



-Associated Student Government

Barstow Community College
ASG Board Meeting – Agenda

August 28, 2025

4:00 pm – 6:00 pm

Location: LRC L4

Zoom Meeting ID: 813 2898 1310

Passcode: 2700

Online: Zoom Link: <https://barstow-edu.zoom.us/j/81328981310?pwd=ADkjCeoo8OUJ1NCslH1yERYme2mwbb.1>

I. Call to Order

The meeting was called to order at 4pm. 4:07PM

II. Roll Call

Present:

- **Jessica Weiss**
- Vhalhallah Covarrubias
- **Michaelah Glenn**
- Noel Melendez
- Sunshine Marr
- Natalie Chavez
- Gabriella Ross
- Valerie Pamphile
- Katheren Rodriguez
- **Meagan Lovato**

Excused:

- Adianya James
- Ashley Arellano Hernandez

Unexcused:

Guests:

III. Approval of the Agenda.

Motion to approve 1st Gabriella , 2nd Sunshine

IV. Approval of the Minutes

Motion to approve 1st, Valhalla, 2nd Sunshine

V. Public Comments (maximum of three speakers/limited to 2 minutes each) (*Discussion*)

-Olivia Duran - EOPS coordinator – SPS EOPs, CALWORK, student services for disabilities, low income, hardships. EOPS website provides criteria for program. HIPP program – unhoused students.

NEXTUp Foster youth program. Calworks – Calfresh and other criteris such as units are taken into consideration, grocery cards, program funded depending on student personal application, CSU/UC fee waivers and class technology support. Field trip experience. Found in K building, applications close 8/29/25 will reopen back in SPring Semester.

-Anissa Mitchell – Student Success and Equity Coordinator – New Initiative – EquiTEA podcast, first launched in Week of Welcome – program to demystify DEI, addressing political changes, campus climate. Create a conversation of what DIE means within our campus. Turning negative views to positive practices, providing mini-series, Made pizza with Dr Bagg, next episode will have ASG members, Anissa will provide PDF form and links. ASG is recommended to watch and provide feedback being ASG are current students

--Shades of Sisters – another initiative for women of color and allies. Vallhalla is experienced and well recognized within club and received support. QR code provided with flyer in order to sign up

--Anchor Wednesday – Working wth Sunshine in regards to ASG representing with helping students finding their Anchor.

VI. Introductions:

- a. Team Introduction 1st time practice – ASG introducing their name, role, major, graduation/transfer

VII. Professional Development

- a. Committee reports outs – How to submit through Teams (javier) -

VIII. Old Business

- a. Game Night- A motion for action was made, and then seconded, to approve \$500 for food supplies and non-instructional supplies, including \$50 gift baskets for club. Motion to discuss foods, games and prizes. (Javier)
- b. Hispanic Heritage Month-- Motion for discussion for September's Hispanic Heritage Month. Discuss possible ASG collab September 25. (Katheren/Javier) - ASG Participate or support - Dia De los Ninos another collaboration, Collaborate with Active Minds, ASG Funding.
- c. ASG Sweaters- Motion for discussion was made for ASG jackets. Jackets are on hold, discussion regarding Viking logo change. Crew Neck Sweaters (42.99 each) - Lettermen Jacket Cloth - (\$70.00+) (Javier) - Discussion to next meetin – 1st sunshine – 2nd Katheren
- d. Foster Youths – Budget of \$200 in non instructional and \$100 in food supplies was approved, further information inquired (Sunshine) - NextUp – Table for next meeting
- e. BSU Transportation – A motion for \$400 for transportation and planning for students to travel to meetings was motion to be tables for further information. (Valerie) - BSU Conference UMOJA all 8 student BSU members, to see how ASG can support. Would like to take BSU and participate and encourage further participation. - Moved to Discussion Next meeting – Valhallah, Noel, Sunshine, Gabriella, Katheren,

IX. Discussion Topic:

- a. BCC Blood Drive Donation – Advertising from ASG to promote, on campus once a month (In-n-out gift cards already provided). Next blood drives: September 18th, October 16th, November 20th, December 18th – 9:00am – 5:00pm (Javier) - Parkig lot near PAC – Potential club rush – Flyers ASG version flyer display purchase for walls/windows. Volunteers in the K building informing about blood drive. Noel will work w/Jessica T to review.
- b. ASG Office hours, Fall 2025 12pm – 1pm and 12:30pm – 1:30pm Lunch Hour: (Javier) - Willplace on ASG Teams

Monday	Tuesday	Wednesday	Thursday

- c. Discount Flyers – Motion for discussion was made for discount flyers for businesses for students that have paid ASG student activity fees. Review Excel Sheet to determine who is assigned what store: [ASG Discount Store List](#) (Noel/Javier)
- d. Blue Emergency Phone Initiative – Create a campaign to acknowledge emergency phones around campus by doing a scavenger hunt, have student take a selfie with phone booth in background. The monthly winner receives a prize, best funny picture winner as well? Or create a Self-defense training day for students? (Javier) Know your rights presentation with affinity groups – Moved to point of clarification
- e. Equity Wall —motion to discuss possible equity was within Viking Grill. Discuss material, or make into drawing contest? (Deedee – check in) (Sunshine) - Work W/ Anissa turn wall in Viking Grill, and clubs can sign up for designated spots, Little feather for POW, ASG to designate a time and materials. Move to Discussion for next meeting – 1st Valerie, 2nd Gabriella
- f. Club Day Event – Proposed date Tuesday September 23rd, \$300 food supplies, and \$300 non instructional supplies was already approved, what would we like to purchase? Ideas? Have students take ID as well? Make it into a scavenger hunt visiting all departments? (Javier) - PAC Possible? Tabling w/ passprt and hgave panel of club leaders.

X. New Action Business

- a. Amotion was made then seconded for new business – Strike from list as an typo 1st Natalie – 2nd Valerie
- b. Constitution Day – Event will take place on Wednesday, September 17, 2025. Collaboration with Professor Lenerville and Professor Lara to learn about Constitution History and as well How implementing the Constitution has evolved over history. Approve \$500 for non instructional and food supplies. (\$500.00) (Javier) - motion to approve 1st valhallah, 2nd katheren
- c. AGS Membership – Motion for action was made to approve \$100 for AGS membership for Jessica T. Club start up (\$100.00) (Javier) - Point of clarification – Jessica T Request further information – Motion to approve 1st Natalie, 2nd Valhallah
- d. Scare Fair—Motion for discussion was made for scare fair. Discuss Wendy packer and check materials. Discuss Boo Grams and possible costume contest. Office decorating contest, student trunk or treat, office to office. Encouraging departments to decorate for the event. Dr. Bagg budget for decorations. 30thThursday or 31st Friday. (Javier) - Table to next meeting 1st Katheren, 2nd Natlie – W/ BSU involved, Latin X
- e. Open PO - Amazon Open PO for Non Instructional Supplies – Academic Year (5,000.00) (Javier) - Objecting E,F,J – education and projecting of budget – TABLE E,F,G,I,J – w/ budget information – 1st Sunshine – 2nd Valhallah
- f. Open PO - Walmart Non Instructional Supplies – Academic Year (5,000.00) (Javier)
- g. Open PO – Walmart Food Supplies – Fall Semester 2025 (Office Hours) (2,500.00) (Javier)
- h. ASG Viking Grill Microwave – ASG to purchase two new microwaves for Viking Grill (300.00) (Javier) - Notion to Approve – 1st Gabriella 2nd Natalie

- i. ASG Viking Lounge – Rental Equipment Process – Nintendo Switch Purchase – Game/Controllers/System (\$700.00) (Javier)
- j. ASG – Office Video Call – OWL video call meeting system, purchase for the office – (1,500.00) (Javier)
- k. ASG SWAG – Use ASG fund to purchase ASG brand swag items for marketing, clothing apparel, and small giveaway items for BCC students. (5,000.00) (Javier) - Holidays and events for students – Motion to approve half 2,500.00 budget using ASG swag items for BCC students 1st Sunshine, 2nd Gabriella
- l. ASG – Potential ASG card for the discount, by semester using ID printing Machine, Items for ID cards, and Printing Ink (\$500.00) (Javier) - Using current ID machine to create new potential ASG card – Motion to Approve – 1st Vahallah – 2nd Gabriella
- m. ASG – Office Supplies such as Foldable Tables/Flyer Displays/Megaphone/Secured Cabinet Storage/Dolly purchase from amazon, Mobile/Portable Speakers (2,500.00) (Javier) - Point of Clarification – Motion to table to next meeting to be presented in a budget breakdown – 1st Gabriella 2nd Natalie

XI. Future and Upcoming Events

- a. Game Night – Thursday September 9th, 2025 – 12pm – 5:30pm – Viking Grill
- b. Brown Act Training – Friday, September 5, 2025, from 11:00am to 2:00pm.
- c. Constitution Day – Wednesday, September 17, 2025. From 12:30pm – 1:30pm – S-01
- d. Advocacy Academy – December 5, 2025, to December 7, 2025, at the Riverside Convention Center.
- e. General Assembly: March 27, 2025, to March 29, 2025, at the San Francisco Hyatt Regency Hotel.

XII. Student Clubs

- a. **Viking Gamers Club** – Students are not continuing but would like to have one game system available for students to play, particularly Smash Brothers, and it could be a way for ASG to meet and talk with Students. Rental equipment check out would be the procedure. (Javier) - Javier provided update in regards to – moving item to discussion next meeting – 1st Gabriella, 2nd Natalie
- b. **Music Club** – In progress to activate (Javier)
- c. **Entrepreneurship Club** – In Progress to activate (Javier)

XIII. Officer Reports (limited to 2 minutes each)

- a. ICC Meetings – VPS Club – Pending start October (Natalie)
- b. Committee report outs:
 - 1. Region IX Delegate - Katheren Rodriguez
 - 2. Business and Finance Committee - Maegan Lovato
 - 3. Calendar Committee - Jessica Weiss
 - 4. College Governance Council - Noel Melendez, Valerie Pamphile, Michelah Glenn
 - 5. Commencement Committee - Valerie Pamphile
 - 6. Curriculum Committee - Jessica Weiss

- 7.Distance Education & Instructional Technology - Noel Melendez
- 8.Enrollment Management Committee - Sunshine Luna Marr – Adding Katheren
9. Equal Employment Opportunity & Diversity Committee – Ashley Arellano Hernandez
10. Institutional Effectiveness Committee - Valerie Pamphile
11. Professional Development and Recognition Committee - Michelah Glenn
12. Program Review Committee - Natalie Chavez, Ashley Arellano Hernandez
13. Pride Planning - Vhalhalla Covarrubias – Adding Sunshine Luna Mar
14. Safety Committee - Gabriella Ross
15. Student Equity & Achievement (SEA) – Kathreen Rodriguez – Sunshine Luna Mar
16. Technology Committee - Sunshine Luna Marr

XIV. Campus Life Staff & Leadership Reports (limited to 2 minutes each) (*Discussion*)

- a. Report about areas of improvement, team conflicts, conflict resolution
- b.

XV. Future Agenda Items

- a. Subscription of Kahoot– waiting on presentation of training and budget
- b. Native American club – November Native AMERICAN Heritage month events.

XVI. Announcements

- a.

XVII. Next Meeting:

September 11, 2025 from 4-6pm.

XVIII. Adjournment

Meeting adjourned at: 5:56pm