

BCC Accreditation Steering Committee Minutes

Date: 5/01/2017	<p>Attending: Stephen Eaton, Lisa Holmes, Khushnur Dadabhoy, Scott Bulkley, Nancy Nunes-Gill, Penny Shreve, Brenda Findley, Clint Dougherty, Michelle Henderson (note-taker)</p> <p>Absent: Debbie DiThomas, Kyri Freeman, Ramon Vasconcellos, Sona Vartanian</p> <p>Guest: N/A</p>			
Item	Discussion	Next Steps	Who	Timeline
Call to Order & Approve Agenda	<p>Stephen Eaton called the meeting to order at 12:07 p.m.</p> <p>The group reviewed the agenda for today's meeting and the meeting minutes from Jan 2017. No changes were recommended.</p>			
Time Line	<p>Dec 17-Jan 18: Self-Study mailed to ACCJC Nov 17: Self-Study to publisher Oct 17: Final read by BOT, Senate & PSGC Sept 17: 1st read by BOT, Senate & PSGC Aug 17: Draft completed</p> <p>Teams continue to work on draft.</p> <p>Stephen has begun reviewing drafts in Standard I.</p> <p>General discussion regarding who will replace Stephen as ALO.</p>	Teams finalize drafts. Stephen will continue to review.	All	

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QFE	QFE topics narrowed down to: 1) Data clean-up/catalog/schedule 2) Early Alert			
Standard I	Lisa & Nance reported final review, clean-up, and gathering of evidence is underway. Nance shared suggestion from a workshop she attended re: continually gathering evidence.			
Standard II	Penny, Khushnur & Kyri reported that a final review of submissions is taking place and any missing pieces will be filled in. Regarding IIC the assessment piece is not completed and they are currently working with staff to include the most up-to-date information.			
Standard III	<p>Clint reported that no work has been done on IIIA. He stated that BP's and AP's in HR are not all current. There are concerns with some faculty service areas not being in compliance. Existing HR plans are current and faculty equivalency needs to be looked at.</p> <p>Brenda Findley needs access to the DropBox. Jessica will send access to her via email.</p> <p>No report available regarding Technology & Finance.</p>			
Standard IV	Michelle reported final stages of writing underway. There are a couple of standard statements missing but chairs for IVA and IVB are working on finishing. Evidence gathering has not been finalized yet.			

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Other	Update on previous concern from January meeting regarding disaggregation of data. This issue has been resolved and is no longer a concern. Disaggregation is not at the course level (Standard I.B.6).			
Adjourn	1:00 p.m.			