BCC Distance Education and Instructional Technology Division(DEITD) 5 Year Plan (Bullet Points)

Year One: (2021-2022)

- Implement an Equity and Cultural Responsiveness Class and Rubric with Distance Education and Instructional Technology Committee (DEITC) and Academic Senate Approval. *(Completed)*
- Push to move all classes to Canvas with at least the following components: BCC Course Design Template, the syllabus and the gradebook *(Ongoing 99% completed. Several Athletic classes do not have content online yet).*
- Review and adjust for BCC DEITD standards and design, an OER course written by the State Academic Senate. *(Completed)*
- Provide professional @one training for the Peer Online Course Review (POCR) team, one member for each section of the rubric. *(Completed)*
- Begin process of developing an Instructional Technology budget.
  - Instructional Technology *(Ongoing in previous two program reviews, some funding obtained).*
  - Instructional Equipment *(Ongoing in previous two program reviews, some funding obtained).*
  - Professional Development *(Ongoing in previous two program reviews, two stipends obtained for faculty PD. TOWID and POCR).*
  - Processes and Procedures to request funding *(Completed)*
- Disseminate information to top level personnel on importance of becoming a Teaching College *(Completed)*
- Continue process of evaluating the online class schedules in order to provide the CVC OEI Exchange a list of BCC ADTs and COAs whose core classes were offered online within a one year timeframe. *(Ongoing ADT/COA online course spreadsheet is updated each fall)*
- Continue to promote LLLATCCH for ADA compliance. "Don't LLLATCCH the door on our students!" *(Ongoing. ACED IT! Class has 42 graduates and is offered in Fall/Spring to Faculty)*

Year Two: (2022-2023)

- Push POCR team through the DEITC and the Academic Senate and work with the state to ensure the POCR team becomes officially recognized. *(Completed Fall 23)*
- Continue to push for BCC to become a Teaching College. *(in progress and on track. IT is working on implementing Electronic transcripts in conjunction with Admissions. BCC is in a Teaching College Cohort starting in Spring 24).*
- Bring lack of budget to attention of DEITC, Academic Senate and Deans. Provide data to prove necessity of building budget. *(Ongoing. Some funding has been obtained but it is not yet permanent in the DEIT budget. Added to program review for last two years).*
- Work with Student Success and Equity to provide incentives for taking the Equity and Cultural Responsiveness class *(Ongoing. Stipends from SSE for faculty would greatly increase course completion).*

- Find funding for Canvas Credentials, a badging system to bring Guided Pathways to all students/staff/public in a way that is easy to understand. *(Ongoing. Added to two previous program reviews. Ongoing funding must be obtained as first step).*
- Bring Canvas Credentials through DEITC, Academic Senate, Student Success and Equity Committee for approval and begin process of working with Guided Pathway leads. *(Ongoing. Added to two previous program reviews. Ongoing funding must be obtained as first step).*
- Continue NC Sara process and ensure the college remains in compliance with other states. *(Ongoing. NC Sara spreadsheet reviewed each fall and updated permissions obtained by March of each year).*
- Implement an Open Educational Resource class with Distance Education and Instructional Technology Committee (DEITC) and Academic Senate Approval *(Completed)*
- Provide training and support to new Academic Dean and Distance Education Coordinator. *(Ongoing. Close working relationships have been achieved between the DEIT and all deans and the DE Coordinator).*
- Continue to promote LLLATCCH for ADA compliance. "Don't LLLATCCH the door on our students!" *(Ongoing. ACED IT With LLLATCCH was developed in Summer 2023, and has 13 graduates. This class is aimed at classified professionals and will be offered each summer.)*
- Provide professional @one training for the Peer Online Course Review (POCR) team, so each member has taken training for two sections of the rubric. *(Completed Fall 23)*
- Move Hyflex through the DEITC and the Academic Senate, ensuring that all Hyflex classes consist of an online and an on campus section that allows students to move from one delivery mode to another if needed. *(Completed)*

Year Three: (2023-2024)

- Use status as Teaching College to promote interest in having POCR certified classes.
- Double number of POCR certified classes
- Work with the relevant Deans and the Enrollment Management Committee to ensure our ADT and COA core classes are offered online in a one year time period.
- Use newly created budget to train faculty in Equity and Cultural Responsiveness
- Use newly created budget to train personnel in ADA compliance
- Begin implementation of Canvas Credentials by working with Guided Pathway leads/PIO to develop appropriate badges for all ADTs and COAs.
- Begin strong focus on Hyflex and begin process to hire a full time Hyflex coordinator.
- Work with Associate Dean of Academic Services and Dean of Student Services to begin process of creating specialized Canvas roles, allowing other departments to see "just in time" issues that are developing with students.
- Continue to promote LLLATCCH for ADA compliance. "Don't LLLATCCH the door on our students!"
- Provide professional @one training for the Peer Online Course Review (POCR) team, so each member has taken training for three sections of the rubric.

Year Four: (2024-2025)

- Provide professional @one training for the Peer Online Course Review (POCR) team, so each member has taken training for all four sections of the CVC-OEI rubric. At this point we begin the shift from early adoption of CVC-OEI rubric and BCC Equity Rubric to the expectation being that all classes meet this rubric.
- Double number of POCR Certified classes and begin process to increase DEITD funding to allow for three additional positions
- Rewrite current Instructional Design Specialist job descriptions moving focus from beginning training (pedagogy and technical) and standardization to critical analysis of all classes and training for faculty to ensure all classes meet OEI Rubric and Equity Rubric. Increase ranges accordingly.
- Create new job description for Instructional Design Technician, whose focus will be on first level training (pedagogy and technical) and standardization of classes. These positions will be paired with an IDS and each instructor will then have two levels of support.
- Put original door between L12 and L14 back, and move new positions (IDT and Hyflex) into this mini faculty computer commons.
- Work with the relevant Deans and the Enrollment Management Committee to ensure our ADT and COA core classes are offered online in a one year time period.
- Use newly created budget to train faculty in Equity and Cultural Responsiveness
- Use newly created budget to train personnel in ADA compliance

Year Five (2025-2026)

- Push to move all classes to Canvas with at least the following components: BCC Course Design Template, the syllabus and the gradebook focusing on the last remaining Athletics classes
- Bring lack of budget to attention of DEITC, Academic Senate and Deans. Provide data to prove necessity of building budget..
  - Instructional Technology
  - Instructional Equipment
  - Professional Development
- Continue process of evaluating the online class schedules in order to provide the CVC OEI Exchange a list of BCC ADTs and COAs whose core classes were offered online within a one year timeframe.
- Continue to promote LLLATCCH for ADA compliance.
- Work with Student Success and Equity to provide incentives for taking the Equity and Cultural Responsiveness class
- Find funding for Canvas Credentials, a badging system to bring Guided Pathways to all students/staff/public in a way that is easy to understand.
- Continue NC Sara process and ensure the college remains in compliance with other states.
- Begin strong focus on Hyflex by developing internal training course and begin process to train the full time Hyflex coordinator.
- Work with Associate Dean of Academic Services and Dean of Student Services to begin process of creating specialized Canvas roles, allowing other departments to see "just in time" issues that are developing with students.

- Double number of POCR Certified classes and continue process to increase DEITD funding to allow for three additional positions necessary to move all classes to be compliant with the CVC-OEI Rubric
- Hire new job description for Instructional Design Technician, whose focus will be on first level training (pedagogy and technical) and standardization of classes. These positions will be paired with an IDS and each instructor will then have two levels of support.