BARSTOW COMMUNITY COLLEGE
FACULTY GRIEVANCE FORM – Level Two

The faculty grievance procedure is described in Article XIII of the BCFA Agreement. A copy of the original grievance and the grievant's summary of the discussion from Level One must be attached to this completed form and submitted within contractual timelines.

PROCEDURE

Article XIII – Grievance Procedure

13.4.2 If the aggrieved person is not satisfied with the disposition of the grievance at Level One, the aggrieved person may file the grievance in writing with the Superintendent/ President of the college or his/her designee, and with the President of the Association or the President's designee, within ten (10) days following the informal discussion provided at Level One.

Name of Grievant_____ Ext. _____

Signature of Grievant _____ Date _____

District Officer Occasioning the Grievance _____

The Date Grievant Became Aware of the Act or Omission Giving Rise to the Grievance

_____

Briefly describe the reasons for appeal of the decision from Level One. Include the specific remedy sought.

_____
_____
_____
_____
_____
_____
_____
_____

Date completed form was received by the President's Office _____

A written response from the President or his designee must be received by the grievant within five days of following the meeting at Level Two. Failure to respond within the time limits gives the grievant the right to continue with the process by moving to Level III.

Received _____ on _____ by _____

Division Date Initials of Recipient