

**BARSTOW COMMUNITY COLLEGE
FACULTY GRIEVANCE FORM – Level Three**

The faculty grievance procedure is described in Article XIII of the BCFA Agreement. A copy of the original grievance and the grievant’s summary of the discussion at Level One and a copy of the grievance form and the written response from the District at Level Two must be attached to this completed form and submitted within contractual timelines.

PROCEDURE

Article XIII – Grievance Procedure

13.4.3 If the aggrieved person is not satisfied with the disposition of the grievance at Level Two, or if no written decision has been rendered within five (5) days following the Level Two meeting with the Superintendent/President of the college or the Superintendent/President's designee, the President of the Association or the President's designee may, within an additional ten (10) days, request in writing to the Superintendent/President or the Superintendent/ President's designee, that the grievance be submitted on the appropriate form to the Board of Trustees. This appeal shall include a copy of the original grievance, the decisions rendered, and a statement of the reason(s) for appeal. The grievant and the District shall have an opportunity to present their respective cases during a regularly scheduled meeting of the Board of Trustees. Where permitted by law, this discussion may occur in a closed session.

Name of Grievant _____ Ext. _____

Signature of Grievant _____ Date _____

District Officer Occasioning the Grievance _____

The Date Grievant Became Aware of the Act or Omission Giving Rise to the Grievance

Briefly describe the reasons for appeal of the decision from Level One. Include the specific remedy sought.

Received _____ on _____ by _____
Division Date Initials of Recipient