

Special Programs & Services

Student Progress Report

Student is to submit the progress report to SPS by midnight (12:00AM) by the appropriate due date.

Due Dates:

- Progress Report 1: January 18th - January 30th
- Progress Report 2: February 14th - February 27th
- Progress Report 3: March 21st - April 3rd
- Progress Report 4: April 25th - May 8th

STUDENT: Please check the appropriate box(es) that you are participating in.

- EOPS/CARE
 CalWORKs
 ACCESS
 YESS
 VETS
 9 Line

Preferred Name (please print) _____ B# _____

THE STUDENT'S RESPONSIBILITY is to submit their Canvas progress and/or grades *with* this progress report form by each deadline. This progress report is invalid without Canvas grades and/or progress attached. Separate attachments *will not* be accepted.

| 1st 9 Week Courses (Jan. - Mar.) | Units | 2nd 9 Week Courses (March - May) | Units | 18 Week Courses (January - May) | Units |
|----------------------------------|-------|----------------------------------|-------|---------------------------------|-------|
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| | | | | | |
| | | | | | |
| TOTAL UNITS | | TOTAL UNITS | | TOTAL UNITS | |

Please submit your progress report with your Canvas progress and/or grades to
 EOPS: eops@barstow.edu
 CalWORKs: calworks@barstow.edu
 ACCESS/9 Line: access@barstow.edu
 YESS: supportservices@barstow.edu
 VETS: vets@barstow.edu

Helpful Tips!

Not sure if you are completing your Progress Report correctly? Have no fear! Here are some helpful tips.

- **Do I ask my instructor to send me my grades?**
 - **No. You have access to your grades 24/7 in your class's Canvas shell. Select "Grades" in the left-hand dashboard.**
- **My class does not start until the second nine weeks. Do I have to include this class on my progress report?**
 - **Yes. All classes must be included on your progress report regardless of the start date.**
- **My class ended in the first nine weeks. Do I have to include it on my progress report?**
 - **Yes. All classes must be included on your progress report regardless of the end date. Please attach your final grades.**
- **I submitted my Canvas grades. How come my email was sent back?**
 - **Did you submit your progress report in the same email? The progress report and Canvas grades must submitted together in the same email submission.**

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