Barstow Community College

Enjoy excellent working conditions in an extraordinarily dynamic region. Small-town living with proximity to beaches, mountains, and desert. Enjoy conveniences of close-by cities like Las Vegas and Los Angeles while living in a small city of 23,000. Be on the cusp of innovation and join a college with more than $35 M in campus improvements underway.

Barstow Community College is a fully accredited two-year California community college. The single-campus district is located in the Inland Empire area of San Bernardino County. The College was established in 1959 and moved to its permanent facilities in 1964.

Barstow Community College offers on campus and off campus classes enhanced with instructional television and on-line courses available in general education and technical areas.

EQUAL OPPORTUNITY
The Barstow Community College District is an equal opportunity employer. The District encourages applications from all qualified individuals without regard to age, ancestry, color, religious creed, disability, marital status, medical condition, national origin, race, religion, sex, sexual orientation, Vietnam-era veteran status.

Invites application for the position of:

Director of CTE Grants - TAACCCT

Open Until Filled
Deadline Extended
First paper screening will occur: December 01, 2015

Barstow Community College
2700 Barstow Road
Barstow, California 92311

Phone: 760-252-2411 Ext 7232
Email: jobs@barstow.edu
www.barstow.edu
ASSIGNMENT

Under the direction of the Dean of Instruction for Workforce and Economic Development - CTE, the TAACCCT Grant Director will oversee planning and implementation of the TAACCCT grant project initiatives to develop and/or redesign programs and course curricula with online/hybrid, simulations, asynchronous, and personalized instruction platforms to create stacked and latticed credentials. The TAACCCT Grant Director is responsible for engaging and recruiting employers and sector initiative partners into the project.

REPRESENTATIVE DUTIES

- Work with administration, faculty, and industry experts to facilitate the development of courses and training for competency based workforce development certificates through online, hybrid, and technology-enabled modularized delivery, as identified in the grant related to the areas of advanced manufacturing.
- Facilitate in developing relationships and a network of local, state, and regional corporate and community partnerships to establish work-based learning opportunities including internships, job shadowing, and job placements.
- Working closely with industry and training providers, coordinate efforts in creating a pipeline of new workers as well as the skill building of incumbent workers. Responsible for the development and implementation of a comprehensive strategic marketing and recruitment plan for targeted industry job openings and student populations.
- Coordinate efforts in developing and implementing tools to assess student’s prior learning (PLA-Prior Learning Assessment/CAEL) and manage student data in established tracking system. Increase the number of students who develop integrated academic/career development course plans, including course sequences that are consistent with career pathways. Promote the development and implementation of competency assessments.
- Review all K-12 pathways in the region that have nationally recognized industry standardized certifications. Align any K-12 pathway with postsecondary certificates and pathways.

See job description for a complete listing of duties and responsibilities.

WORKING ENVIRONMENT

Environment: Work is primarily performed indoors in an office environment where minimal safety considerations exist. Some outdoor job site visits may be required.

Physical Abilities: See job description for a complete listing of essential physical requirements.

EDUCATION AND EXPERIENCE

Bachelor’s degree from an accredited institution of higher education with at least 2 years of experience directly related to the duties and responsibilities specified.


Ability to: Plan, organize, and evaluate programs. Articulate clearly. Prepare and process reports. Facilitate group processes. Provide direction to staff and students. Network and establish relations with community employers and organizations. Demonstrate sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

CONDITIONS OF EMPLOYMENT

A full-time, 12-month, classified management position. Indexed to placement on the Management and Confidential Salary Schedule at a Range 13. This position is subject to evening hours and weekends.

SALARY AND BENEFITS

$59,065—$79,152

Initial placement on the Management Salary Schedule will be commensurate with education and experience. The District provides an excellent health and welfare package which includes medical, dental, vision, life insurance and income protection. Current employer contribution not to exceed $16,400 per year. Enrollment in the California Public Employees Retirement System (CalPERS) is available.

APPLICATION PROCEDURE

Interested applicants must submit:

- Letter of Application to include, but not limited to, information on related knowledge and experience
- Completed District Application for Academic or Administrative Positions
- Resume
- Unofficial copy of transcripts from a regionally accredited institution of Higher Education verifying educational degrees (official transcripts required upon offer of employment).
- A list of at least 3 references with contact information.

Above materials are to be submitted to the:

Human Resources Office, Barstow College,
2700 Barstow Road, Barstow, CA 92311

Or Emailed to: jobs@barstow.edu

Visit www.barstow.edu for an application and job description.

You may contact Human Resources if you have any questions at (760) 252-2411 Ext. 7232 or Email jobs@barstow.edu.

All applications will be reviewed by a qualified screening committee. Applications will be evaluated, taking into account the breadth and depth of relevant education, experience, skills, knowledge and abilities. A select group of candidates will be invited for an oral interview. Meeting the minimum qualifications does not assure the candidate an interview. Final interviews may be conducted by the Dean of Instruction, Workforce & Economic Development, Vice President of Academic Affairs, and the District President.

PLEASE NOTE: Incomplete applications will not be considered. Faxes will not be accepted. Resumes will not be accepted in lieu of a District application. Any application, resume or other materials submitted for employment at Barstow College will become the property of the District, and will not be returned to the applicant. The Barstow Community College District reserves the right to reopen, re-advertise or to delay the filling of any position.