

**BARSTOW COMMUNITY COLLEGE DISTRICT**

**EQUIVALENCY FORM**

**I. Name of Applicant** \_\_\_\_\_

**II. Date Applied** \_\_\_\_\_

**III. Equivalency sought for in the following discipline:** (a separate form must be submitted for each discipline)

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**IV. Minimum qualifications for the discipline:**

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\_\_\_\_\_

**V. Candidates meeting the requirements through equivalency must provide evidence using one or more of the following:**

**A. For disciplines requiring the Master's degree,** the minimum qualifications for hire as a community college faculty member teaching any credit course shall be satisfied by meeting any one of the following requirements:

1. Possession of Master's degree or equivalent foreign degree in a discipline reasonably related to the faculty member's assignment AND possession of a Bachelor's degree or equivalent foreign degree, in the discipline of the faculty member's assignment.

**Evidence**

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2. Possession of a Bachelor's degree or equivalent foreign degree, in the discipline of the assignment, **PLUS** 20 semester units of graduate course work in the discipline of the assignment and one year of professional experience related to the discipline of the assignment or one year of teaching experience in the discipline of the assignment.

**Evidence**

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3. Possession of a Bachelor's degree, or equivalent foreign degree, in the discipline of the assignment, **PLUS** at least 15 semester units of graduate course work in the discipline of the assignment and two years of professional experience related to the discipline of the assignment or two years of teaching experience in the discipline of the assignment.

**Evidence**

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**Please note:**

1. Equivalency to the Bachelor's degree may be obtained as indicated below:

Equivalence to a Bachelor's degree: 9 lower division semester units and 27 upper division semester units in the discipline, or in a discipline reasonably related to the faculty member's assignment. Reasonably related will be

determined by using transcribed units or other relevant supporting documentation.

**Evidence**

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- 2. Teaching experience obtained without legal authorization, or teaching experience which is the result of improper circumstance, cannot be applied toward equivalency.
- 3. All unit requirements represent semester units. All degrees and course work to be applied to equivalency must be from an accredited institution.

**B. For the Faculty Assigned to Teach a Course Where the Master’s Degree is not Generally Expected or Available** (which are generally disciplines in specialized technical, trade, or industrial fields) the minimum qualifications for hire as a community college faculty member shall be satisfied by meeting any one of the following requirements.

- 1. Possession of a Bachelor’s degree, or equivalent foreign degree, in a discipline reasonably related to the faculty member’s assignment, PLUS two years of professional experience related to the discipline of the assignment, PLUS appropriate certification to practice or licensure or its equivalent, if available.

**Evidence**

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- 2. Possession of an Associate’s degree or equivalent course work in a discipline reasonably related to the faculty member’s assignment, PLUS six years of professional experience related to the discipline of the assignment, PLUS appropriate certification to practice or licensure or its equivalent, if available.

**Evidence**

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3. Completion of 18 semester units of general education which meet the Barstow College General Education Requirement in each of the first five categories (A-E) PLUS eight years of professional experience related to the discipline of the assignment, PLUS appropriate certification to practice or licensure or its equivalent, if available.

**Evidence**

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- C. Eminence Provision: the candidate should be judged superior by recognized authorities in the subject field outside of his/her geographical region, and the candidate's experiences and activities should clearly go beyond those that are usual.

**Evidence**

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**EQUIVALENCY COMMITTEE:**

\_\_\_\_\_  
**Committee Member** **Date**

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**Committee Member** **Date**

\_\_\_\_\_  
**Committee Member** **Date**

\_\_\_\_\_  
**Committee Member** **Date**

\_\_\_\_\_  
**Instructional Administrator** **Date**

**Approved** **Not Approved**

**Reason for Approval/Non-Approval**

\_\_\_\_\_  
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\_\_\_\_\_  
**Academic Senate President** **Date**

**Approved** **Not Approved**

**Reason for Approval/Non-Approval**

\_\_\_\_\_  
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\_\_\_\_\_  
**Vice President of Academic Affairs** **Date**

**Approved** **Not Approved**

**Reason for Approval/Non-Approval:**

\_\_\_\_\_

**Board approved:** \_\_\_\_\_