



Barstow Community College

DUPLICATE DIPLOMA/CERTIFICATE REQUEST

Submit to Admissions and Records in person or by mail to:

Admissions and Records
Barstow Community College
2700 Barstow Rd.
Barstow, CA 92311

There is a \$11 diploma/certificate replacement fee payable in advance. You must submit check or money order with this request. You may also pay cash in the Admissions office. Please include the fee with this request. This request cannot be processed without payment. Please allow 2 weeks for processing from the date your request is received.

Please fill in the following information completely:

Name		Phone Number	
Address		STUDENT ID#	
City	State	Zip	

PRINT NAME EXACTLY AS IT SHOULD APPEAR ON DIPLOMA:	
Major	Number of Copies

Special Instructions:

Student Signature _____ Date _____