

Barstow Community College  
**ACADEMIC SENATE MINUTES**  
**Special Meeting**  
**Thursday, November 16, 2017**

**DATE:** Thursday, November 16, 2017  
**TIME:** 12:00 - 12:55 p.m.  
**PLACE:** B17

**CALL TO ORDER**

The meeting was called to order at 12:12 p.m. by President Nancy Nunes-Gill.

Members in attendance included Nancy Nunes-Gill, Dawn Howey, Rodolfo Duque, Susan Nylander, Eduardo Vasquez and Jill Murphy.

Members absent: Paul Courtney and Denise Pasley.

Guests: Khushnur Dadabhoy, Joann Garcia, Tim Botengan, Kyri Freeman, and Penny Shreve.

**APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by Eduardo Vasquez and seconded by Susan Nylander. The motion carried.

**PUBLIC COMMENTS**

None.

**PRESIDENT'S REPORT AND ANNOUNCEMENTS**

**President's Report**

President Nunes-Gill reported that the Academic Senate has begun reviewing and revising the Constitution and By-Laws.

**Basic Skills Committee**

Ibrahim Aboud reports that the committee met a couple of weeks ago. Their next meeting is coming up next week. They have approved Multiple Measures and have reviewed a proposal for ACSK courses and have also revised cut scores for English.

**Curriculum Committee**

Kyri Freeman reported that the Committee is working on validating Pre-Requisites and that instructions have been emailed out to faculty. In June 2018 they will be looking at possible changes in Curricunet.

**Distance Education Committee**

No report.

## **ACTION ITEMS**

### **Approval of Minutes**

A motion was made by Susan Nylander and seconded by Eduardo Vasquez to approve the minutes of October 31, 2017. The motion carried.

### **DEITC Proposal**

Presented by Tim Botengan. Changes suggested: change to one at-large adjunct faculty or one at-large from the divisions. Dawn Howey made a motion to approve the proposed Re-organization of the DE Committee. The motion was seconded by Jill Murphy and carried unanimously.

### **4021 AP - Program Discontinuance**

The Policy should have gone through Curriculum Committee, but never did. The policy allows for a course to be shelved or terminated. Decisions should be made on evidence based data. The Curriculum Committee has approved the policy. A motion was made by Jill Murphy and seconded by Eduardo Vasquez to approve AP 4021 Program Discontinuance. The motion carried unanimously.

### **Special Election**

The Academic Senate will appoint Dawn Howey as Interim President-Elect and an election will be held in Spring 2018. The current Special Election will only serve to fill the two vacant positions: CTE and Ft. Irwin Representatives. A motion was made by Jill Murphy and seconded by Eduardo Vasquez to hold an election for the two vacant positions. The motion carried unanimously.

## **INFORMATION/DISCUSSION ITEMS**

### **DE information**

The Academic Senate reviewed and discussed the following:

*Course Design Policy*—there is a template and revisions can only be made with DE Committee approval. There were concerns expressed regarding the Anonymous Survey. DE Chair stated that faculty can remove that survey if they chose.

*Revision of the DE Student Authentication Policy*

*Distance Education Proposal Form*

### **Student Success and Equity and Basic Skills Integrated Plan**

The Academic Senate will discuss and consider the first read of 2017-19 Integrated Plan: Basic Skills Initiative, Student Equity, and Student Success and Support Program at the Special Meeting on November 29,, 2017.

### **Resolution to Support DACA students, Non-Bullying, etc.**

The Academic Senate will discuss and consider the development of an AdHoc Committee to develop a Resolution for our DACA students, faculty, classified, and management individuals.

## **ADJOURNMENT**

The meeting was adjourned at 1:00 p.m.

Attachments:

2017-19 Integrated Plan: Basic Skills Initiative, Student Equity, and Student Services Support Program.

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Dawn Howey, AS Secretary

Minutes approved: 12.7.17