



**Barstow Community College
MEETING Minutes**

**Student Success and Equity Committee
October 22, 2018
10-11:00 a.m.
LRC Conference Room**

Committee Attendance						
X	Melissa Meadows	Chair		X	Lisa Holmes and/or	Research, Planning & Development
	Eric Blane	Academic Senate			Jessica Tainatongo	Research, Planning & Development
	Alofaaga Elisara	ASG		X	Nora Aguayo	Special Programs
	Abe Aboud	Basic Skills		X	Joann Garcia	Student Life & Outreach
X	Roland O'Neal	BCFA		X	Aleah Jameson Goodvich	Transfer & Career Center
X	Eduardo Vasquez and/or	Counseling				
X	Lilia Franco	Counseling				
	Michelle Bond	CSEA		Advisory		
X	Tim Botengan	Distance Education		X	Christina Calderon	Program Review
X	Sandi Thomas/D. Jeffers	CTE			Beverly Rainey	Program Review
	Heather Robbins	Enrollment Services		X	Elias Valencia	Guest
	Robbie Evans	Fort Irwin		X	Stephanie Ingalls	Guest
	Paulette Pereira	Human Resources				
	Bryce Prutsos	Information Technology				
X	Kim Young	Instruction				

1. **Approve Agenda:**
1st: E. Vasquez 2nd: L. Franco All in Favor: All

2. **Approve Minutes: Oct 9, 2018**
1st: J. Garcia 2nd: E. Vasquez All in Favor: All

3. **Meeting Dates and Time: 13/21 people voted 10-11 (11) 1230-130 (2)**
 - November 12, 2018
 - November 26, 2018
 - December 10, 2018
 - January 21, 2019
 - February 11, 2019
 - February 25, 2019
 - March 11, 2019
 - March 25, 2019
 - April 8, 2019
 - April 22, 2019
 - May 6, 2019

4. **Committee Feedback Results**
 - <http://www.surveymonkey.com/stories/SM-L2MF3MS/>

- Over 50% have been on the committee for over 3 years
- Most members are voting members
- Heavy on the administration side, equal for staff & faculty
- Recommendations moving forward: none mentioned

5. **Student Equity and Achievement Program**

• **Review Ed Code 78222**

- Trailer Bill- explains responsibilities and what the committee should be doing and where money can be spent. Align spending with the intent of the program.
- Need education plan on file, matriculation services
- 3 year equity plan
- Adopt and implement placement policies, which is currently in process with AB705
- Funding should look similar to previous funding years 17/18
- Must provide a report to the Chancellors office, first one due January 2020
- Everything should align with the vision of success adopted by the President

• **Expenditures**

- Funding should look similar to previous years funding. The intent is that we will put initiatives into place that support AB705, guided pathways, matriculation steps.

• **Student Equity Plan Template**

- Have not received a copy of the template yet
- Is for the legislature to review, no paper copy. Link will be sent once completed.
- Already requested information: Due June 1st
- Should complete plan by January 21st so that it can be forwarded to PSGC and Academic Senate for two readings. Plan should then be forwarded to Board for approval.

• **Equity Plan Time Line: Due June 1, 2018**

6. **Update Purpose Statement**

- The purpose of the committee is to eliminate achievement gaps for students from traditionally underrepresented groups, ensuring access and success to all students.

7. **Update Committee Members**

- Additions: English & Math Faculty, 1st year student, continuing student, adjunct faculty, athletics, PIO, Learning Support, Adult Ed, Financial Aid

8. **Basic Skills Report:**

- Tabled until next meeting, time constraint

9. **Action Items:**

- Melissa will send out an email on the listserv to see if education plans need to be completed for students who are only taking one or two courses to transfer back to their home institution.

10. **Additional Information: Next Meeting November 12, 2018**

Motion to Adjourn:

1st: L. Franco

2nd: E. Vasquez

All in Favor: All