



AGENDA

Tuesday August 28, 2018

12:30pm

VPSS Conference Room

***BCC Strategic
Priorities:***

1. *Educational Success*
2. *Marketing and Outreach*
3. *Fiscal Health*
4. *Safety for All*
5. *Campus Culture*
6. *Evidence Based Decision Making*
7. *Diverse and Excellent*

1. Approve Agenda
2. Resource Allocation Process for Fall 2018
3. Data Discussion for Non-Instructional Reviews
4. Differences Between AUO's and SLO's
5. Non-Instructional Pitfalls/Training



Program Review Committee (PRC)

Minutes- Non Instructional Sub Committee

Tuesday August 28, 2018

4pm

VPSS Conference Room

The meeting was called to order at 12:30pm with the following members in attendance: April Yanez, Lisa Holmes, Christina Calderon, Penny Shreve, Joann Garcia, Karen Kane, Kim Young, and Tim Botengen.

1. The Agenda was approved with a motion from April Yanez and a second from Joann Garcia.
2. Resource Allocation: The Program Review cycle for the current year will not be collected under the normal timeframes. The PRC is tasked with using this time to renew the process and update the forms. The committee members discussed that departments would still need an avenue to request resources for this year. It was decided that a meeting between Academic Affairs and Student Services leadership would be scheduled on September 28, 2018 in the VPSS from 1pm to 3:30pm to discuss resource needs. All leadership would need to bring their department's resource requests to this meeting.
3. Data Discussion for Non-Instructional Program Reviews: The committee discussed that the most important thing that needed to be addressed was resource requests. Our forms and updates to the process would need to be discussed later in the semester due to the curriculum update project that would take a lot of time. The committee decided to schedule another meeting of just the Non-Instructional committee members for October 10, 2018 at 10am to discuss updating the forms. At that time we will discuss future meetings with the whole PRC to plan the future of the process.
4. Items 4 and 5 on the agenda were tabled for a later date.
5. The meeting was adjourned at 5pm.