



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

*Western Association  
of Schools and Colleges*

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July 3, 2013

Mr. William Studt  
Superintendent/President  
Barstow Community College  
2700 Barstow Road  
Barstow, CA 92311

Dear President Studt:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 5-7, 2013, reviewed the Follow-Up Report submitted by the College and the report of the evaluation team that visited April 15-16, 2013. The Commission took action to continue Warning and require the College to submit a **Follow-Up Report** by **March 15, 2014**. The Report will be followed by a visit of Commission representatives.<sup>1</sup>

The Follow-Up Report should demonstrate that the institution has fully addressed all of the recommendations noted below, fully resolved the deficiencies, and meets Eligibility Requirements, Accreditation Standards, and Commission policies.

**Recommendation 2:** In order to fully meet the Standards and address the previous recommendation, and to meet U.S.D.E. regulatory requirements for distance education, the team recommends that the College move towards a fully interactive distance education platform that includes regular and effective instructor contact, and documentation of that contact. (II.A.1.b, II.A.2.d)

**Recommendation 3:** In order to meet the Standards...the team recommends the College must act immediately to:

- Complete and document all student learning outcomes (SLOs) for all courses and programs (II.A.1.c, II.A.2.a, II.A.2.e, II.B.4)
- Distribute the student learning outcomes (SLOs) to students (II.A.6)
- Distribute the student learning outcomes (SLOs) to adjunct faculty (I.B.5)
- Document assessment at all levels of outcomes, including course, program, core competencies (I.B.7, II.A.2.a, II.A.2.a, II.A.2.e, II.B.4)
- Document improvement in student learning (II.A.1.c, II.B.4)
- Link evidence of student learning outcome (SLO) assessment to planning and resource allocation. (I.B, I.B.3, I.B.4, I.B.6, III.D.3)

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**Recommendation 4:** In order to meet the Standards, the team recommends that the institution develop appropriate planning documents to integrate institutional planning efforts: a) Strategic Plan; b) Human Resources Staffing Plan; c) Facilities Master Plan; Professional Development Plan. (I.B.3, III.A.5.a, III.A.5.b, III.A.6, III.B)

**Recommendation 13:** In order to fully meet the Standards, the team recommends that the College strengthen its ability to implement, document, and evaluate its plans to support ongoing and systematic dialogue about institutional effectiveness. (I.B.2, I.B.3, I.B.4, I.B.5)

The Follow-Up Report submitted in March 2013 will become part of the accreditation history of the College. I have previously sent you a copy of the Evaluation Team Report. Additional copies may now be duplicated. The Commission requires that you give the Report and this letter appropriate dissemination to your College staff and to those who were signatories of your College Report. This group should include campus leadership and the Board of Trustees.

The Commission also requires that the Follow-Up Report, the Evaluation Team Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.* If you would like an electronic copy of the Evaluation Team Report, please contact Commission staff.

Institutions are expected to meet Eligibility Requirements, Accreditation Standards, and Commission policies at all times during the six-year review cycle and to provide evidence that they have addressed and resolved the recommendations made by the previous comprehensive evaluation team.

In addition, by the time of its **Midterm Report** due in **March 2015**, the institution is required to fully address Recommendations 6 and 9 which call for an update of Board policies and administrative procedures and the review of all College contracts for alignment with the College mission.

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with Standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Barstow Community College must correct the deficiencies noted no later than **March 2014**.

Mr. William Studt  
Barstow Community College  
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On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and educational quality.

Sincerely,



Barbara A. Beno, Ph.D.  
President

BAB/tl

cc: Dr. Jamail Carter, Accreditation Liaison Officer  
President, Board of Trustees  
Dr. Roger Schultz, Superintendent/President, Mt. San Jacinto College, Team Chair

<sup>1</sup> Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (<http://www.accjc.org/college-reports-accjc>).