



EOPS/CARE/NEXTUP Mutual Responsibility Contract (MRC)



Full Name: _____ B Number: _____

PROGRAM SERVICES

As an EOPS/CARE/NEXTUP student, you may be eligible for the following services. *All program services may not be duplicated and are based on program and funding availability.*

- Priority Enrollment/Registration Assistance
- Academic/Personal Advising and Counseling
- Tutorial Services Assistance
- Weekly Grocery Cards (CARE/NEXTUP Only)
- Financial Aid Application Assistance
- Cultural/Education Enrichment Activities
- Campus and Community Referrals
- School Supplies
- Childcare Stipends
- Textbook Assistance
- Transportation Assistance

STUDENT REQUIREMENTS

I must enroll in and complete twelve (12) units with a 2.0 semester GPA in Spring/Fall unless I have a waiver from the director or the ACCESS program (*summer is an optional semester for continuing students*).

I must complete three (3) required contacts every semester as indicated in the SPS Deadline Dates.

- One (1) Program Contact: Meet with assigned EOPS/CARE/NEXTUP staff one (1) time per semester.
- Two (2) Counseling Contacts: Meet with assigned SPS counselors two (2) times each semester. *General counseling and drop-in counseling do not satisfy a counseling contact.*

I must attend a mandatory orientation once per academic year to be updated on program requirements.

I must follow my SPS educational plan and enroll in courses during priority registration dates.

I must choose a major within my 1st year of acceptance into the program(s). Changing my major towards the end of my academics or double majoring is not permitted and can affect my program eligibility.

I am eligible to receive EOPS services for up to 70-degree applicable units (completed at any college/university). Upon reaching the 70-unit limit, EOPS services will no longer be provided (exceptions will be made for students in high-unit majors with the director's approval).

I understand that appointment reminder alerts/phone calls are a courtesy and are not guaranteed. I must contact the SPS office if I cannot make any of my scheduled appointments. If I need to reschedule a contact, available days/times may be limited.

I must notify program staff of any changes to my class schedule and units. If I change my address or phone number, I must update this information with Admissions or Online via my single sign-on portal.

I understand that all EOPS/CARE/NEXTUP support services that I receive will be reported to Financial Aid.

I must re-certify for CARE every semester by completing a Release of Information to allow staff to request County Verification of cash aid.

I understand the EOPS/CARE/NEXTUP programs are voluntary and if I choose to no longer participate in the program(s), it is my responsibility to submit the Program Withdrawal form to avoid program dismissal.

(OPTIONAL): As an EOPS Student, I can attend three (3) workshops; as a CARE Student, I can attend five (5) workshops; as a NEXTUP student, I can attend six (6) workshops, per semester to receive additional benefit cards. I must submit a workshop form with the moderator's signature and include a paragraph summary of what I learned if I choose to attend workshops.

I understand that there is a NO TOLERANCE policy in reference to benefit cards. Any failure to follow the guidelines can result in benefit cards being revoked for the remainder of the semester. The following guidelines must be followed in order to receive this service:

- 1) Benefit cards are ONLY for the benefit of the SPS student that it is issued to.
- 2) Issues with cards must be reported to the SPS office during regular business hours and within the same semester it was issued.
- 3) If a card is lost, stolen or misplaced, SPS will not replace it.
- 4) Benefit cards do not roll over from semester to semester. I must pick up or request my cards before the end of each semester.

I understand that all program services are based on program funding and can be modified based on the needs of the program at any time.

PROBATION/DISMISSAL

I understand that failure to complete one (1) contact (counseling contact or program contact) will result in automatic program dismissal at the end of the semester.

I understand that failure to complete 12 units with a 2.0 semester GPA will result in program probation.

- Students on probation will only be allowed to be on probation for two (2) consecutive semesters. Students that do not complete the unit and GPA requirement by the end of the second semester will be dismissed and will need to "sit out" the following semester before reapplying.
- Students on probation will receive fewer benefit cards.

By signing below, I verify that I understand and agree to fulfill all program requirements listed above.

I understand that failure to do so may result in probation or program dismissal, or a hold being placed on my account.

Student Signature:

Date:

Staff Signature:

Date: