



Barstow Area Consortium for Adult Education
Board **AGENDA**

Wednesday, September 9, 2026 (8:30 a.m. – 10:30 a.m.)
(*Materials in Board Packet)

**In-Person at Barstow Community College – CTE Bldg. Z Conference Room
2700 Barstow Rd., Barstow, CA 92311**

Website: <https://www.barstow.edu/bacae>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	☐ Milan Stijepovic	☐ Mike Esposito	☐
Barstow CC	☐ Eva Bagg	☐ Jennifer Rodden	☐
	☐ Laura Alvarado		
Barstow AS	☐ Scott Godfrey	☐ Douglas Beaton	☐ Michelle Colleoc
Silver Valley	☐ Jeff Youskievicz	☐ Brice Scott	☐
Consortium Staff	☐ Elena Rivera	☐ Karl Corbo	☐
Guests	☐	☐	

1. *Approval of Minutes – August 12, 2026
Motioned to approve by ; 2nd

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speakers – None

5. Consortium Director's Report

5.1 Director's Updates

5.2 CAEP Upcoming Deadlines & Other Dates –

- **Sep 1:** 25/26 Member Expense Report due in NOVA (Q4) - Completed
- **Sep 1:** 26/27 Certification of Allocation Amendment due in NOVA - Completed
- **Sep 30:** 25/26 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 26/27 Member Program Year Budget and Workplan due in NOVA
- **Sep 30:** End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm

- **Oct 30:** 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey
- **Dec 1:** 26/27 Member Expense Report Due in NOVA (Q1)
- **Dec 1:** July 1, 2025, to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 31:** 26/27 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

5.3 Member Program Update: Barstow Adult School – **BUSD**

5.4 Member Program Update: Barstow Community College - **BCC**

5.5 Member Program Update: **Baker Valley USD**

5.6 Member Program Update: **Silver Valley USD**

5.7 BCC Fiscal Agent Report: By T. Walker/A. Felton

5.8 Website, Marketing & Social Media Update: By A. Paniagua

6. Discussion Items

6.1 ✕

6.2 ✕

7. Action Items

7.1 2026-2027 BACAE Annual Plan – Due in NOVA on August 15, 2026 - Completed

8. Announcements

8.1 2025-2026 BACAE Board Meeting Dates & Location
Meetings to be held on the 2nd Wednesday of each month, 8:30 to 10:30am

August 12, 2026	September 9, 2026	October 21, 2026
November 18, 2026	December 9, 2026	January 13, 2027
February 10, 2027	March 10, 2027	April 14, 2027
May 12, 2027	June 9, 2027	

8.2 2025-2026 – BACAE Working Group Meetings – Via Zoom

September 24, 2026 – 4pm	October 29, 2026 – 4pm
November 19, 2026 – 4pm	December – Dark
January 28, 2027 - 4pm	February 25, 2027 – 4pm
March 25, 2027 – 4pm	April 29, 2027 – 4pm
May 27, 2027 – 4pm	June 24, 2027 – 4pm

8.4 Conferences/Webinars

- **CAEP Directors' Event** – October 27, 2026 – Santa Clara, CA
- **CAEP Summit 2026** – October 28-30, 2026 – Santa Clara, CA
- **CCAE Fall Conference 2026** – November 6-7, 2026 – Palm Springs, CA

9. Adjournment: Motion to approve by ; 2nd