

# DECLARATION of UNDERSTANDING

(Do this form only once while attending Barstow Community College)

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

LAST FIRST MIDDLE

DATE \_\_\_\_\_ V.A. CLAIM NUMBER \_\_\_\_\_

You must select as your educational objective/major an associate degree program listed in the Barstow College catalog or a bachelor's degree at a four-year college or university.

I SELECT \_\_\_\_\_ AS MY EDUCATIONAL OBJECTIVE (MAJOR)  
AT BARSTOW COLLEGE.

\_\_\_\_\_ A copy of all DD214's showing the nature of discharge (copy 4 preferred) must be filed with the Veterans Affairs Advisor.

\_\_\_\_\_ Contact the Counseling Office at Barstow College for assistance in selecting the courses that are required for your educational objective.

\_\_\_\_\_ Have the counselor develop an education plan for your stated objective/major. Only courses that meet your objective/major will be certified for your VA Educational Benefits.

\_\_\_\_\_ During the semester, the Veterans Affairs Advisor will review your classes. If you are registered in a course that does not satisfy your objective/major, we will notify the Veterans Administration. The Veterans Administration will stop or reduce your education benefits, and you will be required to repay any money you received for courses that are not required for your objective/major.

\_\_\_\_\_ When adding or dropping classes, you must report the add or drop to both the Barstow College Veterans Affairs Advisor and the VA.

\_\_\_\_\_ If you want to change your educational objective, you must visit your Veterans Affairs Advisor and fill out a Change of Program Form (22-1995). The Veterans Office must receive this request before you can receive benefits for courses required by the new objective/major.

\_\_\_\_\_ You must complete a request for transcript form and send it to all colleges, training institutes and technical schools you have attended, including those that were attended prior to entering the service. The Barstow College Records Office must receive all transcripts no later than the end of your first semester at Barstow College. Failure to submit the requested transcripts will result in Barstow College discontinuing certification of your educational benefits.

\_\_\_\_\_ You are responsible for informing us when you repeat a course.

\_\_\_\_\_ The VA pays for a class only during the time it officially meets. Classes that meet short-term are paid only for the length of the course.

\_\_\_\_\_ You must fill out the Veterans Statement of Responsibility each semester you want to be certified for your attendance. Return it to your Veterans Affairs Advisor to continue your benefits. Fax the form to (760) 252-6754 or scan and email to glow@barstow.edu.

\_\_\_\_\_ Federal law requires that you report any change in your enrollment status. This must be done through your Barstow College Veterans Affairs Advisor as well as the VA. Your signature on the Veterans Statement of Responsibility indicates your acceptance of the responsibility to keep Barstow College and the VA informed of any changes in your status.

**I have read, initialed, and understand all of the above information.**

\_\_\_\_\_  
VETERAN/DEPENDENT SIGNATURE

Date Received \_\_\_\_\_