



## **Outcomes Assessment Committee (OAC)**

**Minutes – September 27, 2021, 12:00 pm – 1:30 pm**

**ConferZOOM**

***Empowering Students to Achieve Their Personal Best Through Excellence in Education.***

**I. Call to Order (1 minute)**

The meeting was called to order at 12:01 pm by chairperson P. Shreve.

**II. Roll Call (1 minute)**

**Members Present** – Penny Shreve, Ibrahim Aboud, Peter Esperanza, Ramon Vasconcellos, Jennafer Worland, Susan Nylander, Denise Pasley, Andrew Rehfeld, Julie Gallagher, Bret Sage, Eduardo Vasquez, Gustavo Bento (joined at 12:06 pm (Item IV))

**Members Absent** – Rodolfo Duque

**Guests** – Jessica Tainatongo, Keiry Borrueal, Jennifer Rodden, Lisa Holmes

**III. Approval of Agenda (1 minute)**

A motion was made and then seconded to approve the agenda. 1<sup>st</sup> – D. Pasley / 2<sup>nd</sup> – J. Worland (10, 0, 0)

**IV. Approval of Minutes**

A motion was made and then seconded to approve the minutes from the 5/10/2021 OAC meeting. 1<sup>st</sup> – J. Worland / 2<sup>nd</sup> – S. Nylander (11, 0, 0)

A motion was made and then seconded to approve the minutes from the 9/13/2021 OAC meeting. 1<sup>st</sup> – J. Worland / 2<sup>nd</sup> – G. Bento (11, 0, 0)

**V. Opportunities to Address the Committee (2 minutes each)**

**VI. Reports (2 minutes each)**

**a. OAC Chair** – Penny Shreve

P. Shreve spoke to the group about the status of program review (summarizing what L. Holmes and K. Borrueal spoke about as their agenda items were spoken about first). Asked faculty to please reach out to faculty members that haven't completed their Program Reviews yet to see if they needed help. P. Shreve would like to ensure that all faculty receive the training they need to complete their reviews.

P. Shreve also reported to the group that she attended a conference last week and would like to have OAC focus on the topic being discussed at the state-level of making assessments equitable. She asked the group to suggest possible speakers they know of or have heard that would like to come speak to the group so that training can be provided at BCC. P. Shreve suggested a sub-committee to suggest speakers or needed training from state discussions or conferences.

**b. eLumen** – Lisa Holmes/Keiry Borrueal

L. Holmes reported to the group that the mapping is almost done. K. Borrueal let the group know which programs are missing data (P. Shreve had the list available). Of the 28 programs going through program review this semester, 14 programs still need to complete mapping; in some missing areas there are no for these missing programs but the Deans have been contacted.

**c. Curriculum** – Eduardo Vasquez

E. Vasquez let the group know that there is another meeting this Friday and the agenda will

be sent out later today. Will also be working with the OAC more to keep faculty better informed on courses/programs that came through Curriculum that need changes. E. Vasquez also let P. Shreve know that he would help with the mapping for the Liberal Arts AA.

**d. Program Review**

**e. Sub-Committee** (as needed)

**VII. Old Business**

**a. Assessment Timelines** – Lisa Holmes/Keiry Borrueel (*Discussion*)

P. Shreve asked L. Holmes if there was something else that was needed; future deadlines that need to be planned for L. Holmes said course level outcomes. L. Holmes let the group know that faculty can go in at any time in eLumen to complete the assessments. Faculty teaching the course will receive an email from eLumen; P. Shreve can be added to the list so that an email is also received. She agreed to follow up with another email. P. Shreve reminded the group that course level learning outcomes are usually done 2-weeks after the course is complete; this stays the same as it will not affect Program Reviews for this year.

K. Borrueel will send how-to's for course level outcomes to P. Shreve to share out.

**VIII. New Business**

**a. Status of Programs and Mapping** – Penny Shreve/Keiry Borrueel (*Discussion*)

K. Borrueel reported out that she has received the program mapping for 12 of the 27 programs that are due for program review this year. P. Shreve will send over any that are fully mapped except where only part-time faculty teach in the discipline. Psychology was on the list of programs not yet received. G. Bento reported out that he had already verified that his mapping was complete and correct. P. Shreve will find that mapping and share it to the Research folder. Once received, K. Borrueel will do the mapping in eLumen and L. Holmes will print the Psychology PLO report and submit to G. Bento so he can include the data in his program review.

**b. Midterm Report** – Lisa Holmes (*Discussion*)

L. Holmes reported to the group that data (evidence) is still being collected; asked P. Shreve to send a list of trainings completed and meetings to use as evidence; L. Holmes will pull evidence from eLumen as well.

**c. Mapping Moderators** – Jennafer Worland/Eduardo Vasquez/Susan Nylander/Denise Pasley (*Discussion*)

P. Shreve asked the members that stepped up to help with the mapping workshops that were put together. J. Worland reported to the group that she teamed up with E. Vasquez and let everyone know that the Friday group meeting was excellent. Turn out wasn't great but still felt the sessions were beneficial. Moving forward, would like to streamline things as much as possible so that faculty know what is expected of them. E. Vasquez agreed with everything J. Worland said. Did ask what the 'done/okay' folder was for? P. Shreve let the group know that this folder was for completed mapping that P. Shreve had reviewed; once the documents are in this folder, they are also sent to the research office. S. Nylander moderated with D. Pasley who was able to walk faculty through exactly what they're supposed to do. Felt that more of these should be offered so faculty can get the help they need.

P. Shreve suggested a sub-committee to help find resources to create a repository for training materials.

**IX. Announcements** *(2 minutes each)*

G. Bento asked about Veteran's data as well as foster youth data in the program reviews; P. Shreve will reach out to the research department.

**X. Future Agenda Items**

a. Future Training for OAC Members

b. Creation of Sub-Committees (equity repository and speakers for BCC on assessment and equity)

**XI. Next Regular Meeting**

a. 10/11/2021 P. Shreve let the group know that this meeting will take place; the following meeting in October will be on an as needed basis.

**XII. Adjournment**

A motion was made and then seconded to adjourn the meeting. 1<sup>st</sup> – G. Bento / 2<sup>nd</sup> – J. Worland. The meeting was adjourned at 1: pm by chairperson P. Shreve.

# DONE	Map Status	Open House	PR 2021?	Lead
1	DONE	Lead & OAC	YES -PR	Denise Pasley
1	DONE	Lead & OAC	YES -PR	Denise Pasley
1	DONE	Lead & OAC	YES -PR	Denise Pasley
1	DONE	Lead & OAC	YES -PR	Denise Pasley
1	DONE	Attended	YES -PR	Dawn Howey
1	DONE	Attended	YES -PR	Gustavo Bento
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
1	DONE	Attended	YES -PR	Roland O'Neal
	IP	Attended	YES -PR	Ramon Vasconcellos
	IP	Scheduled to attend	YES -PR	Various, Lead Rehfeld/Worland
	IP		YES -PR	Various, unknown lead
			YES -PR	Joseph Williams
			YES -PR	Joseph Williams
			YES -PR	Eric Blaine
			YES -PR	Eric Blaine
			YES -PR	Elsa Greelee/Carole Blake
			YES -PR	Elsa Greelee/Carole Blake
			YES -PR	Eric Blaine
	UNK		YES -PR	Unknown or PT only
	UNK		YES -PR	Unknown or PT only
	UNK		YES -PR	Unknown or PT only

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# DONE	Map Status	Open House	PR 2021?	Lead
1	DONE		NOT - PR	Unknown or PT only
1	DONE	Lead & OAC	NOT - PR	Denise Pasley
1	DONE	Attended	NOT - PR	Penny Shreve
1	DONE		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
	IP		NOT - PR	Unknown or PT only
	IP		NOT - PR	Unknown or PT only
	IP		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
1	DONE	Attended	NOT - PR	Lewis Goldstien
	IP	Attended	NOT - PR	Lewis Goldstien
1	DONE	Lead & OAC	NOT - PR	Jennafer Worland
	IP	Attended	NOT - PR	Dawn Howey
	IP	Scheduled to attend	NOT - PR	FT BIOL Faculty

	IP/Pend PS review	Attended	NOT - PR	Jacob Batarseh
	IP	<i>Scheduled to attend</i>	NOT - PR	Andrew Rehfeld
	IP/Pend PS review	Attended	NOT - PR	Puryear/Karpel
	IP/Pend PS review	Attended	NOT - PR	Puryear/Karpel
	IP	Attended	NOT - PR	Duque/Esperanza/Ramos/Vartanian
			NOT - PR	Chris Nalbandian/Ashley Visnor
			NOT - PR	Eric Blaine
1	DONE		NOT - PR	Joseph Williams
			NOT - PR	Joseph Williams
			NOT - PR	Joseph Williams
			NOT - PR	Joseph Williams
			NOT - PR	Joseph Williams
			NOT - PR	Joseph Williams
			NOT - PR	Joseph Williams
			NOT - PR	Various - Unknown lead
			NOT - PR	Various - Unknown lead
			NOT - PR	Various - Unknown lead
			NOT - PR	Various - Unknown lead
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
	UNK		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only
	Partial		NOT - PR	Unknown or PT only
1	DONE		NOT - PR	Unknown or PT only

Program (degree/certificate)	Prime Disc
Business Administration, AST	BADM
Business, AS (Local)	BADM
Management, AS (Local)	MGMT
Management, COA	MGMT
Sociology, AAT	SOCI
Psychology, AAT	PSYC
Industrial Maintenance Electrical and Instrumentation Level 2, COA	IMEI
Industrial Maintenance Electrical and Instrumentation Level 3, COA	IMEI
Industrial Maintenance Electrical and Instrumentation, AS (Local)	IMEI
Industrial Maintenance Mechanic Technology Level 1, COP	IMMT
Industrial Maintenance Mechanic Technology Level 2, COA	IMMT
Industrial Maintenance Mechanic Technology Level 3, COA	IMMT
Industrial Maintenance Mechanic Technology, AS (Local)	IMMT
Electrical Skills Level 1, COP	ELCT/IMEI
History, AAT	HIST
Humanities, AA (Local) 9 discipline - 0 DONE, 8 IP, 1 no FT lead	z-Variou
Social Science, AA (Local) 11 discipline - 4 DONE, 2 IP, 5 no FT lead	z-Variou
Accounting, AS (Local)	ACCT
Accounting, COA	ACCT
Automotive Technology, AS (Local)	AUTO
Automotive Technology, COA	AUTO
Cosmetology, AS (Local)	COSM
Cosmetology, COA	COSM
Diesel Technology, AS (Local)	DESL
Warehousing & Logistics Level 1, COA	WARE
Warehousing & Logistics Level 2, COA	WARE
Warehousing & Logistics, AS (Local)	WARE

Program (degree/certificate)	Prime Disc
Elementary Teacher Education, AA-T	EDUC
Entrepreneurship and Innovation (COA)	BADM
English, AA-T	ENGL
Child Development Level I – Associate Teacher Permit (COA)	CHLD
Child Development Level II – Teacher Permit (COA)	CHLD
Child Development Level III – Master Teacher Permit (COA)	CHLD
Child Development Level IV – Site Supervisor Teacher Permit (COA)	CHLD
Child Development, AS (local)	CHLD
Family Daycare (COA)	CHLD
Early Childhood Education, AS-T	CHLD
Art History, AA-T	ARTS
Studio Arts, AA-T	ARTS
Communication Studies, AA-T	COMM
Social Justice, AA-T	SOCI
Biology, ADT	BIOL

Computer Science, ADT	CSIS
Philosophy, AA-T	PHIL
Kinesiology, ADT	KINE
Kinesiology, Professional Preparation, AS (local)	KINE
Mathematics, ADT	MATH
Chemistry, ADT	CHEM
Diesel Technology (COA)	DESL
Computer and Cyber Security Specialist (Security+) (COA)	CBIS
Computer and Network Specialist (Network+) (COA)	CBIS
Computer Business Information Systems, AS (Local)	CBIS
Microsoft Office Specialist (COA)	CBIS
Unix Administrator (Linux+) (COA)	CBIS
Management Information Systems (COA)	CBIS
Liberal Arts, AA (Local) 29 Disciplines =	z-Variou
Natural Science and Math, AS (local) 8 Disciplines =	z-Variou
Environmental Science, ADT 6 Disciplines	z-Variou
GE Patterns (multiple) 26+ Disciplines	z-Variou
Political Science, AA-T	POLI
Photography (COA)	PHOT
Photography, AS (Local)	PHOT
Certificate of Career Preparation, Pipe Welding	WELD
Welding Technology (COA)	WELD
Welding Technology- Semi-Automatic Arc Welding (GMAW/FCAW) (COA)	WELD
Welding Technology- Welding Fabrication (COA)	WELD
Welding Technology, AS (Local)	WELD
Welding Technology-Gas Tungsten Arc Welding (GTAW) (COA)	WELD
Welding Technology-Shielded Metal Arc Welding (SMAW) (COA)	WELD
Pre-Allied Health Sciences, AS (Local)	ZZ?
Emergency Medical Technician (COA)	ZZ?
Forklift Professional (COC)	WARE
Trades Technician (COC)	WARE
Customer Service and Digital Literacy (COC)	ZZ?
Administration of Justice (COA)	ADJU
Administration of Justice, AS (local)	ADJU
Administration of Justice, AS-T	ADJU
Corrections (COA)	ADJU

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Social Science
Social Science

<b>Disciplines</b>	<b># crses</b>	<b>Lead</b>	<b>Mapping Status</b>
<b>BIOL</b>	<b>2</b>	FT BIOL	
<b>CHEM</b>	<b>2</b>	Nalbadian/Visnor	
<b>ECON</b>	<b>1</b>	Vasconcellos	
<b>GEOL</b>	<b>1</b>	Bulkley	
<b>MATH</b>	<b>2</b>	FT Math	
<b>PHYS</b>	<b>2</b>	UNK	

#s	Disciplines	# crses	Lead	Mapping Status	
1	A1 Engl Comm	ENGL	2	FT ENGL	
1	A1 Engl Comm	PHIL	1	Andrew Rehfeld	
1	A1 Engl Comm	COMM	2	Jennafer Worland	
1	A2 Math Quant	MATH	7	FT Math	
1	A3 Arts & HUM	ARTS	3	Lewis Goldstein	
0	A3 Arts & HUM	ENGL	10	FT ENGL	
1	A3 Arts & HUM	HIST	0	Ramon Vasconcellos	
1	A3 Arts & HUM	HUMA	5	Andrew Rehfeld	
0	A3 Arts & HUM	PHIL	6	Andrew Rehfeld	
1	A3 Arts & HUM	MUSI	2	Amy Ross	
1	A3 Arts & HUM	TART	1	Amy Ross	
1	A4 Social Behave Sci	ADJU	3	Unknown	
1	A4 Social Behave Sci	ANTH	1	Unknown	
1	A4 Social Behave Sci	CHLD	2	Unknown	
1	A4 Social Behave Sci	ECON	2	Ramon Vasconcellos	
1	A4 Social Behave Sci	ETHN	1		
1	A4 Social Behave Sci	GEOG	1	Unknown	
0	A4 Social Behave Sci	HIST	8	Ramon Vasconcellos	
1	A4 Social Behave Sci	POLI	3	Unknown	
1	A4 Social Behave Sci	PSYC	5	Gustavo Bento	
1	A4 Social Behave Sci	SOCI	9	Dawn Howey	
1	A5 Phys & Biol Sci	ASTR	2	Bulkley	
1	A5 Phys & Biol Sci	CHEM	8	Nalbadian/Visnor	
1	A5 Phys & Biol Sci	GEOG	3	Bulkley	
1	A5 Phys & Biol Sci	OCEA	1	Bulkley	
1	A5 Phys & Biol Sci	PHYS	2	UNK	
1	A5 Phys & Biol Sci	PHSC	2	Bulkley	
1	A5 Phys & Biol Sci	BIOL	7	FT BIOL	
1	A6 Lag other than Engl	SPAN	2	Unknown	

Disciplines	# crses	Lead	Mapping Status
MATH	9	FT Math	IP
BIOL	7	FT BIOL	
OCEA	1	Bulkley	
ASTR	1	Bulkley	
CHEM	4	Nalbadian/Visnor	
GEOL	2	Bulkley	
PHSC	1	Bulkley	
PHYS	2	UNK	

Track	Disciplines	# crses	Lead	Mapping Status
1-Math-Sci	MATH	10	FT Math	
1-Math-Sci	BIOL	7	FT BIOL	
1-Math-Sci	PSYC	1	Gustavo Bento	
1-Math-Sci	OCEA	1	Bulkley	
1-Math-Sci	ASTR	1	Bulkley	
1-Math-Sci	CHEM	4	Nalbadian/Visnor	
1-Math-Sci	GEOL	2	Bulkley	
1-Math-Sci	PHSC	1	Bulkley	
1-Math-Sci	PHYS	2	UNK	
2-Huma	ARTS	14	Lewis Goldstein	
2-Huma	COMM	6	Jennafer Worland	
2-Huma	ENGL	14	FT ENGL	
2-Huma	HIST	8	Ramon Vasconcellos	
2-Huma	HUMA	5	Andrew Rehfeld	
2-Huma	MUSI	25	Amy Ross	
2-Huma	PHIL	8	Andrew Rehfeld	
2-Huma	PHOT	5	Unknown	
2-Huma	TART	17	Amy Ross	
3-Soc Sci	ADJU	13	Unknown	
3-Soc Sci	ANTH	1	Unknown	
3-Soc Sci	BADM	5	Denise Pasley	
3-Soc Sci	CHLD	21	Unknown	
3-Soc Sci	ECON	2	Ramon Vasconcellos	
3-Soc Sci	GEOG	1	Unknown	
3-Soc Sci	HIST	8	Ramon Vasconcellos	
3-Soc Sci	POLI	3	Unknown	
3-Soc Sci	PSYC	7	Gustavo Bento	
3-Soc Sci	SDEV	1	Eduardo/Api	
3-Soc Sci	SOCI	9	Dawn Howey	

Disciplines	# crses	Lead	Mapping Status
ADJU	12	Unknown	Unknown
ANTH	1	Unknown	Unknown
BADM	5	Denise Pasley	DONE
CHLD	21	Unknown	Unknown
ECON	2	Ramon Vasconcellos	IP
GEOG	1	Unknown	Unknown
HIST	8	Ramon Vasconcellos	IP
POLI	3	Unknown	Unknown
PSYC	7	Gustavo Bento	DONE
SDEV	2	Eduardo/Api	DONE
SOCI	9	Dawn Howey	DONE

IP

*In Progress based on observed work / attending Mapping Open House*

Disciplines	# crses	Lead	Mapping Status
ARTS	14	Lewis Goldstein	IP
COMM	6	Jennafer Worland	IP
ENGL	13	FT ENGL	Pending dept review/approval
HIST	8	Ramon Vasconcellos	IP
HUMA	5	Andrew Rehfeld	IP
MUSI	25	Amy Ross	IP
PHIL	7	Andrew Rehfeld	IP
PHOT	5	Unknown	Unknown
TART	16	Amy Ross	IP

IP

*In Progress based on observed work / attending Mapping Open House*