

MEMORANDUM OF UNDERSTANDING
BETWEEN THE BARSTOW COMMUNITY COLLEGE DISTRICT
AND THE BARSTOW COLLEGE FACULTY ASSOCIATION

DECEMBER 13, 2023

REASSIGNED TIME FOR ACADEMIC SENATE PRESIDENT

This Memorandum of Understanding ("MOU") is entered into by and between the Barstow Community College District (hereinafter referred to as "District") and the Barstow College Faculty Association CCA/CTA/NEA (hereinafter referred to as "BCFA") (hereinafter collectively referred to as the "Parties"), and is expressly made pursuant to the Educational Employment Relation Act and the current Collective Bargaining Agreement ("CBA"). The purpose of this MOU is to address the need for a temporary increase to the Academic Senate President's reassigned time from its current 60% to 100% for the Spring 2024 semester due to several large projects that fall outside of the regular duties and responsibilities of the Academic Senate President. The terms of this increase in reassigned time are as follows:

1. From a period of January 8, 2024 through May 31, 2024, the Academic Senate President's faculty load will consist of 100% reassigned time.
2. 60% of reassigned will be dedicated to Senate President general duties and responsibilities that include presiding at all Academic Senate meetings and promoting the purposes of the Academic Senate as defined in Title 5 as academic and professional matters with the remaining 40% reserved for several institutional projects informed and guided by Title 5 Regulations and Chancellor's Office initiatives.
3. The Vice President of Academic Affairs and the Academic Senate President will meet to develop specific agreed upon goals, outcomes, activities, metrics, and timelines for each of the projects outlined below as well as any connections related to the general duties and responsibilities of the Senate President. Throughout the duration of this agreement, they will discuss progress made, conditions that may have affected progress, and will monitor and assess the need to continue with any of the initiatives listed below along with the need to incorporate new ones as they arise.
 - a. Accreditation: As part of the Accreditation process, especially as it relates to 10 +1, the Academic Senate President is serving as a tri-chair on the Accreditation Steering Committee, which includes providing faculty leadership, encouraging faculty voice and engagement in this process, providing guidance in the collection of evidence, offering input on Standards 1-4, specifically Standard 2: Student Success as it relates to program review and curriculum, working collaboratively to generate outlines and responses along with completed narratives for Standard 4.1: Academic Freedom as part of Governance and Decision-Making for the Institutional Self-Evaluation Report (ISER), and helping to complete the narrative about the College, paying particular attention to highlighting the faculty role.
 - b. Training Program: In connection with developing Senate participation and leadership along with identifying statutory and regulatory issues in Education Code, and Title 5 Regulations as they relate to academic and professional matters, the Academic Senate

President will establish a training program to help faculty learn about and deepen their understanding of Title 5 Regulations as well as changes in current and new legislation affecting the California Community Colleges.

- c. Flexible Calendar Program: In collaboration with the Vice President of Academic Affairs, the Calendar Committee, the Professional Development Committee, College Governance Council, and Academic Senate, the Academic Senate President will assist with research, planning, development of Flex activities, Chancellor's Office requirements and reporting, creation of a Flex Coordinator job description, creation of a Flex Sub-Committee, submission of request for approval, annual reporting, and implementation of a Flexible Calendar Program at Barstow Community College.
- d. Zero Textbook Cost (ZTC) Program Initiative: The Academic Senate President will work in partnership with the Vice President of Academic Affairs and faculty leadership to support the development of ZTC Programs, facilitate the identification and implementation of ZTC, collaborate with the OER liaison, engage and support the faculty across the Pathways, participate in system-wide ZTC collaborative cohort efforts, submit NOVA compliance and fiscal reports as part of the ZTC Initiative, and continue to monitor and assess progress.

This assignment will be reassessed six weeks prior to the end of the academic term with a provision for the Academic Senate President to request to continue the reassigned time at 100% for the following primary term. As part of the reassessment process, the Vice President of Academic Affairs will evaluate the work and scope—progress made thus far, whether project goals and outcomes have or have not been met, timelines to completion and activities remaining, adjustments that may be needed, and any project changes or new additions that may have occurred.

This is a non-precedent setting MOU that may be extended, modified, or discontinued in consultation between the Vice President of Academic Affairs and the Vice President of Student Services based on the needs of the District and by mutual agreement between the Parties, otherwise reassigned time will revert back to 60%.

For the District:


Eva Bagg (Dec 14, 2023 08:53 PST)

12/15/2023

Dr. Eva Bagg, Superintendent-President

For BCFA:



12/15/2023

Dr. Beverly Ranney, BCFA President