

Dual Enrollment Agreement

All students must complete the Dual Enrollment Agreement Form.

You must include ALL the classes you are interested in taking on this form.

If you attend one of our **High School Partners**, you must turn in your completed form to your High School Counselor who will then submit it to Barstow Community College on your behalf.

High School Partners: Alternative Education Center, Barstow High School, Baker District, Central High (Continuation) School, Mojave River Academy, and Silver Valley High School

If you do **NOT** attend one of our High School partners, the form must be submitted to our Admissions & Records office for processing.


Admissions & Records Email: admissions@barstow.edu

Students must fill out a form for EVERY semester they want to take college courses.

Steps

- 1. First, the STUDENT** must fill out the form and sign their sections
- 2. Next, the PARENT** must sign their sections
- 3. After** the form is signed by the student and parent, it must be signed by the **high school counselor or high school principal**
- Once it is signed by the high school, it must be submitted to Barstow Community College. Please view section above regarding how to submit the form depending if you attend a high school partner or not.

If you need help, please contact our Dual Enrollment Team!



DUAL ENROLLMENT AGREEMENT

This form is only for students who have completed Barstow Community College's application and received their 7-digit B Number (student ID). Step by step tutorials on retrieving your B Number, viewing your Registration Permits and Overrides, registering/waitlisting for classes, viewing your Schedule and Billing Statement, etc. are available at www.barstow.edu/register. Contact Admissions and Records if you need assistance with any of this information at admissions@barstow.edu.

B Number		Name		Email Address	
High School	Grade	Term Applying Fall/Spring/Summer	Year		

I understand that courses taken at BCC as dual enrollment are for college credit, and that enrollment at BCC creates a permanent record that must be reported to any colleges I apply to in the future. I agree to abide by all rules and regulations set forth in the BCC Catalog. I give permission for my academic record to be shared with my high school.

Student Signature _____ Date _____

PARENTAL CONSENT: I support this request on the part of my child to attend BCC. I understand that the courses are for college credit and that college courses may contain adult content. I understand and agree that my child is subject to the rules and regulations of BCC as listed in the College Catalog. I also agree to be responsible for any and all fees incurred by my child in the dual enrollment process.

I am aware that I will not have the right to access my child's college records without his/her written consent or a court order. Once a student has applied to a post-secondary institution, the Family Educational Rights and Privacy Act apply to that student, regardless of age. You will have no access to information about your student, his/her grades, or performance, without his/her express written authorization.

Student grades are only released by transcript – request must be made by the student. BCC is NOT responsible for providing transportation, books, or instructional materials.

Home-schooled students must provide proof of filing as a private school with the Superintendent of Public Instruction OR obtain sign-off from the local public high school the student would normally be attending. The local high school must be willing to accept home schooling as valid school attendance and determine whether the student has completed coursework sufficient to prepare him/her to undertake college level coursework.

Printed Name	Signature	Date
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AUTHORIZATION FROM HIGH SCHOOL:

I certify that pursuant to California Education Code 48800-48802, this student has demonstrated adequate preparation in the discipline to be studied and can benefit from advanced scholastic and vocational education and that the student has availed themselves of all opportunities to enroll in equivalent courses at school of attendance. For summer session, I certify that this student does not exceed the 5% statutory grade level limit of students recommended to attend BCC.

Physical Education Courses: Due to the average class size at BCC and pursuant to California Education Code 76002 (4), dual enrollment students may not enroll in physical education courses.

School Principal/Designee Printed Name	Email Address
Signature	Date

It is the high school's responsibility to determine what courses the student may enroll in. The Schedule of Classes can be found online at www.barstow.edu/schedule.

CRN	COURSE NAME	UNITS	STARTING DATE	LOCATION	INSTRUCTOR



Have Questions? Please email: dual@barstow.edu

Dual Enrollment Agreement EXAMPLE



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B Number	B00012345	Name	STUDENT NAME	Email Address	STUDENT PERSONAL EMAIL
High School	HIGH SCHOOL NAME	Grade	9	Term Applying	Spring Year 2024
I understand that courses taken at BCC as dual enrollment are for college credit, and that enrollment at BCC creates a permanent record that must be reported to any colleges I apply to in the future. I agree to abide by all rules and regulations set forth in the BCC Catalog. I give permission for my academic record to be shared with my high school.					
Student Signature	STUDENT SIGNATURE			Date	02/13/2024
<p>PARENTAL CONSENT: I support this request on the part of my child to attend BCC. I understand that the courses are for college credit and that college courses may contain adult content. I understand and agree that my child is subject to the rules and regulations of BCC as listed in the College Catalog. I also agree to be responsible for any and all fees incurred by my child in the dual enrollment process.</p> <p>I am aware that I will not have the right to access my child's college records without his/her written consent or a court order. Once a student has applied to a post-secondary institution, the Family Educational Rights and Privacy Act apply to that student, regardless of age. You will have no access to information about your student, his/her grades, or performance, without his/her express written authorization.</p> <p>Student grades are only released by transcript – request must be made by the student. BCC is NOT responsible for providing transportation, books, or instructional materials.</p> <p>Home-schooled students must provide proof of filing as a private school with the Superintendent of Public Instruction OR obtain sign-off from the local public high school the student would normally be attending. The local high school must be willing to accept home schooling as valid school attendance and determine whether the student has completed coursework sufficient to prepare him/her to undertake college level coursework.</p>					
Printed Name	PARENT FULL NAME	Signature	PARENT SIGNATURE	Date	02/13/2024

AUTHORIZATION FROM HIGH SCHOOL:	
I certify that pursuant to California Education Code 48800-48802, this student has demonstrated adequate preparation in the discipline to be studied and can benefit from advanced scholastic and vocational education and that the student has availed themselves of all opportunities to enroll in equivalent courses at school of attendance. For summer session, I certify that this student does not exceed the 5% statutory grade level limit of students recommended to attend BCC.	
Physical Education Courses: Due to the average class size at BCC and pursuant to California Education Code 76002 (4), dual enrollment students may not enroll in physical education courses.	
School Principal/Designee Printed Name	HIGH SCHOOL Email Address HIGH SCHOOL
Signature	HIGH SCHOOL SIGNATURE Date 02/13/2024

It is the high school's responsibility to determine what courses the student may enroll in. The Schedule of Classes can be found online at www.barstow.edu/schedule.

CRN	COURSE NAME	UNITS	STARTING DATE	LOCATION	INSTRUCTOR
40228	ENGL 1A	4	1/8/24 - 3/8/24	BARSTOW	Michael Brady
40156	MATH 5	3	1/8/24 - 3/8/24	ONLINE	Peter Esperanza
40601	MUSI 3	3	3/18/24 - 5/17/24	ONLINE	Ed Will Jr.



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Student Signature				Date	
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Printed Name		Signature		Date	

<p>AUTHORIZATION FROM HIGH SCHOOL:</p> <p>I certify that pursuant to California Education Code 48800-48802, this student has demonstrated adequate preparation in the discipline to be studied and can benefit from advanced scholastic and vocational education and that the student has availed themselves of all opportunities to enroll in equivalent courses at school of attendance. For summer session, I certify that this student does not exceed the 5% statutory grade level limit of students recommended to attend BCC.</p> <p>Physical Education Courses: Due to the average class size at BCC and pursuant to California Education Code 76002 (4), dual enrollment students may not enroll in physical education courses.</p>			
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CRN	COURSE NAME	UNITS	STARTING DATE	LOCATION	INSTRUCTOR

Office use only: Program of study updated to Concurrent; information entered in SFARSRPO; student added to TSAEXPP with code 9; high school hold removed.