



Barstow Community College

Child Care Application

Please check the program you are requesting child care assistance from.

EOPS

CARE

VTEA

Student Information

Name: _____ Student ID: _____

Address: _____ City: _____ State: _____ Zip: _____

Date of Birth: _____ Phone: _____

Please list all children being cared for:

Name

SSN

Child Care Provider Information

Name: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____

Relationship to Child(ren): _____

Relationship to Student: _____

Student acknowledges that payment for all childcare is his or her responsibility. Barstow Community College only provides an allowance to assist eligible students in paying for childcare services. Both the student and child care provider acknowledge that they have read and understand the Child Care Assistance Information and Instructions. Students give permission to the EOPS/CARE and VTEA programs at Barstow Community College to make any inquiries with the San Bernardino County regarding eligibility, status, and verification.

Student Signature: _____ Date: _____

Child Care Provider Signature: _____ Date: _____

Child Care Application Instructions

To receive child care assistance you must be determined eligible for the EOPS/CARE or VTEA program. These programs currently pay a small amount per month, per student. This amount is subject to change without notice at anytime according to budget and student population. If child care goes over the amount that EOPS/CARE or VTEA pays, *the student will be responsible for the remaining amount.*

We encourage you to consider Licensed Child CARE providers first These programs only provide an allowance to assist eligible students in paying for childcare services.

Student Requirements

Student must submit completed paperwork before any payment is issued.

Required documentation:

- Application for Child Care Assistance
- Copy of Birth Certificate and Immunization Record (for each child listed)

Child Care Provider Requirements

The following documentation is required only if San Bernardino County is not providing benefits:

Day Care Centers:

- Day Care Center's License
- Tax ID Number

Child Care Providers:

- Photo ID
- Social Security Card
- Child Care Provider's License (if applicable)

Attendance sheets must be signed by the child care provider and are due the 27th of each month. If Barstow College is not open on the 27th, attendance sheets are due the next business day. Students must project the hours for the remaining last days of each month. Late attendance sheets will not be processed until the following month. The child care assistance programs will only pay for once month retroactive.

If you change child care providers, you are required to complete new paperwork. All students must reapply for child care at the beginning of each new academic year. If you child care provider changes their address, a new W-9 must be completed.

Programs will not pay parents to watch their own child(ren). Payments for child care will be mailed directly to the Day Care Center or the name and address provided on the W-9.

Staff will not disclose any information with childcare provider. Communication will be via staff and student.

All income earned from these programs will be reported to the IRS as earned income for child care providers. Be sure to include payments as earned income to the IRS when filing your taxes at the end of the year.