

Budget Allocation Proposal Scoring Rubric

BAP ID:		Resource:		Dept:	
Amount:		IEC Reviewer:		Date:	

Scoring Area	Related Components		Scoring Rubric	Score
Program Review (20 points possible)	<ul style="list-style-type: none"> • Program Review(PR)/Annual Update (AU) (BAP Q-2.a; PR) • Course Level SLOs (BAP Q-2.b; PR 3-I.B) • Program Level Outcomes (PLOs) (PR 3-I.B) • Service Area/Administrative Unit Outcomes (SAO/AUO) (PR 3-NI.B) 	0	<ul style="list-style-type: none"> • No demonstrated need supported by PR or AU 	
		1-10	<ul style="list-style-type: none"> • Demonstrates need from PR/AU 	
		11-20	<ul style="list-style-type: none"> • Demonstrates need from PR/AU with project goals linked to CLO/PLO/SAO/AUO 	

Note to reviewer: Completion of program review is a vital component and consideration of the time, effort and quality of explanation in the program review and budget allocation proposal, as well as the quality of the planning in the proposal should be clearly demonstrated and considered in this section.

Alignment with Institutional Plans and Goals (20 points possible)	<ul style="list-style-type: none"> • Mission Statement (BAP Q-5.1; PR 1A) • Strategic Plan (BAP Q-5.2; PR 9.F) • Strategic Priorities (BAP Q-5.2; PR 9.F) • Educational Master Plan (BAP Q-5.3; PR 9.F) • Technology Plan (BAP Q-5.4; PR 9.F) • Facilities Plan (BAP Q-5.4; PR 9.F) 	0	<ul style="list-style-type: none"> • <u>No</u> demonstrated support of Educational Master Plan, Strategic Plan, Priorities, Mission or Goals 	
		1-5	<ul style="list-style-type: none"> • Demonstrates <u>some</u> support of one area of EMP, SP, Priorities, Mission <u>or</u> Goals 	
		6-15	<ul style="list-style-type: none"> • Demonstrates support of multiple areas of EMP, SP, Priorities, Mission <u>and/or</u> Goals 	
		16-20	<ul style="list-style-type: none"> • Demonstrates support of ALL areas Educational Master Plan, Strategic Plan, Strategic Priorities, Mission <u>and</u> Goals 	

Note to reviewer: Proposals that meet more than one component of institutional plans and goals may be weighted heavier than ones that meet only one component.

Measurable Assessment Outcomes (20 points possible)	<ul style="list-style-type: none"> • Proposal Goals (BAP Q-4) • Student Learning Outcome (BAP: Q-2.b; PR 3.B) • Program Level Outcome (BAP: Q-2.b; PR 3.B) • Service Area/Administrative Unit Outcomes (BAP: Q-2.b; PR 3.B) 	0	<ul style="list-style-type: none"> • No measurable assessment outcomes 	
		1-10	<ul style="list-style-type: none"> • Demonstrates Goals <u>or</u> Outcomes 	
		11-20	<ul style="list-style-type: none"> • Demonstrates Goals <u>and</u> Student Learning/ Program Level/Administrative Unit Outcomes 	

Note to reviewer: Consider and reward statistical/measurable outcomes as they relate to the program review, budget allocation proposal, or proposal goals.

Departmental/ Institutional Benefit (20 points possible)	<ul style="list-style-type: none"> • Program Review • BAP (BAP Q-4.a) • Action Plan (PR 9) 	0	<ul style="list-style-type: none"> • No demonstration of either departmental or institutional benefit 	
		1-5	<ul style="list-style-type: none"> • Demonstrates departmental benefit 	
		6-10	<ul style="list-style-type: none"> • Shows some linkage between institutional <u>and</u> departmental benefit 	
		11-20	<ul style="list-style-type: none"> • Shows clear and significant linkage between departmental <u>and</u> institutional benefit 	

Note to reviewer: In this area the reviewer is considering the relationship between departmental improvement and institutional gain.

Action Plan (10 points possible)	<ul style="list-style-type: none"> • Action Plan (BAP: Q-2.c) What, How, When (PR 9) 	0	<ul style="list-style-type: none"> • No action plan listed 	
		1-10	<ul style="list-style-type: none"> • Demonstrates an action plan which outlines the steps needed to accomplish the specific proposal, including measurable outcomes. 	

Note to reviewer: Please consider effort and completeness in scoring the Action Plan.

Creativity and Conceptualization (10 points possible)	<ul style="list-style-type: none"> • Program Review • BAP • Action Plan 	0-10	Scaled so that 0 shows lack of effort and a maximum of 10 shows creativity in problem solving, departmental/ institutional enhancement , or economic sustainability	
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Note to reviewer: This area was developed to recognize creative problem solving or ideas for institutional enhancement that may go above and beyond normal expectations.

	Total Points (100 Possible)	

LEGEND:	PR Program Review	CLO Course Level Outcome	AUO Administrative Unit Outcome
	AU Annual Update	PLO Program Level Outcome	EMP Educational Master Plan
	BAP Budget Allocation Proposal	SAO Service Area Outcome	SP Strategic Plan