



## **-Associated Student Government**

Barstow Community College  
ASG Board Meeting – Agenda

August 28, 2025

4:00 pm – 6:00 pm

Location: LRC L4

Zoom Meeting ID: 813 2898 1310

Passcode: 2700

Online: Zoom Link: <https://barstow-edu.zoom.us/j/81328981310?pwd=ADkjCeoo8OUJ1NCslH1yERYme2mwbb.1>

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### **I. Call to Order**

The meeting was called to order at 4pm.

### **II. Roll Call**

#### **Present:**

- Jessica Weiss
- Vhalhallah Covarrubias
- Michaelah Glenn
- Noel Melendez
- Sunshine Marr
- Natalie Chavez
- Gabriella Ross
- Valerie Pamphile
- Katheren Rodriguez
- Meagan Lovato

#### **Excused:**

- Adianya James
- Ashley Arellano Hernandez

#### **Unexcused:**

#### **Guests:**

### **III. Approval of the Agenda.**

### **IV. Approval of the Minutes**

### **V. Public Comments** (maximum of three speakers/limited to 2 minutes each) (*Discussion*)

## **VI. Introductions:**

- a. Team Introduction 1<sup>st</sup> time practice

## **VII. Professional Development**

- a. Committee reports outs – How to submit through Teams

## **VIII. Old Business**

- a. Game Night- A motion for action was made, and then seconded, to approve \$500 for food supplies and non-instructional supplies, including \$50 gift baskets for club. Motion to discuss foods, games and prizes. (Javier)
- b. Hispanic Heritage Month-- Motion for discussion for September's Hispanic Heritage Month. Discuss possible ASG collab September 25. (Ashley/Javier)
- c. ASG Sweaters- Motion for discussion was made for ASG jackets. Jackets are on hold, discussion regarding Viking logo change. Crew Neck Sweaters (42.99 each) - Lettermen Jacket Cloth - (\$70.00+) (Javier)
- d. Foster Youths – Budget of \$200 in non instructional and \$100 in food supplies was approved, further information inquired (Valerie)
- e. BSU Transportation – A motion for \$400 for transportation and planning for students to travel to meetings was motion to be tables for further information. (Valerie)

## **IX. Discussion Topic:**

- a. BCC Blood Drive Donation – Advertising from ASG to promote, on campus once a month (In-n-out gift cards already provided). Next blood drives: September 18th, October 16th, November 20th, December 18th – 9:00am – 5:00pm (Javier)
- b. ASG Office hours, Fall 2025 12pm – 1pm and 12:30pm – 1:30pm Lunch Hour: (Javier)

Monday	Tuesday	Wednesday	Thursday

- c. Discount Flyers – Motion for discussion was made for discount flyers for businesses for students that have paid ASG student activity fees. Review Excel Sheet to determine who is assigned what store: [ASG Discount Store List](#) (Noel/Javier)
- d. Blue Emergency Phone Initiative – Create a campaign to acknowledge emergency phones around campus by doing a scavenger hunt, have student take a selfie with phone booth in background. The monthly winner receives a prize, best funny picture winner as well? Or create a Self-defense training day for students? (Javier)
- e. Equity Wall —motion to discuss possible equity was within Viking Grill. Discuss material, or make into drawing contest? (Deedee – check in) (Sunshine)
- f. Club Day Event – Proposed date Tuesday September 23<sup>rd</sup>, \$300 food supplies, and \$300 non instructional supplies was already approved, what would we like to purchase? Ideas? Have students take ID as well? Make it into a scavenger hunt visiting all departments? (Javier)

## **X. New Action Business**

- a. Amotion was made then seconded for new business -
- b. Constitution Day – Event will take place on Wednesday, September 17, 2025. Collaboration with Professor Lenerville and Professor Lara to learn about Constitution History and as well How implementing the Constitution has evolved over history. Approve \$500 for non instructional and food supplies. (\$500.00) (Javier)

- c. AGS Membership – Motion for action was made to approve \$100 for AGS membership for Jessica T. Club start up (\$100.00) (Javier)
- d. Scare Fair—Motion for discussion was made for scare fair. Discuss Wendy packer and check materials. Discuss Boo Grams and possible costume contest. Office decorating contest, student trunk or treat, office to office. Encouraging departments to decorate for the event. Dr. Bagg budget for decorations. 30<sup>th</sup>Thursday or 31<sup>st</sup> Friday. (Javier)
- e. Open PO - Amazon Open PO for Non Instructional Supplies – Academic Year (5,000.00) (Javier)
- f. Open PO - Walmart Non Instructional Supplies – Academic Year (5,000.00) (Javier)
- g. Open PO – Walmart Food Supplies – Fall Semester 2025 (Office Hours) (2,500.00) (Javier)
- h. ASG Viking Grill Microwave – ASG to purchase two new microwaves for Viking Grill (300.00) (Javier)
- i. ASG Viking Lounge – Rental Equipment Process – Nintendo Switch Purchase – Game/Controllers/System (\$700.00) (Javier)
- j. ASG – Office Video Call – OWL video call meeting system, purchase for the office – (1,500.00) (Javier)
- k. ASG SWAG – Use ASG fund to purchase ASG brand swag items for marketing, clothing apparel, and small giveaway items for BCC students. (5,000.00) (Javier)
- l. ASG – Potential ASG card for the discount, by semester using ID printing Machine, Items for ID cards, and Printing Ink (\$500.00) (Javier)
- m. ASG – Office Supplies such as Foldable Tables/Flyer Displays/Megaphone/Secured Cabinet Storage/Dolly purchase from amazon, Mobile/Portable Speakers (2,500.00) (Javier)

## **XI. Future and Upcoming Events**

- a. Game Night – Thursday September 9<sup>th</sup>, 2025 – 12pm – 5:30pm – Viking Grill
- b. Brown Act Training – Friday, September 5, 2025, from 11:00am to 2:00pm.
- c. Constitution Day – Wednesday, September 17, 2025. From 12:30pm – 1:30pm – S-01
- d. Advocacy Academy – December 5, 2025, to December 7, 2025, at the Riverside Convention Center.
- e. General Assembly: March 27, 2025, to March 29, 2025, at the San Francisco Hyatt Regency Hotel.

## **XII. Student Clubs**

- a. **Viking Gamers Club** – Students are not continuing but would like to have one game system available for students to play, particularly Smash Brothers, and it could be a way for ASG to meet and talk with Students. Rental equipment check out would be the procedure. (Javier)

- b. Music Club** – In progress to activate (Javier)
- c. Entrepreneurship Club** – In Progres to activate (Javier)

**XIII. Officer Reports (limited to 2 minutes each)**

- a.** ICC Meetings – VPS Club – Pending start October (Natalie)
- b.** Committee report outs:
  - 1. Region IX Delegate - Katheren Rodriguez
  - 2. Business and Finance Committee - Maegan Lovato
  - 3. Calendar Committee - Jessica Weiss
  - 4. College Governance Counsil - Noel Melendez, Valerie Pamphile, Michelah Glenn
  - 5. Commencement Committee - Valerie Pamphile
  - 6. Curriculum Committee - Jessica Weiss
  - 7. Distance Education & Instructional Technology - Noel Melendez
  - 8. Enrollment Management Committee - Sunshine Luna Marr
  - 9. Equal Employment Opportunity & Diversity Committee – Ashley Arellano Hernandez
  - 10. Institutional Effectiveness Committee - Valerie Pamphile
  - 11. Professional Development and Recognition Committee - Michelah Glenn
  - 12. Program Review Committee - Natalie Chavez, Ashley Arellano Hernandez
  - 13. Pride Planning - Vhalhallah Covarrubias
  - 14. Safety Committee - Gabriella Ross
  - 15. Student Equity & Achievement (SEA) – Kathreen Rodriguez
  - 16. Technology Committee - Sunshine Luna Marr

**XIV. Campus Life Staff & Leadership Reports (limited to 2 minutes each) (*Discussion*)**

- a.** Report about areas of improvement, team conflicts, conflict resolution
- b.**

**XV. Future Agenda Items**

**XVI. Announcements**

**XVII. Next Meeting:**

September 11, 2025 from 4-6pm.

**XVIII. Adjournment**

Meeting adjourned at: