



**ACCREDITING COMMISSION for COMMUNITY and JUNIOR COLLEGES**  
*Western Association of Schools and Colleges*

Barbara A. Beno, President  
Susan S. Kazama, Chair

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September 14, 2016

Dr. Debbie DiThomas  
Superintendent/President  
Barstow Community College  
2700 Barstow Road  
Barstow, CA 92311

Dear Superintendent/President DiThomas:

This letter is to remind you that your institution is scheduled for an external evaluation review by the Accrediting Commission during spring of 2018. Visit dates are established by mutual consent between the College and the Commission. The enclosed form, Application for Reaffirmation of Accreditation, allows you to request dates for the external evaluation team visit which the Commission and team will then try to accommodate.

Spring visits should be scheduled between February 26 and March 15, 2018. **It's the College obligation to ensure selected dates do not place the visit during the college spring break; accreditation visits require the full participation of all staff and students.**

I look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Jack Pond".

G. Jack Pond  
Vice President

GJP/tl

Enclosure

cc: Mr. Stephen Eaton, Accreditation Liaison Officer w/o enclosure

ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES  
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**Application for Reaffirmation of Accreditation**

Under the Policy on Commission Actions on Institutions and the Policy on the Rights and Responsibilities of ACCJC and Member Institutions, application is hereby made to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, for consideration of:

**Barstow Community College**

for Reaffirmation of Accreditation. In submitting this application, the undersigned, on behalf of the institution, acknowledge that the institution and its representatives are familiar with the ACCJC Accreditation Reference Handbook and agree to be bound by the terms thereof in all matters relating to the consideration of this application. Be advised that the regulations of the U.S. Department of Education (USDE) change from time to time, and accreditation requirements (Standards and policies) may change to comply with USDE guidelines. ACCJC urges member institutions to keep up-to-date with these changes.

The institution and its representatives further request and consent to an on-campus visit by an ACCJC External Evaluation Team to assess institutional quality and to report its findings to the Commission. The institution agrees to make available all records and documents that may be material to the consideration of this application.

External evaluation team visits require four days, preferably on Monday through Thursday. The External Evaluation Team typically meets on Monday morning to prepare for its visit to the campus beginning either that day or on Tuesday. **Barstow Community College** last received a comprehensive evaluation visit **Monday, March 19-Thursday, March 22, 2012**. Please select a first and second choice from one of the available dates: Monday, February 26-Thursday, February 29; Monday, March 5-Thursday, March 8; or Monday, March 12-Thursday, March 15, 2018. **It's the College obligation to insure selected dates do not place the visit during the college spring break; accreditation visits require the full participation of all staff and students.**

We would like to schedule our visit on:

Monday, March 5 - March 8

First Choice \_\_\_\_\_

Monday, February 26 - February 29

Second Choice \_\_\_\_\_

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The institution will send to each member of the external evaluation team by December 15, 2017, one electronic copy on USB Flash Drive of the Institutional Self Evaluation Report with evidence, a current catalog, and the most recent class schedule. The institution will send one hard copy of the Institutional Self Evaluation Report and an electronic copy in Word on USB Flash Drive, with evidence, to the ACCJC office. All evidence submitted must be in electronic format. If the institution still prints the catalog and class schedule, one copy of each should be sent to ACCJC. If these are no longer in print format, then only the electronic format is required. Colleges may be asked to provide additional hard copies to accommodate special needs.

**I have read the above letter and completed the questionnaire on the reverse side: \_\_\_\_\_ YES**

Signed: \_\_\_\_\_  
(Chief Executive Officer)

Date: \_\_\_\_\_

In order to provide Barstow Community College with a team whose size and composition are suitable for both the institution's needs and the Commission's expectations, please complete the questionnaire below.

1. Does the College have off-campus sites where 50% or more of a program, certificate or degree is offered?  
YES ~~NO~~ If yes, please list and/or describe.

Ft. Irwin facility at 285 Barstow Rd, Bldg 285, and the CTE facility at 1501 State St., Barstow, CA

2. Does the College have any distance education courses or programs? Correspondence education?  
YES ~~NO~~ If yes, please list and/or describe.

Barstow CC has distance education courses/programs, but does have Correspondence education.

3. Does the College offer any adult, non-credit instruction?  
YES ~~NO~~ If yes, please list and/or describe.

Barstow CC has non-credit courses in math, English, reading and ESL.

4. Does the College offer any courses/programs on a clock-to-credit hour basis?  
YES ~~NO~~ If yes, please list and/or describe.

Courses in Cosmetology are offered in a clock-to-credit hour basis.

5. Does the College have any sites outside the United States or outside the geographic region but within the U.S.? ~~YES~~ NO If yes, please list and/or describe.

6. Does the College have any substantive change proposals pending or recently approved?  
YES NO If yes, please list and/or describe.

Two proposals are in process regarding off-campus sites.

7. Does the College have any contracts or articulation agreements with non-U.S. institutions or non-regionally accredited institutions?  
~~YES~~ NO If yes, please list and/or describe.

8. Is there any special competency the College would like to have on the visiting team?

No.