



COMMITTEE ON CURRICULUM & INSTRUCTION

Minutes – January 28, 2022, 10:00 am – 12:00 pm

Confer ZOOM

Empowering Students to Achieve Their Personal Best Through Excellence in Education.

I. Call to Order (1 minute)

The meeting was called to order at 10:03 a.m. by chairperson E. Vasquez.

II. Roll Call (1 minute)

Members Present – Eduardo Vasquez, Jennafer Worland, Kyri Freeman, Rodolfo Duque, Lilia Franco, Bret Sage, Jaime Rodriguez, Andrew Rehfeld, Apineru Lealofi, Elsa Greenlee (joined at 10:16 a.m.; item VI b.)

Guests – Jessica Tainatongo, Heather Brang, Christa Banton, Tanesha Young, Tim Botengan, Lena Orozco Gonzalez, Jennifer Rodden, Nelson Ramos, Marlynn Hernandez, Emily Garrison, Karen Kane, Maleta Wilson, Elaine Peralta, James Lee, Jeanette Spiller, Crystal Nasio

III. Approval of Agenda (1 minute)

A motion was made and then a second to approve the agenda. 1st – L. Franco / 2nd – J. Worland (9, 0, 0)

IV. Approval of Minutes

A motion was made and then seconded to approve the minutes from the 12/3/2021 meeting. 1st – J. Worland / 2nd – J. Rodriguez (9, 0, 0)

V. Opportunities to Address the Committee (2 minutes each)

None.

VI. Reports (2 minutes each)

a. Curriculum Committee Chair – Eduardo Vasquez

E. Vasquez reported to the group that meetings have been set up with the Routine Peer Reviewers and discussed the importance of routine peer review. E. Vasquez has also been consulting with other Curriculum Chairs in regards to AB705. Adjunct faculty member Duy Tran approached E. Vasquez about joining the Curriculum Committee.

b. Vice President, Academic Affairs – Tim Botengan

T. Botengan welcomed everyone back to a new semester and to the first Curriculum Committee meeting. It was a bit of a rough start this new semester, especially because of the new Omicron variant and the very sudden spike in infection rates. But we are a resilient college... the little college in the desert that could, as some have said. And as a resilient college, we were able to pivot and make changes to the Spring schedule, in an effort to keep everyone safe, and at the same time, meet the needs of our students. As you know, we pivoted our classes to an all remote modality for the first two weeks of the semester, with the exception of two classes at Fort Irwin. And, we are being very careful and strategic in slowly phasing in F2F classes this week and throughout the semester. So thank you to faculty for your flexibility and your hard work, and to our classified professionals and managers working together to make these changes happen. In terms of our enrollments, we are still down quite a bit. Although our enrollment for Spring 2022 is slightly better compared to Spring 2021, we are still down over 18% in FTES, compared to Spring 2020. The huge loss in FTES really underscores the importance

of the work of this Curriculum Committee, working with faculty and administration. Part of our college's enrollment strategy to recover and grow FTES, is to continue improving our courses and program offerings so that they are current, relevant, transferable, more accessible, less costly to students, and innovative. And a good example of this work is the recent revision of the Computer Business Information Systems degree, which this committee reviewed and approved in December. The revised degree included a Cyber Security Track, and with the revisions made, it now better aligns with CSUSB's Information System Bachelor's Degree. Another is the articulation of SOCI 25. These changes are much better for our students. Another example from December's curriculum committee meeting was the adoption of Open Educational Resources (OER) in MATH 1, 2, 3, and 5. As more and more faculty work to adopt OER, the overall cost to our students will continue to decrease.

T. Botengan continued to thank the committee for all the work they do in continuing to collaborate with faculty and administration in the work to improve our courses and programs. I especially want to thank our Curriculum Chair, Dr. Eduardo Vasquez, for his leadership and his guidance, in moving this good work forward and to thank the Academic Senate President, Dr. Rudy Duque, for his support of the really great work of this committee. Thank you everyone.

c. Vice President, Student Services – Karen Kane

K. Kane noted the resilience of the Student Services department as absences were high and the department was still able to serve all students. Reported that counseling staff will remain remote for most of the first 9 weeks as their current offices don't allow for 6-foot of social distancing. K. Kane also reminded the group that March 11th is the graduation petition deadline for students.

d. Dean of Instruction, Academic Support & Online Learning – Dr. Jennifer Rodden

Dean Rodden reminded the group about textbook adoption for the spring semester. Dean Rodden is available to assist with this if there is any confusion. Bob Nash invited any Math or English faculty that are having issues implanting AB 705 guidelines in the context of online teaching and learning to please reach out; his contact information was provided in the chat. The CVC-OEI Consortium is also looking for anyone that has incorporated any related solutions online that aim to reduce equity gaps and would like to hear from colleges/faculty that have generated high student success rates in these transfer level courses online.

e. Dean of Instruction, Economic & Workforce Development – Dr. Crystal Nasio

Dean Nasio reported to the group that enrollment for on campus classes is looking really good. Now into Strong Workforce Round 6 and prepping for Round 7 so a lot of movement going on and happy to say we are very fiscally happy. High School partnerships going really well; partnered with 5 with 2 more on the horizon. BHS yields the most with just over 400 students in that program.

f. Articulation Officer – Jaime Rodriguez

J. Rodriguez reported to the group that MATH 6 was C-ID approved (C-ID descriptor 120) as well as the new version of the Business Administration (2.0) ADT. She also contributed to Karen's mention of grad petitions stating the importance of instructional faculty sharing the deadline with students as it can be incredibly helpful to students. She continued to explain how students seeking an ADT will need to be verified by BCC and the only way to capture this information and report it to the CSU's (where students applied to for transfer) will be the submission of the grad petition.

g. OAC Chairs – Penny Shreve

J. Worland reported out that a concentrated effort to bring the information out from OAC to the entire campus. Really focusing on the three m's. Dr. Shreve also presented at Best Practice yesterday which was really helpful.

VII. Consent Agenda (none)

VIII. Old Business

a. How to disseminate information to the different groups on campus

E. Vasquez reported to the group that silos are created on campus and how information can better be disseminated on campus to ensure all groups are getting the information. Currently shares out at Academic Senate and All College but will try to report out more at Best Practice and will ask to report out at ASG. Asked the group to please report out at different committees on campus in regards to curriculum.

K. Kane spoke to the fact that the common thread needs to be found so that we can see how everything connects. When new courses are built it's not just that we have several new courses but *why* these courses were created. E. Vasquez will put all of this together and report out at the next meeting. J. Worland reiterated that focusing on what is important to the different groups on campus and not just get a complete rundown of the entire meeting can be helpful. If it can be shown to each group to help them focus and feel involved it might be helpful.

IX. New Business

a. Program and Course Viability – E. Vasquez (*Discussion*)

T. Botengan asked that we look at our current programs and courses to make sure they're viable; we need to focus on all of this to make sure they're meeting the needs of our students. E. Vasquez suggested that we look at what we have and what it is that students need to make sure the need and demand are really there. Courses have to be offered every two years so if there are too many courses that students aren't taking it offsets the courses that the students do need.

b. AB 928: Singular GE Pattern for UCs and CSUs – E. Vasquez (*Discussion*)

E. Vasquez showed the bill to the group (attached). The bill would like to set up one pathway for both UCs and CSUs; there are currently two major pathways that are used, IGETC and CSU GE. This will be implemented soon so we need to ensure we are aware of this as it will affect students. J. Worland asked if this would impact Communication Studies with COMM 1 being a "golden 4"? IGETC doesn't require a Communication Studies course so unsure at this time. Faculty need to be aware as this could really affect the courses that they're currently teaching. It's definitely a bigger conversation that needs to be had as CSUs and UCs already accept such different courses so combining the models is still confusing. Some don't feel that doing this will actually address the issues that students are having.

c. AB 1111: Common Course Numbering System – E. Vasquez (*Discussion*)

E. Vasquez showed the bill to the group (attached). This bill would like for all community colleges to have a common course numbering system. This could just be C-ID but do feel that it's going to be a bit of a challenge. K. Freeman agreed that this would be a big project but does feel that our current numbering system is very confusing as it seems like the numbers were randomly assigned. R. Duque agreed that the current system is confusing and does feel like this could be helpful within the Math department but does see how it will be difficult for other disciplines and cross-listing. K. Freeman asked that why Algebra isn't labeled as ALGB instead of MATH? Why is the HUMA course that discusses film be labeled as FILM to help the students determine better what the course is about? K. Kane responded that the courses are designated in the discipline in which they fall and that there is a common course numbering

system within the Community College system already with courses numbered 1-99 are transferable although that is not how BCC does it; they're only 1-49.

X. Announcements (2 minutes each)

E. Vasquez reported to the group that on 12/17/2021 he received a memo in regards to interest in a baccalaureate Degree Program at BCC. There is a lot of data needed and information that has to be developed before it can be offered. Work must be done with the regional workforce to see if there is a need for it. There must also be collaboration done with the local CSU as BCC can't offer a program that the local CSU offers. E. Vasquez reported to the group that this isn't something to rush into and would like to maybe look at it in the next few years. T. Botengan agreed that the timing of this was really horrible and while they were only asking for interest there wasn't enough time provided to even have a conversation about it. K. Kane reported to the group that when this first started, it took 2-3 years for the colleges to start offering these programs on their campuses. A lot of effort is needed to offer a baccalaureate degree on our campus but there is definitely a need.

K. Freeman announced the two new online resources that are now available at the library for students and staff. Issues and Controversies helps students and researchers understand today's issues by exploring hundreds of hot topics in politics, government, business, society, education, and popular culture. Writers' Reference Center presents a conceptual and practical guide to the writing process, covering preparation; writing your document; revising; and writing about theme, character, form and genre, and other topics. It also provides a step-by-step breakdown of how to write a good essay. Access for both is available 24/7 with a B-number and are available here: [A-Z Databases \(libguides.com\)](https://libguides.com)

XI. Future Agenda Items

- a. OER and ZTC Degrees
- b. Fully Online Programs

XII. Next Regular Meeting

- a. February 25, 2022

XIII. Adjournment

A motion was made and then seconded to adjourn the meeting. 1st – L. Franco / 2nd – J. Worland. The meeting was adjourned at 11:14 a.m. by chairperson E. Vasquez.