



Barstow Area Consortium for Adult Education
Board **AGENDA**

Wednesday, November 12, 2025 (8:30 a.m. – 10:30 a.m.)
([®]Materials in Board Packet)

**In-Person at Barstow Community College – Administration Bldg. Conference Room A-11
2700 Barstow Rd., Barstow, CA 92311**

Website: <https://www.barstow.edu/bacae>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Milan Stijepovic	<input type="checkbox"/> Mike Esposito	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Jennifer Rodden	<input type="checkbox"/>
	<input type="checkbox"/> Laura Alvarado		
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Douglas Beaton	<input type="checkbox"/> Michelle Colleoc
	<input type="checkbox"/> Deanna Swearingen		
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Katherine Cortez	<input type="checkbox"/>
Guests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. [®]Approval of Minutes – September 10, 2025
Motioned to approve by ; 2nd

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speakers – None

5. Consortium Director's Report

5.1 Director's Updates

5.2 CAEP Upcoming Deadlines & Other Dates –

- Dec 1: 25/26 Member Expense Report Due in NOVA (Q1)
- Dec 1: July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium

- Dec 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2
- Jan 31: Student Data due in TOPSPro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey
- Feb 28: Preliminary allocations for 2026-27 and 2027-28 released by this date.
- Mar 1: 25/26 Member expense report is due in NOVA. (Q2)
- Mar 31: End of Q3
- Mar 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q2)

5.3 Member Program Update: Barstow Adult School – **BUSD**

5.4 Member Program Update: Barstow Community College - **BCC**

5.5 Member Program Update: **Baker Valley USD**

5.6 Member Program Update: **Silver Valley USD**

5.7 BCC Fiscal Agent Report: By T. Walker

5.8 Website, Marketing & Social Media Update: By A. Paniagua

6. Discussion Items

6.1 BACAE Survey

6.2 BACAE Paraeducator Workshops

7. Action Items

7.1 None

8. Announcements

8.1 2025-2026 BACAE Board Meeting Dates & Location

Meetings to be held on the 2nd Wednesday of each month, 8:30 to 10:30am

December 10, 2025
January 14, 2026
February 11, 2026
March 11, 2026
April 8, 2026
May 13, 2026
June 10, 2026

8.2 2025-2026 – BACAE Working Group Meetings

November 21, 2025
December 19, 2025
January 30, 2026
February 27, 2026
March 27, 2026
April 24, 2026
May 29, 2026
June 26, 2026

8.3 Conferences/Webinars

- 2025 CAEP Directors' Event – September 23, 2025 – Anaheim, CA
- 2025 CAEP Summit – September 24-26, 2025 – Location: Anaheim Marriott, 700 W. Convention Way, Anaheim, CA 92802
Register at <https://caladulted.org/>
- 2025 CCAE – November 20-22, 2025 – Riviera Resort & Spa Palm Springs, 1600 N. Indian Canyon Dr., Palm Springs, CA 92262
Register at <https://www.ccaestate.org/southern.html>

9. Adjournment: Motion to approve by ; 2nd