



Barstow Area Consortium for Adult Education
Board **AGENDA**

Wednesday, April 16, 2025 (8:30 a.m. – 10:30 a.m.)
(⁸Materials in Board Packet)

In-Person at Barstow Community College – Board Room
2700 Barstow Rd., Barstow, CA 92311

Website: <https://www.barstow.edu/bacae>

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President's Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Milan Stijepovic	<input type="checkbox"/> Mike Esposito	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Jennifer Rodden	<input type="checkbox"/>
	<input type="checkbox"/> Laura Alvarado		
Barstow AS	<input type="checkbox"/> Scott Godfrey	<input type="checkbox"/> Douglas Beaton	<input type="checkbox"/> Michelle Colleoc
	<input type="checkbox"/> Deanna Swearingen		
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Jacqueline Diaz	<input type="checkbox"/> Katherine Matta
Guests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. ⁸Approval of Minutes – February 20, 2025
Motioned to approve by ; 2nd

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speakers – None

5. Consortium Director's Report

5.1 Director's Updates

5.2 CAEP Upcoming Deadlines & Other Dates –

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey
- May 2: CFAD for 2025-26 due in NOVA *

- May 2: Consortia Report on Governance Compliance Rules and Procedures due in NOVA
- Jun 1: 24/25 Member Expense Report due in NOVA (Q3)
- Jun 20: CAEP Three-Year Plan Due
- Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3) *
- Jun 30: End of Q4
- July 15: Student Data Due in TOPSPro (Q4) FINAL
- Aug. 15: Annual Plan for 2025-2026 due in NOVA
- Sept 1: 23/24 and 24/25 Member Expense Report due in NOVA (Q4)
- Sept. 1: 25/26 Certification of Allocation Amendment due in NOVA
- Sept. 30: 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q4)
- Sept. 30: 25/26 Member Program Year Budget and Work Plan due in NOVA
- Sept. 30: End of Q1

5.3 Member Program Update: Barstow Adult School – **BUSD**

5.4 Member Program Update: Barstow Community College - **BCC**

5.5 Member Program Update: **Baker Valley USD**

5.6 Member Program Update: **Silver Valley USD**

5.7 BCC Fiscal Agent Report: By T. Walker

5.8 Website, Marketing & Social Media Update: By A. Paniagua

6. Discussion Items

6.1 CAEP 3-Year Plan 2025-2028

6.2 CAEP Carryover Compliance

6.3 BACAE – Barstow Community Resource Guide

6.4 End-of-the-Year BACAE Activities

6.5 Other

7. Action Items –

7.1 Approve Barstow College as Fiscal Agent for the 2025-2026 Fiscal Year

7.2 [⌘]Approve 2025-2026 CFAD Allocation & COLA



2025-26 Preliminary Allocation	\$1,123,818
FY 25-26 Proposed COLA	\$27,308
Proposed 2025-26 Allocation	\$1,151,126

Agency	2025-26 CFAD	% of Allocation	Portion of COLA based on % of Allocation	2025-26 CFAD
Baker Valley Adult School				
Total	\$78,667	7%	\$1,912	\$80,579
Barstow Community College				
Total	\$370,860	33%	\$9,012	\$379,872
Barstow Adult School				
Total	\$415,813	37%	\$10,104	\$425,917
Silver Valley Adult School				
Total	\$258,478	23%	\$6,281	\$264,759
		100%		
TOTAL	\$1,123,818			\$1,151,126

8. Announcements

8.1 Conferences/Webinars

- 2025 CCAE State Conference – May 1-3, 2025 – Fresno, CA. To Register: www.ccaestate.org
- 2025 COABE – March 30 – April 2, 2025 – Dallas, TX. To Register: www.coabe.org
- CASAS National Summer Institute 2025 – June 9-12, 2025 - Hyatt Regency Orange County, CA – Register at www.casas.org

9. Adjournment: Motion to approve by ; 2nd