372,033
Barstow Adult School				
Total	\$425,376	37%	\$10,252	\$417,128
Silver Valley Adult School				
Total	\$264,423	23%	\$6,373	\$259,296
		100%		
TOTAL	\$1,149,666			\$1,127,374

8. Announcements

8.1 2025-2026 BACAE Board Meeting Dates & Location

Meetings to be held on the 2nd Wednesday of each month, 8:30 to 10:30am

May 13, 2026
June 10, 2026
Dark July 2026

8.2 2025-2026 – BACAE Working Group Meetings

April 24, 2026
May 29, 2026

8.3 Conferences/Webinars

- **CASAS National Summer Institute** – June 15-18, 2026 – Hyatt Regency in Orange County
Register at <https://www.casas.org/training-and-support/SI>
(Registration starts on January 12, 2026)
- **2026 GED National Conference** – July-31, 2026 – Atlanta, GA

9. Adjournment: *Motion to approve by D. Beaton, 2nd B. Scott. Meeting adjourned at 9:59am.*